

CITY COUNCIL MEETING

TUESDAY, AUGUST 8th, 2023

SHEAD HIGH SCHOOL - LIBRARY - 6:00 P.M.

Those in Attendance: Councilor Floyd "Bub" Andrews, Councilor Colleen Dana-Cummings, Councilor Dave Morang (via: ZOOM), Councilor Jeanne Peacock, and Council President Boone. Also in attendance were Interim City Manager, George "Bud" Finch, Legal Counsel Dennis Mahar, IT Support and Deputy Clerk, Donnie Peters, and City Clerk, Ella Kowal.

Public Attendance: Catherine Lee w/Quoddy Tides, Ed French, Anne Stanley and daughter, Airport Manager Peter Lehman, Dora Adams, Richard Adams, Jeanne Peagrum, and recorded zoom participants.

I. CALL to ORDER

Meeting was called to order at 6:00 p.m. by Council President Boone.

II. ADJUSTMENT(S) to AGENDA (if applicable)

THERE WERE NONE

III. PUBLIC HEARING(s)

- a) Renewal of Liquor License Application for Laura Stanczyk
d/b/a Phoenix Fine Wines - 73 Water Street

Council President Boone opens the public hearing at 6:01 p.m. and calls for public comment. There were none.

Council President Boone declared the public hearing closed at 6:02 p.m.

- b) Proposed Amendment(s) to City Charter
[brought forth by Charter Review Committee]

Council President Boone opens the public hearing at 6:03 p.m. and calls for public comment. There were none.

Council President Boone declared the public hearing closed at 6:05 p.m.

III(a). ACTION on PUBLIC HEARING(s)

- 1) Renewal of Liquor License Application for Laura Stanczyk
d/b/a Phoenix Fine Wines – 73 Water Street

MOTION PEACOCK **SECOND** ANDREWS **(PASSED 5-0)**

To approve the renewal of a Liquor License application for Laura Stanczyk
d/b/a Phoenix Fine Wines located at 73 Water Street.

- 2) Proposed Amendment(s) to City Charter

MOTION ANDREWS **SECOND** PEACOCK **(PASSED 5-0)**

To approve the proposed amendment(s) to the City Charter as presented and submitted
and to also approve putting them out to referendum on the local municipal ballot to
be held on November 7th, 2023.

IV. NEW BUSINESS

- a) Perpetual Care Lot – Sandra Lank & Cathy Gifford - \$300.00
Bayside West Cemetery/Section E/Lot #7 [1 Full Place 9' x 4']

MOTION ANDREWS **SECOND** PEACOCK **(PASSED 5-0)**

To approve and accept Perpetual Care Lot for Sandra Lank and Cathy Gifford for
an amount of \$300.00 located at Bayside West Cemetery, Section E, Lot #7.

- b) Dispute of 7/12/23 Sewer Bill - \$2,042.88 – Acct. #546 – 6 Spear Avenue

MOTION ANDREWS **SECOND** DANA-CUMMINGS **(PASSED 5-0)**

To approve that the 7/12/23 bill be brought down to the minimum rate and
authorize the Treasurer to write off the difference.

- c) Dispute of 7/12/23 Sewer Bill - \$5,763.84 – Acct. #356 – 161 Water Street

MOTION ANDREWS **SECOND** DANA-CUMMINGS **(PASSED 5-0)**

To approve that the 7/12/23 bill be brought down to the minimum rate and
authorize the Treasurer to write off the difference.

- d) Dispute of 7/12/23 Sewer Bill - \$5,447.68 – Acct. #556 – 1 South Street

MOTION ANDREWS **SECOND** DANA-CUMMINGS **(PASSED 5-0)**

To approve that the 7/12/23 bill be brought down to the minimum rate and
authorize the Treasurer to write off the difference.

- e) Council Approval to Increase the Hours of the Airport Manager

MOTION DANA-CUMMINGS SECOND PEACOCK (PASSED 5-0)

To table this agenda item and readdress it at the 9/13/2023 Council meeting.

- f) Council Approval for the Airport Manager to Consult with the City Manager for Authorization on Fuel Purchases in Lieu of Exceeding \$5,000.00

MOTION DANA-CUMMINGS SECOND PEACOCK (PASSED 5-0)

To approve the Airport Manager to Consult with the City Manager for Authorization on Fuel Purchases in Lieu of Exceeding \$5,000.00.

