

EASTPORT

PORT AUTHORITY

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P.O. Box 278, Eastport, ME 04631-0278

Regular Meeting

Monday, August 18, 2014

5:00 PM

Port Office, 3 Madison St.

- 1. Call to Order**
- 2. Adjustment to Agenda**
- 3. Minutes – July**
- 4. Financials – July**
- 5. Director’s Report**
- 6. FMT Report**
- 7. Open Forum**
- 8. Executive Session**

**Eastport Port Authority
July Meeting Minutes
07/21/2014**

Present: Dean Pike
Jett Peterson
Mary Repole

Larry Post
Bob Peacock

Staff: Chris Gardner
Toby Urquhart
Natalie Brown

Public: Edward French, Al Day

1. Call to Order: 5:02

2. Adjustments: None

3. Minutes:

**Motion to accept the June minutes.
Pike/Repole/Pass unanimous**

4. Financials:

**Motion to accept the June financials.
Repole/Post/Pass unanimous**

5. Director's Report:

Gardner read his prepared report:

We are pleased to report that the 4th of July Celebration and the related Navy visit went extremely well this year. The Board is undoubtedly well aware that the Navy was extremely helpful to the community in dealing with the weather event and all that it brought on the 5th. It was a shame that the weather hampered what would have been otherwise a enjoyable long 4th of July weekend but in all the 5th did show the strength of the community.

The Port also deployed on that day in full force to assist even if we did so wearing more than one hat. I came in also my capacity as the police department, Richard as fire chief and Charlie also as a member of the fire department. Even Cody Preston was there in a fire department capacity so we were able to be on scene and deploy whatever resources the port had to assist.

*This month is the second quarter budget adjustment presentation. We have kept our conservative trend and addressed the downgrade in yearly tonnage. Overall, accounting for all the projects in hand, we are comfortable with the remainder of the yearly outlook. **For Approval***
Estes Head/FMT/TBI Report:

Obviously the big question on everyone's mind is the status of the Ireland initiative. Unfortunately the Irish Minister of Agriculture had an issue with a point of clarification regarding the phytosanitation of plant matter along with the chips that required us to halt progress and address these technical concerns. Stephean Chute redeployed to Ireland to address the issues and we are happy to report that we are back on track. Procurement models have changed a bit but in all we remained confident in the endeavor. At time of report Mr. Chute and Mr. Carrier were refiguring timeline for start and should have a better update for me by time of meeting.

In preparation for the upcoming start we conducted a walk around with Mr. Carrier and developed a "punch-list" of final preparations. We had to make some ice damage repairs to the truck dumper and it was requested we install side rails on the scales as two examples of the minor issues we discussed. Also as a matter of being prepared, we have contacted Rick Hyde of Hershey Equipment and requested his return to start the final commissioning process. He will be here perhaps by time of meeting on Monday night and be spending the week on site. He will see the startup of all machinery in anticipation of the load operations in the coming weeks.

We continue to work with FMT on the contract renewal. In our previous talks it was decided that FMT would address all other pertinent issues before returning to us for our portion of discussions so we anticipated that we would not have much new information for this meeting cycle.

As discussed last meeting, we had given Cate Street notice that we need all contractual matters with them remedied by the 1st of July in order for us to see fit to continue the lease and I am pleased to report that monthly payments were resumed to the tune of 5K a month. They recognize the need to get level on previous totals and that plan is in the works. I spoke directly to Mr. Halle and Ms. Alex Ritchie in this regard and both pledged the companies commitment.

Warehouse 3 is all but complete waiting on final door installation. We were under the impression that Rubb would already be on site to complete that but it has not yet happened. We are working on this issue at time of report.

Tug Boat Operations

The saga of the Ahoskie continues. We thought it was fixed, and it was, but now its broken again. Unfortunately the cylinder issue we just repaired, although minor by original comparisons, has now shown itself in yet another cylinder. Now we are comfortable we have the expertise in house to repair it but it needs to be repaired nonetheless. Currently the vessel is at 80% capacity and understanding the issues with it feel comfortable that it can perform in that state, in fact it did so for the Navy ops.

Cruise Ships

We are pleased to report that the Pearl Seas and Blount visits went extremely well over the past few weeks. This was a first visit for the Pearl Seas lines and the Port got rave reviews. Hats off to Chris Brown, Tess Florek and the entire team of volunteers. Blount, a returning line, also had a great visit that had to be cut short due to impending weather. The Pearl lines will be back in October which will be another great event as our new welcome center should be well up and running by then.

Breakwater/Fish Pier

We are pleased to report that all matters of permitting are coming in line and MDOT feels as though the project goes out to bid in the next 4-5 weeks. We were hit with a 94K overage in the engineering costs due to the repeated re-scoping we needed to go through in order to bring costs down from the original 19 million dollar price tag and additional core borings required. Obviously this is significant, I have worked out some details on the warehouse project that will allow us to free up some funds there upon completion that will help offset some of those costs. Other than that I have allowed for it in the quarterly budget adjustment to see it paid.

