

Eastport Recycles

Minutes

Monday, April 24

6:00-7:00 p.m.

Shed Library

Present: Beth Clifford, Pat Christopher, Samra Kuseybi, Becca and Chip Hammond, Lora Whelan, and council liaison Jeanne Peacock by phone.

Minutes were taken by Lora because of the absence of committee Secretary Will Lopez due to illness.

I. Approve February minutes -- Unanimous approval.

II. Next steps

- a) The committee reviewed the estimates collected on Quonset hut kits and prefab metal building for a 20x40x16 building, comes to minimum of \$30,000 not including assembly for kits, footings and slab, electrical and heating, and garage-style doors. This is for costs in April 2023, with no guarantee of what the cost would be in a year. Rough estimate of a 20x40 footings and slab would run \$17,000-18,000, with concrete prices having just increased by 26%. The overall view was that these options were going to cost more than the committee could raise through DEP grant funding, with the funds still needed for the possible purchase or rental of a used forklift, and possible repairs to the baler.
- b) The committee returned to the subject of the former "DEP" oil-spill recovery storage building behind the fire station. With its larger size and the figures collected for the smaller footprint of a prefab 20x40x16 recycling facility, the replacement value of the oil-spill building was estimated to be around \$80,000, well worth preserving and repairing given current construction costs. Research was assigned to different committee members to try to establish ownership, repair and upgrade costs. Ownership of the building is the first order of business.
 - i. Jeanne -- will contact city attorney Dennis Mahar about ownership questions; will ask Bob Peacock and Dean Pike for any memories of ownership.
 - ii. Samra -- will contact DEP, depending on Mahar's answer.
 - iii. Pat -- will contact Joanne O'Grady, Friends of Boat School; city hall regarding in-kind value of building for grant-writing purposes.
 - iv. Lora -- will research QT archives for history and names
- c) What would the DEP grant application need for a budget and narrative
 - i. Depending on "DEP" building ownership, if the city owns it, the committee would create a proposal to present at the council's July meeting on the use of the building for recycling, with rough estimates of costs for the below items.
 - ii. If council approves the proposal, the committee would commence writing the DEP grant to cover the following costs:
 1. Repairs and weatherization

2. New roller door, at least one
 3. 3-phase electrical wiring, hopefully with a subpanel located in fire station to keep it under one city account rather than two, which would cost more. The city pays for the fire station's electricity.
 4. Used forklift for purchase or contract lease/rent, if enough funds remain after all of the above.
- d) Eastport Recycling Committee budget for new fiscal year
- i. Because the city council froze any carry-forward funds at its April meeting, the committee could not act on determining what funds will be available for use in the new fiscal year starting July 1. The committee will ask the city manager or the city treasurer if the matter has been resolved after the May council meeting.

III. Other business

a) E-waste in old recycling site, 9+ pallets. The committee was unanimous in its opinion that this must be dealt with by the city. Jeanne will contact the city manager and the public works director about what they plan for it. The committee also followed the public works director's recommendation made at a public works site visit held on April 5 that no new E-waste event should be held until the current stored E-waste was taken care of. The committee agreed that E-waste collection was not something it wanted to take on in the future unless an E-waste collection company came and set up its own collection day and was responsible for manning it.

b) Jeanne suggested that the committee's agendas include a reminder to keep track of volunteer time spent so that Gwen can accurately track hours for any grant-writing purposes.

c) If the city owns the DEP building, Samra and Lora will set up a time to meet with port Director Chris Gardner to apprise him of the committee's plans.