- g) Update on a New Proposed Hangar Lease

Chris Crohn of the audience addresses the City Council and updates that they are still working through this and have been in communication with the FAA on the requirements. They are hoping to have a draft to present at the September meeting.

- h) Accept Resignation of Brett Lehigh from the Airport Advisory Board
Accept Resignation of Ross Furman from the Airport Advisory Board

MOTION DANA-CUMMINGS SECOND PEACOCK (PASSED 5-0)

To approve and accept with regret the resignations of Brett Lehigh and Ross Furman from the Airport Advisory Board.

- i) Approve Appointment of Michael Hodges to the Airport Advisory Board
Approve Appointment of Istvan "Skip" Matej to the Airport Advisory Board

MOTION ANDREWS SECOND PEACOCK (PASSED 5-0)

To approve the appointment of Michael Hodges and Istvan "Skip" Matej to the Airport Advisory Board.

- j) Request for the Creation Digital Equity Subcommittee of the Eastport Fiber-Optic Internet Committee and Appointment of Joshua Nicholson as Liaison To EFOIC; Appointment of Elaine Abbott; Appointment of Regina Mitchell; Appointment of Birdy Velveteen; and Appointment of Dagny Silins
(As Requested and Submitted by Joshua Nicholson)

Councilor Andrews speaks to say that he does not know enough about it to vote on it.

MOTION DANA-CUMMINGS SECOND PEACOCK (FAILED 3-2)
Councilor Andrews, Councilor Morang, and Council President Boone Voted "NO"
To approve the creation of a Digital Equity Subcommittee of the Eastport
Fiber Optic Internet Committee

MOTION DANA-CUMMINGS SECOND PEACOCK (PASSED 5-0)
To table this agenda item and readdress it at the September Council meeting.

k) PAWS AGREEMENT & ALTERNATIVE OPTIONS
[Wording and Expiration] *(requested by Councilor Dana-Cummings)*

MOTION DANA CUMMINGS SECOND MORANG (PASSED 5-0)
To table this agenda item until there is a new agreement.

l) Relocation/Removal of Electric Charger *(requested by Councilor Andrews)*

Discussion took place amongst Council members. Concerns of how it is affecting the City in terms of what it is costing with no expense to the user but rather the taxpayers. The Police Department has experienced the loss of a computer and service when the charger is in use.

Airport Manager, Pete Lehmann, offers to do research on this and look into third party vendors and Council allows for him to do so and he will present his information at the next Council meeting of 9/13/2023. Council will readdress this at that time.

V. DEPARTMENT REPORTS

Councilor Dana-Cummings asks to have the Department Reports posted to the City website along with the minutes.

MOTION ANDREWS SECOND PEACOCK (PASSED 5-0)
To accept the department reports as submitted and that moving forward that the Department Reports be posted to the website along with the minutes.

VI. MINUTES of PREVIOUS MEETINGS

• 7/12/23 • 6/21/23 • 5/31/23 • 5/10/23

MOTION ANDREWS SECOND DANA-CUMMINGS (PASSED 5-0)
To accept the 7/12/23; 6/21/23; and 5/31/23; Council minutes as submitted and to table the 5/10/23 minutes.

VII. INTERIM CITY MANAGER'S REPORT/UPDATE

Bud Finch addresses the Council and reports that they are making great strides and that there is a great deal more to do. He further comments to recognize all staff and the Budget Committee in their efforts and success in completion of the proposed FY2024 budget. He also extends a thank you to our former/interim Assessor for assisting us with getting the FY2024 tax bills committed and out to the taxpayers. He also thanks Donnie Peters for taking on an additional work on filling in as interim Code Enforcement Officer. He updates that Howard Johnson, II has agreed to help as needed. He also thanks Richard Clark for serving as our interim Plumbing Inspector. He also recognizes Paige Atkinson for all of her help, support, and technical assistance to him as well as the staff at City Hall.

He then speaks briefly and offers up to the public knowledge that is not only our community but other rural communities who are also experiencing difficulty in finding people to fill positions on a municipal level that are trained. He comments further to say that it is much more critical that job descriptions be detailed and descriptive and there is the need to update them.

He updates Council that the FY2023 fiscal year was successfully closed out. He continues with letting Council know that it is his goal and intention to have some sort of a budget ready for Council in January.