Coast Guard

Still working with the USCG on the fueling proposal. We have redone the engineering figure as the USCG now would like Childs to not only engineer the installation of the system, they would also like them to take on some of the actual system design. As was the case previously, all of these costs are direct reimbursable from the GSA that we can not undertake until they have signed agreement to pay them. The total is almost 33K under the new proposal. A copy of that proposal letter will accompany this report. **See Attached**

The change of Command Ceremony was held on June 21st at the USCG Station and it was a great ceremony. We wished Chief Olmstead well and welcomed the new Station Chief Stephen Ruh. I have met with Chief Ruh on several occasions and continue to offer our assistance in his transition.

Office Project

Construction is well underway in the Office Project. Newcomb Construction and DownEast continue to make daily progress on their respective components. By time of meeting the building should be roofed and shingled. Doors and windows will be arriving shortly and once weather tight we can start the electrical installation. That installation is important in that until it is done we can not move the sewer components and until they are moved we can not start front

deck construction which will affect siding installation. Jeff Sullivan of the Sewer Department has been a great help in planning all of this to date.

In the meantime water has been brought into the building with the help of the Water Company and Richard has started plumbing activities and it is hoped he can get ahead of all of that work to get on the electrical portion. Knowing the time is of the essence for both Pirate Festival and also the return of the cruise ships, we are looking at bringing in outside electrical help. As such we placed a bid notice for hourly rate master electricians in order to bring one on the project.

We had to lose the trees on the corner as a result of groundwork erosion as a result of the recent storm but overall it may in fact help the visibility at the head of the Breakwater. Also in that area we are looking to install in-ground propane tanks due to placement restrictions around the building.

Natalie worked on the initial 30K lighting proposal for LED units in order to get costs in line. Through her work we were able to reduce that 30K number to a much more reasonable 9K number and that number is before application of any Efficiency Maine rebates. Everyone in the office is to be commended on their work on this project. Both Natalie and Toby work on interior finish projects and their work is helping to keep costs down. Charlie was a great assistance as well in operating the crane truck for the placement of roof trusses. And of course Richard has played and will continue to play a large role in the building systems.

So far we are handling project budget very well and we are pleased with progress to date once you consider the poor weather. Any board member wishing to get a tour please let me know and we can walk you through.

Motion to authorize Gardner to enter into and execute the agreement with MARAD for TIGER funds.

Peacock/Pike/Pass unanimous

Motion to accept the Director's Report.

Repole/Peacock/Pass unanimous

6. FMT Report:

Frank Ward confirmed Grieg Star will be doing a Low-Country Boil again this year either the Wednesday or Thursday before the golf tournament. The mill has done a run of softwood craft and plans on doing a second run.

Motion to accept FMT Report.

Repole/Post/Pass unanimous

7. Open Forum:

None

8. Executive Session:

Motion to adjourn to Executive Session 6:10 PM.

Peacock/Pike/Pass unanimous

Eastport Port Authority

Budget Variance

1/1/2014 Thru 7/31/2014

Account	Description	ACTUAL	BUDGET	Variance	%
Income					
4105	Lease Income	171,000.00	260,000.00	(89,000.00)	65.8%
4110	Wharfage	353,648.76	594,500.00	(240,851.24)	59.5%
4120	Dockage	24,219.90	46,200.00	(21,980.10)	52.4%
4130	Ahoskie Income	19,550.00	151,800.00	(132,250.00)	12.9%
4145	Abaco Income	2,797.50	22,500.00	(19,702.50)	12.4%
4150	Capt. Mackintire income	63,536.25	63,250.00	286.25	100.5%
4160	Line Boat Income	8,702.00	1,150.00	7,552.00	756.7%
4170	Misc Income	1,712.85	1,404.86	307.99	121.9%
4180	Equipment Rental Income	8,400.00	14,400.00	(6,000.00)	58.3%
4199	TOTAL SERVICES INCOME	653,567.26	1,155,204.86	(501,637.60)	56.6%
4210	Checking Interest Income	81.86	360.00	(278.14)	22.7%
4211	Money Market Interest	802.68	1,800.00	(997.32)	44.6%
4220	Port Days	100.00	6,500.00	(6,400.00)	1.5%
4235	Project Income	16,839.19	12,000.00	4,839.19	140.3%
4236	Navy/4th of July	3,125.00	0.00	3,125.00	0.0%
4240	Harbormaster reimbursement	0.00	6,200.00	(6,200.00)	0.0%
4250	Coast Guard Excess Revenue	0.00	49,000.00	(49,000.00)	0.0%
4265	Cruise Ship Income	10,879.71	5,000.00	5,879.71	217.6%
4275	LOC \$1.5M WH#3	1,049,993.70	1,800,000.00	(750,006.30)	58.3%
4276	LOC Office	59,000.00	0.00	59,000.00	0.0%
4280	MDOT Trans. Bond	267,335.50	0.00	267,335.50	0.0%
4299	TOTAL OTHER INCOME	1,408,157.64	1,880,860.00	(472,702.36)	74.9%
	Total Income	\$2,061,724.90	\$3,036,064.86	(\$974,339.96)	67.9%
Expense					
5010	Training/Seminars	400.00	5,000.00	4,600.00	8.0%
5015	Dues/Subscriptions	1,598.00	1,950.00	352.00	81.9%
5020	Professional Fees	4,304.25	13,000.00	8,695.75	33.1%
5025	Office Supplies	3,587.28	8,000.00	4,412.72	44.8%
5030	Board Expenses	0.00	1,000.00	1,000.00	0.0%
5035	Postage	364.33	750.00	385.67	48.6%
5040	Phones/Cell./Internet	4,415.46	7,620.00	3,204.54	57.9%
5045	Water/Sewer	1,480.10	3,075.44	1,595.34	48.1%
5050	Electricity	5,799.91	7,932.00	2,132.09	73.1%
5055	Fuel Oil	13,352.02	16,875.00	3,522.98	79.1%
5099	TOTAL GENERAL ADM EXPENSES	35,301.35	65,202.44	29,901.09	54.1%
5110	Liability Insurance	55,629.67	68,926.00	13,296.33	80.7%
5115	Public Officials	0.00	5,507.00	5,507.00	0.0%
5120	Worker's Comp Insurance	2,702.00	5,475.00	2,773.00	49.4%
5125	Unemployment Insurance	0.00	5,000.00	5,000.00	0.0%
5130	Health Insurance	26,917.94	51,593.14	24,675.20	52.2%
5199	TOTAL INSURANCE EXPENSE	85,249.61	136,501.14	51,251.53	62.5%

