

**EASTPORT MUNICIPAL PLANNING BOARD**

**REGULAR MEETING**

**MINUTES**

**TUESDAY 12, AUGUST 2014**

**SHEAD HIGH SCHOOL**

**CALL TO ORDER:** *By Chairman, Steven Collins, at 6pm.*

**REGULAR MEETING:** *Called to order by the Chairman at 6pm*

**MEMBERS PRESENT:** *, Stephen Collins, ,Michael Morse, and Sally Emery.*

**ADJUSTMENT TO THE AGENDA:** *None*

**REVIEW OF MINUTES:** *Michael Morse made a motion to accept the minutes. Sally Emery second the motion. All were in favor.*

**Old Business:** *1) Mr. Wong did not fill out application adequately for changing the size and placement of the tank at the Wass factory. A new complete application will be needed. The Planning Board may request an on site visit at the next meeting.*

*2) The Ordinance Review Committee will meet with the City Council members to consider what is expected from the Ord. Review Committee since last suggestions were not excepted.*

**NEW BUSINESS:** *1) The chairman submitted references of other city Planning board By-Laws (approximate from cities the size of Eastport) for the Planning Board members to review for the next meeting. Robert Scott will print short versions of rules of order for Planning Board members.*

*2) Discussion held concerning Planning Board members not attending meetings. Chairman will notify these members of their intention of attending the meetings or resigning. The Board will also need to address the "conflict of interest " for Board members*

*3)Present Planning Board members will consider and plan to recruit new members.*

*4) Chairman will consider submitting reports of our meetings every three months to the Council.*

**OPEN FORUM:** *None*

**SET NEXT AGENDA:** *Regular Meeting will be September 9, 2014.*

**Adjourn:** *Michael Morse made a motion to adjourn at 6:50 pm. Sally Emery second the motion. All were in favor.*

*Sally Emery, Secretary*