He then speaks to the audits. They are still being worked on and we have been told that the 2022 is to be complete next week and 2023 will be started on and we are working with a few firms to ensure that it can be done in a timely manner. He notes that there are not enough auditors in the State to take on the towns who are in need.

He updates Council on a stormwater culvert issue and is in hopes of having some numbers soon and that the location is on the corner of Clark and Water Street which was the result of a collapse of the stormwater runoff. He is not only looking at the cost, but who can provide the service within a timely manner.

Councilor Dana-Cummings responds to say that looking at the year ending numbers the Sewer numbers are concerning to her i.e. the expenses were \$671,000 and the revenue was \$610,000 and this is shortfall of \$61,000. She would like to know the plan as the new numbers for this year also has a shortfall. The interim City Manager responds to say that he did not catch this as he was not part of the budget process and that he was looking at the operational side of things. We should not expect to

have a budget where the expenses exceeds the revenue. We are now tasked with understanding of how the Sewer is running and understands that it has since been contracted out. He agrees that we need to get a better understanding on the expense and revenue. He reminds Council that he is trying to prioritize with Council where they would like to see him focused. He is doing what he can to analyze this.

Councilor Dana-Cummings addresses the City Clerk and asks if she is aware of any increases to the Sewer. She responds not to her knowledge and comments to say that the last one was done for a total of 5% but that it was done in two increments of 2.5% so that it gave the taxpayers some breathing room so they would not be hit with the increase all at once. Councilor Dana-Cummings expresses the need for this to be addressed and asks for this to be placed on the agenda for the September meeting as an update. She further comments to say that it is an enterprise account. The City Clerk offers up a suggestion to allow the interim City Manager an opportunity to speak with Annaleis with Olver Associates to address some of these concerns. The interim City Manager responds to say that that this needs to be studied and analyzed and that the revenue should always be in excess as there are many unknowns on the Sewer side of the budget. Part of the problem is that they do not have the last audit for a couple of years and we are working through getting this resolved but that there is some complexity to the Sewer end and it requires more manual work and understanding in getting this accomplished. We are waiting on the audited numbers from the auditors and he is in negotiations and working on this right now with names to be brought forward to Council. Audits needs to be complete in a timely manner. He affirms that he has the numbers but that they are not yet audited.

The interim City Manager provides the Council with knowledge that there is a division of the Bangor Savings Bank that is running a comprehensive human resource for a protection and support package who handles human resources matters. The question from him and Councilor Dana-Cummings is.. does Council have an interest in this or do they want to pursue it? There is a monthly fee of \$425.00 per month.

Councilor Peacock speaks to say she feels it is a good preventative move. It would ensure that we are in compliance with all applicable laws. Councilor Dana-Cummings expounds to say that it would assist us with the process to advertise for jobs and provide guidance with the job descriptions, background checks, etc. It is her understanding that it may or may not take fifteen months. Councilor Andrews speaks to say if we do away with the car charger, that is our payment. Councilor Dana-Cummings speaks to say that she understands through Don Dunbar

that the WIFI downtown is not good and not working, whether it is because it's outdated; she is uncertain. She continues to say that there is a budgeted line item for that and suggests taking it out of there and using it for the HR resource. She reminds Council that \$2,400 was budget for that line item and we are paying for something that is not working. Council President Boone agrees. Councilor Dana-Cummings offers up making a motion on this. The City Clerk reminds Council that it is not on the agenda. She then requests to place it on the agenda for next month. Interim City Manager speaks to say he will continue to work with Councilor Dana-Cummings on this and will bring it forward to Council as they move forward with the information and are ready for a motion.

VIII. COUNCIL LIAISON UPDATES/ISSUES

Councilor Andrews speaks to say that he has a few items to address. He has been approached about people mowing their lawns and blowing it out into the streets. Making it slippery for bicycles, motorcycles, etc. Even though Public Works does their best to clean it up, it gets pushed back out into the streets and it is unsightly.

He then speaks to putting things back to the Cemetery Committee and does not understand why the Cemetery Supervisor cannot take the backhoe herself and fill in the potholes up at the Cemetery.

He further speaks to the \$137,000 left in COVID money and wants to know if the Fire Department can get their gear from that. The interim City Manager responds to say that they are putting the list together and he is meeting with the Fire Chief. Councilor Andrews then asks if the money for the repeater tower ever happened and if that materialized. Interim City Manager responds that the system is in and whether or not that includes the tower, he is unsure and will check on the repeater.