Eastport Port Authority

Budget Variance

1/1/2014 Thru 7/31/2014

Account	Description	ACTUAL	BUDGET	Variance	%
5210	Adm. Payroll	116,411.17	175,414.00	59,002.83	66.4%
5215	S/S, Medicare	13,539.73	22,786.00	9,246.27	59.4%
5220	Employee Benefits	3,450.00	4,800.00	1,350.00	71.9%
5299	TOTAL ADM WAGE & BENEFIT	133,400.90	203,000.00	69,599.10	65.7%
5310	Conveyor Loan	88,026.65	31,296.44	(56,730.21)	281.3%
5315	Property Taxes	0.00	18,865.61	18,865.61	0.0%
5320	City Services	0.00	20,000.00	20,000.00	0.0%
5344	SUBTOTOTAL 1 DEV. EXPENSES	88,026.65	70,162.05	(17,864.60)	125.5%
5355	Port Development	264,961.48	200,000.00	(64,961.48)	132.5%
5370	WH #3	1,346,517.98	1,560,000.00	213,482.02	86.3%
5399	TOTAL DEVELOPMENT EXPENSES	1,953,457.97	2,234,865.63	281,407.66	87.4%
6015	Travel Expenses	7,625.45	7,500.00	(125.45)	101.7%
6020	Business Development	6,356.68	7,500.00	1,143.32	84.8%
6025	Public Relations	6,905.02	10,000.00	3,094.98	69.1%
6030	Port Days	0.00	7,000.00	7,000.00	0.0%
6099	TOTAL MARKETING EXPENSE	20,887.15	32,000.00	11,112.85	65.3%
7010	Vehicle Maint	6,226.52	9,500.00	3,273.48	65.5%
7020	Pier Maint	102,938.03	200,000.00	97,061.97	51.5%
7022	Building Maintenance	1,201.14	5,000.00	3,798.86	24.0%
7025	General Maint	2,264.47	5,000.00	2,735.53	45.3%
7030	Conveyor Ops	6,415.37	35,000.00	28,584.63	18.3%
7035	Conveyor/Maintenance Reserve	2,492.86	100,000.00	97,507.14	2.5%
7040	Equipment	0.00	2,500.00	2,500.00	0.0%
7045	Operations Payroll	53,400.00	89,440.00	36,040.00	59.7%
7046	Operations Overtime	2,682.00	15,238.13	12,556.13	17.6%
7050	Employee Benefit	2,059.20	4,187.13	2,127.93	49.2%
7052	Operations Part Time	14,665.00	20,000.00	5,335.00	73.3%
7053	Project Payroll	5,891.99	0.00	(5,891.99)	0.0%
7054	Project Expense	15,757.53	12,000.00	(3,757.53)	131.3%
7060	Security	25.96	2,500.00	2,474.04	1.0%
7070	Cruise Ships	15,264.34	10,000.00	(5,264.34)	152.6%
7075	4th of July/Navy	212.00	0.00	(212.00)	0.0%
7099	TOTAL OPERATIONS EXPENSE	231,496.41	510,365.26	278,868.85	45.4%
8010	Ahoskie Ops & Maint.	5,366.57	52,840.00	47,473.43	10.2%
8025	Ahoskie Payroll	5,104.08	32,684.00	27,579.92	15.6%
8040	Abaco Ops & Maint.	221.69	10,540.00	10,318.31	2.1%
8045	Abaco Pay	2,054.50	7,260.00	5,205.50	28.3%
8050	Tug Insurance	12,060.00	28,804.09	16,744.09	41.9%
8060	Capt. Mackintire Ops	15,446.15	31,650.00	16,203.85	48.8%
8065	Capt. Mackintire Payroll	7,189.03	9,264.00	2,074.97	77.6%
8070	Mac Ops & Maint.	11,489.40	0.00	(11,489.40)	0.0%
8075	Mac Pay	4,043.13	0.00	(4,043.13)	0.0%