Councilor Andrews reiterates with the question of what he needs to do to get the Groundskeeping Department changed back over to the Cemetery Department and reminds everyone of the confusion it brings during budget time. Bud speaks to it and he will put something together on it and will provide a full breakdown when he sets the budget up. He reiterates to ask why the Cemetery Supervisor cannot use the backhoe herself. Bud will check into the qualifications of that and check into this. He offers up for Council to send him an email at anytime and he will look into getting an answer. Councilor Andrews comments to say he is better served to speak it publicly rather than in an email. Bud reminds that he has asked Council members for a list of what they feel are priorities.

Councilor Peacock updates that the Fiber Committee have received three proposals from the RFP's and that they were sent to Mission Broadband which was a company hired by Maine Connectivity Authority with some of that grant money that we received to advise us on the technical information. She updates that they have developed a grid to look at the proposals and that they still have questions on one of the companies which will be presenting to Perry.

Councilor Peacock updates that the Recycling Committee is working on getting information together on applying for a grant on the repair of the building behind the Fire Station and will be addressing Council at some point.

Council President Boone asks Councilor Morang if he has anything. He asks for a moment to go back to the Manager's report and addresses him about moving the Council meetings down to the Port Authority building and that he supports that move and notes it is all on one floor. Should it be that the Port Authority is willing to work with us on this, he would like us to pursue this.

Council President Boone speaks to a zoom person and thanks Donnie Peters for stepping up to the plate. He further expounds he is in support of more of the tech support and is in support consideration of utilizing the Port Authority building. He also comments to say he is in support of bringing the Groundskeeper Department back to the Cemetery Department. He continues to say that he has no issues with Tabettha and Donovan using the backhoe rather than shoveling it from a lawn tractor. Hopefully, by winter, the dirt pile that has been there for three years will be gone. He comments further to say that he had a meeting with the Senior Center today and things are happening. As he has said before, the City needs to start putting away money for a new Senior Center and that we need to start looking as that building is falling down around them. He would rather see if be a Community Center for potential uses rather than just a Senior Center. He then speaks to the Airport meeting and also notes that he has received inquiries about signing up for pilot rides, is there a number they can call, or is a list that one can put their name to, i.e. contact information. Airport Manager, Pete Lehmann, responds that right now it is the airport phone which is courtesy rides, etc. and he is in the process of looking into acquiring a courtesy car for quick trips and such.

IX. PUBLIC/OPEN FORUM

Council President Boone declares public forum open at 8:00 p.m.

Dora Adams from the audience asks about making the payment to her Sewer that was voted on and how City Hall would know. The City Clerk responds to say that she will provide the motion to the Sewer Clerk and she will affirm what the minimum bill is and then the Treasurer will make the necessary adjustment to the account.

Another question came from the audience why it took so long to get their Sewer billing. Council President Boone responds that it is a quarterly billing and it is behind because of how the water district bills.

An audience member asks the interim City Manager what that \$50.00-\$100.00 would entail, and he responds it is for the administrative cost and helps offset some of the cost to the town.

Another audience member comments to say that these seasoned positions that are being filled now with former employees (Bud, Bob, and Richard) need to reflect to appeal to the younger population to apply. Councilor Andrews responds that they are working on updating the job descriptions to assist with this and hopeful that there will be applicants but also recognizing that we are limited to what we can pay. Councilor Dana-Cummings comments to say that there is a need for housing which we do not have.

Council President Boone declared public/open forum closed at 8:13 p.m.

X. EXECUTIVE SESSION

MOTION PEACOCK SECOND DANA-CUMMINGS (PASSED 5-0) TIME: 8:14 P.M.
To go into Executive Session under Title 1 M.R.S.A. § 405(6)(A) for Personnel Matters; under Title 1 M.R.S.A. § 405(6)(C) for Real Property or Economic Development; and under Title 1 M.R.S.A. § 405(6)(E) for Consultation with Legal Counsel with a five minute recess.

MOTION MORANG SECOND PEACOCK (PASSED 5-0) TIME: 9:57 P.M.
To come out of Executive Session.

XI. ACTION from EXECUTIVE SESSION - THERE WAS NONE

XII. ADJOURNMENT

MOTION DANA-CUMMINGS SECOND PEACOCK (PASSED 5-0) TIME: 9:58 P.M.
To adjourn.