Eastport Port Authority

Budget Variance

1/1/2014 Thru 7/31/2014

<u>Account</u>	<u>Description</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>Variance</u>	<u>%</u>
8080	Line Boat	1,231.97	1,250.00	18.03	98.6%
8090	Tug Maint. Reserve	58,136.73	100,000.00	41,863.27	58.1%
8099	TOTAL TUG OPERATIONS	122,343.25	274,292.09	151,948.84	44.6%
8200	TOTAL EXPENSES	374,726.81	816,657.35	441,930.54	45.9%
	Total Expense	\$2,328,184.78	\$3,051,522.98	\$723,338.20	76.3%
	Net Income	(\$266,459.88)	(\$15,458.12)	(\$251,001.76)	0.00%

Eastport Port Authority

Income Statement

7/1/2014 Thru 7/31/2014

<u>Account</u>	<u>Description</u>	<u>Amount</u>	<u>%</u>
Income			
4105	Lease Income	18,000.00	3.4%
4110	Wharfage	123,420.54	23.5%
4120	Dockage	6,296.08	1.2%
4130	Ahoskie Income	5,750.00	1.1%
4150	Capt. Mackintire income	19,462.50	3.7%
4160	Line Boat Income	6,977.00	1.3%
4180	Equipment Rental Income	2,400.00	0.5%
4199	TOTAL SERVICES INCOME	182,306.12	34.7%
4210	Checking Interest Income	23.07	0.0%
4211	Money Market Interest	385.57	0.1%
4220	Port Days	100.00	0.0%
4235	Project Income	2,000.00	0.4%
4236	Navy/4th of July	3,125.00	0.6%
4265	Cruise Ship Income	10,879.71	2.1%
4276	LOC Office	59,000.00	11.2%
4280	MDOT Trans. Bond	267,335.50	50.9%
4299	TOTAL OTHER INCOME	342,848.85	65.3%
Total Income		\$525,154.97	100.0%
Expense			
5025	Office Supplies	675.53	0.1%
5040	Phones/Cell./Internet	1,011.35	0.2%
5045	Water/Sewer	165.18	0.0%
5050	Electricity	905.52	0.2%
5099	TOTAL GENERAL ADM EXPENSES	2,757.58	0.5%
5110	Liability Insurance	5,384.50	1.0%
5120	Worker's Comp Insurance	1,389.25	0.3%
5130	Health Insurance	3,845.42	0.7%
5199	TOTAL INSURANCE EXPENSE	10,619.17	2.0%
5210	Adm. Payroll	12,201.31	2.3%
5215	S/S, Medicare	2,439.91	0.5%
5220	Employee Benefits	2,400.00	0.5%
5299	TOTAL ADM WAGE & BENEFIT EXP.	17,041.22	3.2%
5355	Port Development	121,314.62	23.1%
5370	WH #3	26,031.62	5.0%
5399	TOTAL DEVELOPMENT EXPENSES	177,764.21	33.8%
6015	Travel Expenses	690.16	0.1%
6020	Business Development	62.33	0.0%
6025	Public Relations	1,016.38	0.2%
6099	TOTAL MARKETING EXPENSE	1,768.87	0.3%
7010	Vehicle Maint	1,144.57	0.2%
7020	Pier Maint	32.62	0.0%

Eastport Port Authority

Income Statement

7/1/2014 Thru 7/31/2014

<u>Account</u>	<u>Description</u>	<u>Amount</u>	<u>%</u>
7022	Building Maintenance	17.57	0.0%
7025	General Maint	177.09	0.0%
7030	Conveyor Ops	253.08	0.0%
7035	Conveyor/Maintenance Reserve	2,492.86	0.5%
7045	Operations Payroll	8,880.00	1.7%
7050	Employee Benefit	1,060.80	0.2%
7052	Operations Part Time	2,768.00	0.5%
7053	Project Payroll	82.20	0.0%
7054	Project Expense	1,255.27	0.2%
7070	Cruise Ships	7,292.68	1.4%
7075	4th of July/Navy	212.00	0.0%
7099	TOTAL OPERATIONS EXPENSE	25,668.74	4.9%
8010	Ahoskie Ops & Maint.	1,519.44	0.3%
8025	Ahoskie Payroll	1,002.00	0.2%
8045	Abaco Pay	306.25	0.1%
8060	Capt. Mackintire Ops	37.49	0.0%
8065	Capt. Mackintire Payroll	1,605.40	0.3%
8075	Mac Pay	1,476.36	0.3%
8099	TOTAL TUG OPERATIONS	5,946.94	1.1%
8200	TOTAL EXPENSES	33,384.55	6.4%
	Total Expense	\$211,148.76	40.2%
	Net Income	\$314,006.21	59.8%

Eastport Port AuthorityPrinted 8/15/2014
11:02 AM**A/R Payment History****7/1/2014 Thru 7/31/2014**

<u>Date</u>	<u>Description</u>	<u>Invoice</u>	<u>Reference</u>	<u>Tran Type</u>	<u>Amount</u>
<u>Blount:Blount Small Ship</u>					
7/29/2014	Payment on Account	1-	1blount	Payment	(1,352.30)
Payments Total:					(\$1,352.30)
<u>Costigan:Costigan Chip</u>					
7/9/2014	Payment on Account	6COSTIGA	0701	Payment	(10,000.00)
Payments Total:					(\$10,000.00)
<u>Fedmar:Federal Marine Terminals</u>					
7/17/2014	Payment on Account	48-FMT-14	50fmt	Payment	(664.16)
7/17/2014	Payment on Account	49-FMT-14	50fmt	Payment	(1,000.00)
7/17/2014	Payment on Account	50-FMT-14	50fmt	Payment	(176.44)
7/17/2014	Payment on Account	50-FMT-14	51fmt	Payment	(1,664.16)
7/17/2014	Payment on Account	51-FMT-14	51fmt	Payment	(72,297.00)
7/17/2014	Payment on Account	51-FMT-14	52fmt	Payment	(1,200.00)
7/17/2014	Payment on Account	51-FMT-14	53fmt	Payment	(464.16)
7/17/2014	Payment on Account	52-FMT-14	53fmt	Payment	(1,200.00)
7/17/2014	Payment on Account	53-FMT-14	53fmt	Payment	(1,335.84)
7/17/2014	Payment on Account	53-FMT-14	54fmt	Payment	(1,000.00)
7/17/2014	Payment on Account	53-FMT-14	55fmt	Payment	(664.16)
7/17/2014	Payment on Account	54-FMT-14	55fmt	Payment	(335.84)
Payments Total:					(\$82,001.76)
<u>Fulfib:Fulghum Fibres</u>					
7/9/2014	Payment on Account	6FULGHUM	0701	Payment	(7,500.00)
Payments Total:					(\$7,500.00)
<u>Mls:MLSUSA Corporation</u>					
7/25/2014	Payment on Account	1-ANZIO-14	01mls	Payment	(14,625.00)
Payments Total:					(\$14,625.00)
<u>Pearl:Pearl Seas</u>					
7/25/2014	Payment on Account	02PEARL1	01pearl	Payment	(5,090.57)
Payments Total:					(\$5,090.57)
Grand Total:					(\$120,569.63)

Eastport Port Authority

A/P Payments Journal

All Vendors

Check: Thru 99999999

7/1/2014 Thru 7/31/2014

Date	Vendor	Invoice	Vendor Name	Acct #	Check #	Amount
7/3/2014	Brownchr	6/26/2014	Chris Brown	1010	17651	817.38
7/3/2014	Cabfev	3528	Cabin Fever Embroidery	1010	17652	134.82
7/3/2014	Graing	6/2014	Grainger	1010	17653	114.70
7/3/2014	Hochet	JULY 1	Tammy Hoche	1010	17654	100.00
7/3/2014	Moowas	6/30/2014	Moose Island Waste	1010	17655	75.00
7/3/2014	Newcon	6/30/2014	Newcomb Construction	1010	17656	5,000.00
7/3/2014	Shead	7/01/2014	Shead High School	1010	17657	2,000.00
7/3/2014	SI	6/30/2014	S.L. Wadsworth & Son, Inc.	1010	17658	213.78
7/3/2014	Wccc	7/01/2014	WCCC	1010	17659	250.00
7/3/2014	Wesco	316254	Wesco Receivables Corp	1010	17660	15.93
7/10/2014	Breco	650,738&	Breco	1010	17677	20,304.05
7/10/2014	Cap1bank	7/24/2014	Capital One Bank	1010	17678	83.37
7/10/2014	Ces	20141741	Civil Engineering Services	1010	17679	1,960.00
7/10/2014	Chacar	7/25/2014	Chase Card Services	1010	17680	2,997.13
7/10/2014	Cyr Bus	7/02/2014	Cyr Bus Line	1010	17681	1,950.00
7/10/2014	Ebs	6/30/2014	Ellsworth Building Supplies	1010	17682	17,345.46
7/10/2014	Emera	JUNE	Emera Maine	1010	17683	140.37
7/10/2014	Fundy	5/06/2014	Fundy Contractors Inc.	1010	17684	267,335.50
7/10/2014	Moomar	6/30/2014	Moose Island Marine	1010	17685	165.70
7/10/2014	Murele	8271	Murphy's Electric	1010	17686	1,775.75
7/10/2014	Napa	6/30/2014	Napa	1010	17687	51.98
7/10/2014	Newcon	7/8/2014	Newcomb Construction	1010	17688	5,000.00
7/10/2014	Passwater	JUNE	Passamaquoddy Water District	1010	17689	165.18
7/10/2014	Quotid	46202	Quoddy Tides	1010	17690	7.50
7/10/2014	Raymus	2041C	Raye's Mustard Mill	1010	17691	100.00
7/10/2014	Rhfost	6/30/2014	RH Foster	1010	17692	551.68
7/10/2014	Shecam	JULY	Sherman Camick	1010	17693	225.50
7/10/2014	Toburq	7/02/2014	Toby Urquhart	1010	17694	27.66
7/10/2014	Us Cell	7/20/2014	U.S. Cellular	1010	17695	272.35
7/10/2014	Wqdy	6/30/2014	WQDY Inc	1010	17696	39.00
7/10/2014	Chalep	7/9/2014	Charles W Leppin	1010	17697	31.58
7/17/2014	Cna	7/10/2014	CNA Insurance	1010	17715	4,584.50
7/17/2014	Cobscook	7/12/2014	Cobscook Hikes and Paddles	1010	17716	900.00
7/17/2014	Cyr Bus	65644	Cyr Bus Line	1010	17717	1,950.00
7/17/2014	Dalyjudy	7/12/2014	Judy Daly	1010	17718	75.00
7/17/2014	Delage	42042141	de lage landen	1010	17719	136.28
7/17/2014	Doug D	7/12/2014	Doug Dewitt	1010	17720	212.00
7/17/2014	Dowmas	7/17/2014	Downeast Masonry & Constructio	1010	17721	10,000.00
7/17/2014	Emera	7/28/2014	Emera Maine	1010	17722	765.15
7/17/2014	Hochet	7/12/2014	Tammy Hoche	1010	17723	50.00
7/17/2014	Lingleya	7/12/2014	Alice Lingley	1010	17724	150.00
7/17/2014	Mahoney	7/12/2014	Sally Mahoney	1010	17725	50.00
7/17/2014	Moomar	7/07/2014	Moose Island Marine	1010	17727	270.10
7/17/2014	Moowas	7/14/2014	Moose Island Waste	1010	17728	400.00
7/17/2014	Newcon	7/07/2014	Newcomb Construction	1010	17729	5,000.00