Eastport Municipal Airport Monthly Report

August 2023

Prepared for 13 September 2023 Eastport City Council Meeting

Fuel Farm Maintenance

- Partial installation of components: a few system sensors notwithstanding. Completion scheduled for 9/12/23.
- Additionally, the remote network notification system requires the installation of software on current AWOS reporting software PC.
- Confirmed approval from AWOS, the owner of the hardware.

AWOS

- Repairs needed for AWOS awaiting the decommissioning of the Brunswick Airport's AWOS to avoid the procurement costs of replacement parts.
- Brunswick expects FAA inspection to be conducted sometime in September.
- Parts will include additional sensor modules that Espt hasn't had previously. This will significantly enhance KEPM AWOS capabilities.

Leases

- Chris Krohn completed final draft, presented to August AAC meeting for discussion and approval.
- The approved lease is being forwarded to FAA, AOPA Legal Dept. & City Attorney for review and comment.

GSA Excess Property

- Eastport Airport selected to receive a 1996 Chevrolet 3500 1-ton pickup truck with functioning hydraulic dump bed, 9-foot snow-plow system, & ~49,000 miles.
- Procurement cost \$927, w/ additional \$465 required for batteries.
- Attached document with details & photos.

USS Augusta Commissioning Events

- No VIP jet aircraft expected at this time?
- Purchased four small aircraft grass tie-down kits to accommodate any overflow of transient General Aviation aircraft (small planes) requiring overnight parking.
- Remain engaged w/ Eastport Port Authority regarding planning and coordination.

North Apron Repaving Project

- Project is delayed until the spring, due to expected high volume of transient aircraft during the week of 25 September – 2 October 2023 due to Commissioning Events.
- Delay will allow for the planning and inclusion of proper electric power service conduits for current hangars, as well as any future expansion.

Item IV(a)

AIRPORT MONTHLY OPERATIONS ROLL-UP

August 2023

Community & Industry Outreach

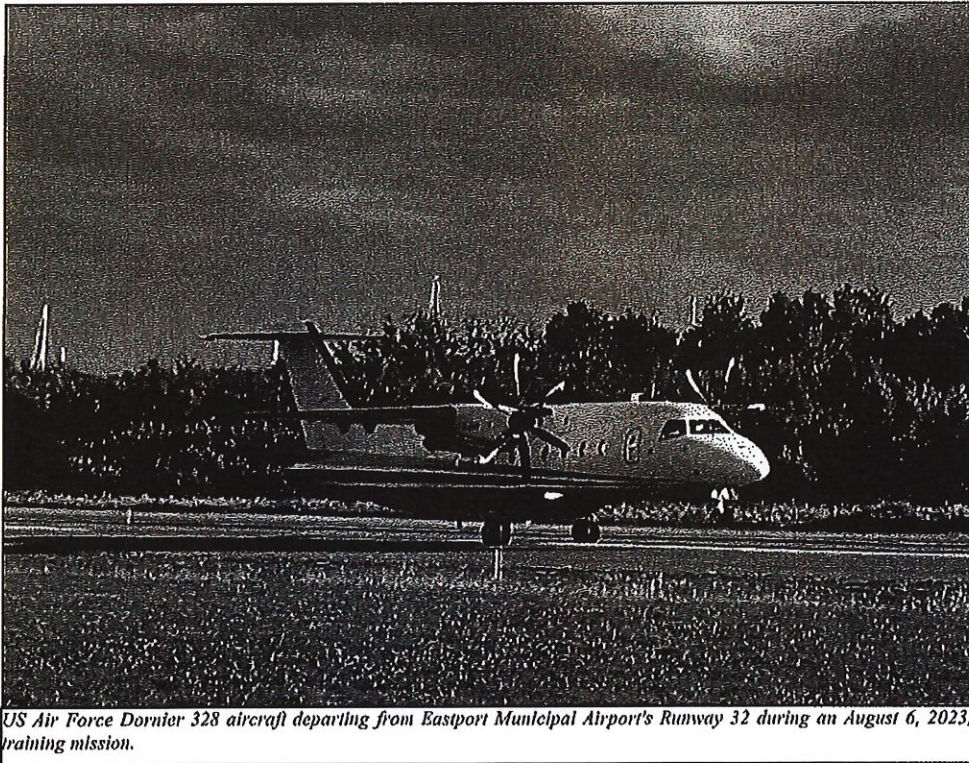
- Coordinating with Maine Army National Guard Aviation to sign a formal Land Use Agreement to permit military aircraft using KEPM for refueling and small precoordinated and approved training exercises.