Eastport Port Authority

A/P Payments Journal

All Vendors

Check: Thru 99999999

7/1/2014 Thru 7/31/2014

Date	Vendor	Invoice	Vendor Name	Acct #	Check #	Amount
7/17/2014	O'neildan	7/12/2014	Dan O'Neil	1010	17730	50.00
7/17/2014	O'neildeb	7/12/2014	Deb O'Neil	1010	17731	50.00
7/17/2014	Rosser	7/12/2014	Sandra Rosser	1010	17732	100.00
7/17/2014	Rosser	7/12/2014	Victor Rosser	1010	17733	50.00
7/17/2014	Matgas	09454426	Matheson Tri-Gas Inc	1010	17735	28.50
7/24/2014	Atwater	7/24/2014	Atwater Concrete Inc.	1010	17743	17,000.00
7/24/2014	Ces	20141675	Civil Engineering Services	1010	17744	5,968.73
7/24/2014	Citeas	07182014	City of Eastport	1010	17745	1,000.00
7/24/2014	Ejp	4824054	Everett J. Prescott Inc.	1010	17746	458.11
7/24/2014	Fidinv	7/24/2014	Fidelity Investments	1010	17747	2,121.60
7/24/2014	Mmahea	7/11/2014	Maine Municipal Employees	1010	17748	3,845.42
7/24/2014	Moomar	7/17/2014	Moose Island Marine	1010	17749	55.73
7/24/2014	Newcon	7/24/2014	Newcomb Construction	1010	17750	5,000.00
7/24/2014	Pottleb	7/05/2014	Basil Pottle	1010	17752	437.50
7/24/2014	SuddySk	2014	Jay Suddy Michael Suddy Found	1010	17753	150.00
7/24/2014	Thefir	44146541	The First N.A.	1010	17754	22,147.58
7/24/2014	Timwar	7/24/2014	Time Warner Cable	1010	17755	93.49
7/24/2014	Fw Webb	43548039	F.W. Webb Company	1010	17758	1,007.61
7/31/2014	All-tech	31287	All-Tech Weighing Systmes, Inc	1010	17769	1,892.86
7/31/2014	Banste	87964	Bangor Steel Service Inc	1010	17770	880.27
7/31/2014	Camric	7/26/2014	Richard S. Camick	1010	17771	315.00
7/31/2014	Ces	20141976	Civil Engineering Services	1010	17772	3,556.09
7/31/2014	Chrgar	JUNE/JU	Christopher Gardner	1010	17773	523.60
7/31/2014	Creati	00244787	Creative Imagine Group	1010	17774	195.00
7/31/2014	Faipoi	7/18/2014	FairPoint Communications	1010	17775	370.16
7/31/2014	Fw Webb	43610476	F.W. Webb Company	1010	17776	126.36
7/31/2014	Memic	7/24/2014	MEMIC	1010	17777	1,389.25
7/31/2014	Moomar	7/24/2014	Moose Island Marine	1010	17778	267.28
7/31/2014	Murele	8308	Murphy's Electric	1010	17779	264.73
7/31/2014	Newcon	7/30/2014	Newcomb Construction	1010	17780	5,000.00
7/31/2014	Normut	1/2 QTR	Northwestern Mutual	1010	17781	1,200.00
7/31/2014	Quotid	46437	Quoddy Tides	1010	17782	31.50
7/31/2014	Ricmet	7/31/2014	Rick Metell	1010	17783	1,000.00
7/31/2014	Brownchr	7/01/2014	Chris Brown	1010	17784	165.20
7/31/2014	Normut	1 & 2	Northwestern Mutual	1010	17785	1,200.00
7/31/2014	Brownchr	07/01/201	Chris Brown	1010	17786	100.00
7/31/2014	Gogshane	7/30/2014	Shane Goggins	1010	17787	600.00
Total:						\$432,435.97

Eastport Port Authority

Check Register

7/1/2014 Thru 7/31/2014

<u>Paid Date</u>	<u>Emply #</u>	<u>Employee Name</u>	<u>Acct #</u>	<u>Check #</u>	<u>Amount</u>
7/3/2014	Bronat	Brown, Natalie R.T.	1010	17642	\$407.24
7/3/2014	Claric	Clark, Richard W	1010	17643	\$576.95
7/3/2014	Conjoh	Constant, John W.	1010	17644	\$183.42
7/3/2014	Garchr	Gardner, Christopher M	1010	17645	\$1,021.79
7/3/2014	Lepchd	Leppin, Charles D.	1010	17646	\$354.85
7/3/2014	Lepcha	Leppin, Charles W	1010	17647	\$746.99
7/3/2014	Precod	Preston, Cody D.	1010	17648	\$255.46
7/3/2014	Turden	Turner, Dennis F.	1010	17649	\$122.13
7/3/2014	Urqtob	Urquhart, Toby T.	1010	17650	\$365.09
7/10/2014	Bronat	Brown, Natalie R.T.	1010	17661	\$371.39
7/10/2014	Corsco	Corey, Scott D	1010	17663	\$277.05
7/10/2014	Conjoh	Constant, John W.	1010	17664	\$162.83
7/10/2014	Dewste	DeWitt, Stephen K.	1010	17665	\$90.80
7/10/2014	Gradan	Graffam, Dana A	1010	17666	\$94.51
7/10/2014	Garchr	Gardner, Christopher M	1010	17667	\$1,021.79
7/10/2014	Johric	Johnson, Richard W	1010	17668	\$82.19
7/10/2014	Lepcha	Leppin, Charles W	1010	17669	\$670.19
7/10/2014	Lepchd	Leppin, Charles D.	1010	17670	\$334.84
7/10/2014	Precod	Preston, Cody D.	1010	17671	\$148.52
7/10/2014	Ramlei	Rambjor, Leif K	1010	17672	\$73.88
7/10/2014	Turden	Turner, Dennis F.	1010	17673	\$149.30
7/10/2014	Urqtob	Urquhart, Toby T.	1010	17674	\$401.83
7/10/2014	Claric	Clark, Richard W	1010	17676	\$576.95
7/17/2014	Bronat	Brown, Natalie R.T.	1010	17699	\$484.89
7/17/2014	Claric	Clark, Richard W	1010	17700	\$576.95
7/17/2014	Conjoh	Constant, John W.	1010	17701	\$250.95
7/17/2014	Corsco	Corey, Scott D	1010	17702	\$277.05
7/17/2014	Browil	Brown, William	1010	17703	\$104.32
7/17/2014	Camick	Camick, Sherman	1010	17704	\$71.72
7/17/2014	Dewste	DeWitt, Stephen K.	1010	17705	\$90.80
7/17/2014	Gradan	Graffam, Dana A	1010	17706	\$94.51
7/17/2014	Garchr	Gardner, Christopher M	1010	17707	\$1,021.79
7/17/2014	Johric	Johnson, Richard W	1010	17708	\$82.19
7/17/2014	Lepcha	Leppin, Charles W	1010	17709	\$708.59
7/17/2014	Lepchd	Leppin, Charles D.	1010	17710	\$414.90
7/17/2014	Precod	Preston, Cody D.	1010	17711	\$178.86
7/17/2014	Ramlei	Rambjor, Leif K	1010	17712	\$73.88
7/17/2014	Turden	Turner, Dennis F.	1010	17713	\$149.30
7/17/2014	Urqtob	Urquhart, Toby T.	1010	17714	\$307.34

Eastport Port Authority

Check Register **7/1/2014 Thru 7/31/2014**

<u>Paid Date</u>	<u>EmPLY #</u>	<u>Employee Name</u>	<u>Acct #</u>	<u>Check #</u>	<u>Amount</u>
7/24/2014	Bronat	Brown, Natalie R.T.	1010	17736	\$524.57
7/24/2014	Claric	Clark, Richard W	1010	17737	\$576.95
7/24/2014	Lepchd	Leppin, Charles D.	1010	17738	\$280.29
7/24/2014	Lepcha	Leppin, Charles W	1010	17739	\$708.59
7/24/2014	Lepcha	Leppin, Charles W	1010	17740	\$386.13
7/24/2014	Precod	Preston, Cody D.	1010	17741	\$169.75
7/24/2014	Garchr	Gardner, Christopher M	1010	17742	\$1,021.79
7/24/2014	Urqtob	Urquhart, Toby T.	1010	17757	\$281.09
7/31/2014	Bronat	Brown, Natalie R.T.	1010	17759	\$466.97
7/31/2014	Claric	Clark, Richard W	1010	17760	\$576.95
7/31/2014	Conjoh	Constant, John W.	1010	17761	\$236.13
7/31/2014	Dewste	DeWitt, Stephen K.	1010	17762	\$249.08
7/31/2014	Garchr	Gardner, Christopher M	1010	17763	\$1,021.79
7/31/2014	Gradan	Graffam, Dana A	1010	17764	\$94.51
7/31/2014	Johric	Johnson, Richard W	1010	17765	\$278.31
7/31/2014	Lepchd	Leppin, Charles D.	1010	17766	\$505.36
7/31/2014	Lepcha	Leppin, Charles W	1010	17767	\$746.99
7/31/2014	Urqtob	Urquhart, Toby T.	1010	17768	\$291.58
				Total:	\$21,794.86



Director's Report

August 18th 2014

Directors Notes:

As the Port enters the final month of the "summer season" we are focused on getting our underway projects finished and our "to be started" projects underway. Certainly a busy time. Adding to that we are standing ready to support both the Pirate Festival and Salmon Festivals as well as we have done in the past. Also being planned is our annual Port Authority Golf Tournament scheduled for September 5th. As a reminder this is an off year and there will only be the golf tournament.