Budget Balance – \$92,465.38 in the fuel account

Budget Figures were not available at the time the report was due.

Fuel Sales

- Total August 2023 Gross Fuel Sales: **\$10,419.33**
- We sold over 1,500 gallons of **JetA+**
- Regional pump prices reviewed twice weekly; Eastport pump pricing remains highly competitive.



US Air Force Dornier 328 aircraft departing from Eastport Municipal Airport's Runway 32 during an August 6, 2023, training mission.

CITY OF EASTPORT SPECIAL RESERVE FUND

AUGUST

Fam IV(d)

DATE	DISCRIPTION	DEPOSIT	EXPENSE	BALANCE
12/15/2011	CARRY OVER -ECON DEV ACCT.	\$ 10,951.00		\$ 10,951.00
12/15/2011	SALE BOAT SCHOOL	\$ 300,000.00		\$ 310,951.00
12/15/2011	DONATION BOAT RAMP	\$ 75,000.00		\$ 385,951.00
4/23/2012	SALE 3RD STREET	\$ 13,654.97		\$ 399,605.97
5/22/2012	PURCHASE AMBULANCE		\$ 32,000.00	\$ 367,605.97
10/19/2012	TRANSFER FY 12 BS & MILL & AP	\$ 42,585.63		\$ 410,191.60
10/31/2012	SALE 1 DEEK	\$ 3,012.00		\$ 413,203.60
1/31/2013	SALE 1 JENSEN	\$ 3,550.00		\$ 416,753.60
6/27/2013	SALE CITY PROP. FY 13/GHOLSON & MITCHELL	\$ 47,320.36		\$ 464,073.96
6/26/2013	WWTP MATCH		\$ 125,000.00	\$ 339,073.96
6/26/2013	JON GRANT ADMIN FEES		\$ 22,000.00	\$ 317,073.96
6/26/2013	FIRE STATION MATCH		\$ 75,000.00	\$ 242,073.96
6/26/2013	PAN AM-RAILROAD LAND		\$ 1,000.00	\$ 241,073.96
8/6/2013	H.P. FAIRFIELD STREET SWEEPER		\$ 68,500.00	\$ 172,573.96
9/19/2013	PAN AM-RAILROAD LAND		\$ 3,696.50	\$ 168,877.46
9/19/2013	WEST FALLS SURVEY-RAILROAD LAND		\$ 1,500.00	\$ 167,377.46
10/10/2013	Sale 20 Evans	\$ 7,170.17		\$ 174,547.63
11/14/2013	Sale 05 PD Cruiser to Tate Stevens	\$ 217.00		\$ 174,764.63
2/14/2014	Sale 40 Sullivan	\$ 3,648.98		\$ 178,413.61
3/4/2014	Sale Fire Truck	\$ 1,063.00		\$ 179,476.61
2/20/2015	Sale 21 Middle	\$ 87.47		\$ 179,564.08

CITY OF EASTPORT SPECIAL RESERVE FUND

AUGUST

4/30/2015	Jacki Robbin - 1st Installment Revaluation				\$ 5,000.00		\$ 174,564.08
6/25/2015	Jacki Robbin - 2nd Installment Revaluation				\$ 10,000.00		\$ 164,564.08
6/30/2015	PAYBACK FROM SEWER		\$ 125,000.00				\$ 289,564.08
6/30/2015	REIMB GENERAL FUND				\$ 100,000.00		\$ 189,564.08
8/5/2015	Jacki Robbin - 3rd Installment Revaluation				\$ 10,000.00		\$ 179,564.08
9/16/2015	SALE-STATE ACQUIRED PROPERTY COUNTY RD		\$ 16,625.00				\$ 196,189.08
10/28/2015	S.Meadow Survey-Survey Boat Ramp				\$ 294.50		\$ 195,894.58
11/24/2015	Maine Touist Info-Membership&Brochures				\$ 315.00		\$ 195,579.58
12/22/2015	CHRIS F. GIS TAX MAPS				\$ 3,910.05		\$ 191,669.53
12/22/2015	St. Croix Printing-Econ.Dev.Brochures				\$ 2,148.80		\$ 189,520.73
3/29/2016	Jacki Robbin - 4th installment Revaluation				\$ 15,000.00		\$ 174,520.73
4/26/2016	Jacki Robbin - 5th Installment Revaluation				\$ 10,000.00		\$ 164,520.73
5/18/2016	Downeast EMS-Equipment		\$ 9,000.00				\$ 173,520.73
6/9/2016	Linda Savaro - 5 Lincoln Street		\$ 1,628.73				\$ 175,149.46
8/2/2016	Jacki Robbin - 6th Installment Revaluation				\$ 10,000.00		\$ 165,149.46
10/5/2016	Harper JC Keehn - 5 South Street		\$ 3,956.55				\$169,106.01
11/8/2016	Maine Touist Info-Membership&Brochures				\$ 315.00		\$168,791.01
11/9/2016	Thomas Morgan - 3 Willow Street		\$ 402.86				\$169,193.87
11/30/2016	Richard & Dora Adams - 1 South Street		\$ 823.52				\$ 170,017.39
1/5/2017	Stanhope's Construction - 47 Third Demolition				\$ 3,425.00		\$ 166,592.39
3/14/2017	Jacki Robbin - 7th Installment Revaluation				\$ 15,000.00		\$ 151,592.39

CITY OF EASTPORT SPECIAL RESERVE FUND

AUGUST

5/24/2017	AOS #77-Boiler				\$ 10,000.00		\$ 141,592.39
6/5/2017	George Maney-147 Water Street		\$ 17,581.98				\$ 159,174.37
6/20/2017	Jacki Robbin - 7th Installment				\$ 10,000.00		\$ 149,174.37
7/6/2017	Stanhope's Construction - 45 Third Demolition				\$ 7,700.00		\$ 141,474.37
7/25/2017	PPPD- Officer G.Smith Payback Academy		\$ 30,000.00				\$ 171,474.37
8/11/2017	Darrin Lyon - 7 Hawkes Ave.		\$ 2,796.05				\$ 174,270.42
8/31/2017	Jacki Robbin- Final Pymt Revaluation				\$ 5,000.00		\$ 169,270.42
10/12/2017	Downeast Masonry-Boat Ramp				\$ 10,000.00		\$ 159,270.42
10/25/2017	County Contrete-Paving				\$ 11,264.00		\$ 148,006.42
10/25/2017	Downeast Masonry-Boat Ramp				\$ 27,500.00		\$ 120,506.42
10/25/2017	Morrison Manu.-Boat Ramp				\$ 22,500.00		\$ 98,006.42
11/20/2017	American Concrete - Vanesse Road				\$ 9,419.22		\$ 88,587.20
11/20/2017	Sunkaze- Outfall Culvert Replacement				\$ 16,752.14		\$ 71,835.06
12/19/2017	Sunkaze - Boat Ramp				\$ 4,000.00		\$ 67,835.06
12/19/2017	Sunkaze - Boat Ramp				\$ 27,050.00		\$ 40,785.06
1/30/2018	Down to Earth -Boat Ramp				\$ 328.00		\$ 40,457.06
2/22/2018	Command Fire-Down Pymt Fire Truck				\$ 6,500.00		\$ 33,957.06
3/20/2018	The First-Loan Fire Truck (pay back dwn pymt)		\$ 6,500.00				\$ 40,457.06
4/25/2018	Downeast Masonry - 76 High St. Demo				\$ 3,000.00		\$ 37,457.06
6/29/2018	Transfer from Solid Waste		\$ 15,212.00				\$ 52,669.06
6/29/2018	Transfer to Reimb Academy Expenses				\$ 20,494.76		\$ 32,174.30
9/26/2018	Watchguard Video-PD Body & Car Cameras				\$ 7,135.00		\$ 25,039.30