Since last meeting I was invited to go and meet with Pete Vigue of Cianbro to discuss what our long term rail possibilities may be. Mr. Vigue has taken an interest and understands the potential of Eastport globally and is presenting himself as a resource to help further those interests.

As special guests at our meeting this month we will be joined by Chris Rector and Adam Lachman of Senator Kings Office. They are in the area to get a generalized Port update and see what Senator King may do in support of our ongoing efforts. Also Captain Peacock has invited NOAA representatives to update the board on its activities as well.

Estes Head/FMT/TBI Report:

As there has been much discussions on the reduced mill numbers as of late, I am pleased to report that the current projections are holding steady and that budget targets remain well within reach.

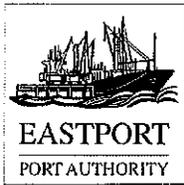
Last month I was able to give an update on the Ireland project and it was hoped we would be underway at time of meeting but that timeline was a little in flux. I am pleased to report that all reports are good on that front and Stephean Chute and/or Larry Carrier will be coming to our meeting to give an update in those regards. **For Discussion – Executive Session possible**

Related to that we are pleased to report that Rick Hyde joined us since last meeting and got some of the minor issues with the conveyor system ironed out as we look to begin its operations.

We anticipate hearing more specifically from FMT in the coming days regarding the pending contract negotiations. As the board is aware we signed a 90 day extension that put the notification for renewal date out to September 1st. As soon as a formalized report from FMT is available I will share it with the board. Should the board have any questions regarding the contract talks we can provide those in executive session.

We have received some inquiries regarding Salt import potentials that are very preliminary at this time but seem to hold some real promise. **Executive Session**

Since last meeting, Warehouse 3 was scheduled for final completion and acceptance. Unfortunately however there were a couple of minor issues with the loading ramps that needed to be remedied and have since been and perhaps some more major issues with the building itself. As the board is aware we went with a Rubb style building that in essence is membrane covered. In my final foot by foot inspection it was discovered there are some integrity issues with the outer membrane which has caused the application of over 70 patches on the backside of the building already. Clearly this is unacceptable and we have brought these concerns to Rubb and are working with them to come up with a final resolution. **For Discussion**



Director's Report

August 18th 2014

Tug Boat Operations

We continue to try and move the "old" Captain Mack for sale as winter approaches but we have dwindling interest as of late. With the board approval we will look to work with the broker to find a price that will get the boat sold prior to the upcoming winter which will only cost us more money in keeping the boat "warm" and insured. **For Discussion**

Also the board should be made aware that we have been given a bare boat charter offer from McAllister Tug regarding their tugboat Jane McAllister. The terms seem intriguing but it would mean looking at how we manage our tug inventory in a whole new way. I can update the board more specifically on the contract terms in executive session. **Executive Session**

Cruise Ships

We are anxiously awaiting the return of the Pearl Seas vessel this October. We are hopeful that the new welcome center will be up and ready for their use. Also of note, recently Tess Ftorek was a guest on WERU Radio representing the Port of Eastport to discuss our ongoing cruise activities and growth.

Breakwater/Fish Pier

As of report date advertising for the Breakwater project is on track for the beginning of September. As the board is aware we did get the final MARAD contract for signature and that has been executed. As such everything is "a go" for the project at this time.

As we continue to work out the financial responsibilities for the project, our 94K bill from the MDOT has gone to 155K to account for the remainder of the overall engineering costs that we owed plus the contract overage discussed last meeting. We have the funds available to make the payment but we are waiting for the line of credit to be in place before making said payment as that seems a more sound financial approach. **For Discussion**

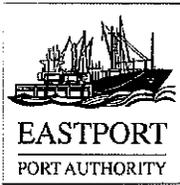
I continue to work with MDOT to find ways to lessen the financial pressures on the Authority as it relates to this project. All agree that until a final construction bid number is received those discussions are difficult but that they do need to happen.

Coast Guard

Still working with the USCG on the fueling proposal. That has gone quiet on the USCG side but I have reached out to them to find out where in the process it is. There is a concern that not having it finalized prior to overall project advertisement will only make it more difficult to incorporate into the new construction.

Office Project

As the board can undoubtedly see, the Office is nearing completion on the exterior with paving to be slated for Saturday the 16th. Interior systems are being installed and interior finish will begin in the coming days. We are still on track to be within budget but some necessary change orders and some cost effective additions are stressing that a little and some finish decisions will need to be discussed. We continue to trim the budget where possible, as an example we were able to reduce the 9K light order even further to the 7K range. I can give the board a more thorough update at time of meeting. **For Discussion**



Director's Report

August 18th 2014

We have been contacted by the GSA in Washington DC about the Customs space. Our speculation of the need seems to be on target and I have forwarded them the floor plan and discussed some preliminary numbers.

Executive Session:

Business Updates
FMT Contract
Tub Boat Offers

Respectfully Submitted,

Christopher M. Gardner