CITY OF EASTPORT SPECIAL RESERVE FUND

AUGUST

9/26/2018		Transfer Remaining PD Academy Bal. to Gen. Fund				\$ 2,370.24		\$ 22,669.06
6/6/2019		Dennis Mahar-sale 78 High Street	\$ 47,815.00					\$ 70,484.06
6/19/2019		Treas. State of ME-DOL Fines				\$ 875.00		\$ 69,609.06
7/11/2019		State of Maine - Unclaimed Property Refund	\$ 1,010.00					\$ 70,619.06
8/27/2019		Downeast Masonry - Culverts Adams & Madison				\$ 7,500.00		\$ 63,119.06
8/29/2019		Ken Burrows - sale 32 Mitchell Street	\$ 647.50					\$ 63,766.56
11/14/2019		Downeast Masonry-pymt Vault				\$ 8,000.00		\$ 55,766.56
12/11/2019		Downeast Masonry-Vault & PD Evidence Room				\$ 23,982.36		\$ 31,784.20
1/8/2020		Hammond Lumber-Vault				\$ 17.64		\$ 31,766.56
3/5/2020		CDW - Police Computer System Upgrade				\$ 5,495.01		\$ 26,271.55
3/19/2020		CDW - Police Computer System Upgrade				\$ 864.31		\$ 25,407.24
3/27/2020		Ross & Melissa Lawrence-2 Byram	\$ 450.50					\$ 25,857.74
5/13/2020		CDW - Police Computer System Upgrade				\$ 1,605.23		\$ 24,252.51
5/26/2020		K. Wesley Farley - 1 High Street	\$ 2,235.27					\$ 26,487.78
5/27/2020		E.J. PRESCOTT - SHACKFORD STREET				\$ 5,650.60		\$ 20,837.18
6/10/2020		Jackie Tolson - 34 Adams Street	\$ 1,929.98					\$ 22,767.16
6/23/2020		Moose Island Marine - Shackford Street				\$ 154.90		\$ 22,612.26
6/23/2020		S.L. Wadsworth - Shackford Street				\$ 19.28		\$ 22,592.98
7/28/2020		K. Wesley Farley - 128 County Road	\$ 3,615.53					\$ 26,208.51
9/14/2020		Downeast Masonry - Mower & Plow	\$ 525.00					\$ 26,733.51
10/1/2020		Voisine Mach. - Clark St. Project				\$ 280.00		\$ 26,453.51

CITY OF EASTPORT SPECIAL RESERVE FUND

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10/1/2020	E.J. Prescott - Clark St. Project				\$ 2,903.38	\$ 23,550.13
10/15/2020	Johnson's True Value - Clark St. Project				\$ 82.95	\$ 23,467.18
10/15/2020	E.J. Prescott - Clark St. Project				\$ 169.06	\$ 23,298.12
10/15/2020	Moose Island Marine - Clark St. Project				\$ 6.73	\$ 23,291.39
10/22/2020	Kinhi Sturtevant - 76 High Street		\$ 3,985.77			\$ 27,277.16
10/23/2020	EMNH - 1 Elm Street		\$ 1,910.59			\$ 29,187.75
11/24/2020	County Concrete - Clark St. Project				\$ 1,500.00	\$ 27,687.75
12/22/2020	Sargent - Bioretention Pond				\$ 25,210.00	\$ 2,477.75
1/4/2021	Dana Welcomer - 25 Snyder		\$ 9,610.43			\$ 12,088.18
1/5/2021	Clark Duff - 28 Clark Street		\$ 2,505.72			\$ 14,593.90
3/11/2021	Orkin - Adams Street				\$ 432.00	\$ 14,161.90
3/12/2021	Hallowell - School Bus Bid		\$ 808.00			\$ 14,969.90
3/30/2021	S.L. Wadsworth - Adams Street				\$ 69.90	\$ 14,900.00
4/13/2021	PWD - 14 ADAMS ST.				\$ 76.87	\$ 14,823.13
4/13/2021	Orkin - 14 Adams Street				\$ 110.00	\$ 14,713.13
4/3/2021	Emera - 14 Adams Street				\$ 19.25	\$ 14,693.88
6/10/2021	Orkin - 14 Adams Street				\$ 110.00	\$ 14,583.88
7/21/2021	Martha Atherholt - 45A Toll Bridge Rd.		\$ 1,579.30			\$ 16,163.18
7/21/2021	Orkin - 14 Adams Street				\$ 110.00	\$ 16,053.18
8/12/2021	Martha Atherholt - 4 Meyer Street		\$ 1,197.58			\$ 17,250.76
8/18/2021	Moose Island Marine - 12&14 Adams Street				\$ 34.60	\$ 17,216.16
8/20/2021	Martha Atherholt - 4 Meyers Street		\$ 19,071.72			\$ 36,287.88

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A- BALANCE IN ACCOUNT

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ACCOUNT	BUDGET NET	CURR MNTH DEBITS	CURR MNTH CREDITS	YTD NET	PERCENT SPENT
01 - ADMIN	471,305.00	47,995.24	134.14	84,671.91	17.97
05 - PUBLIC WKS	407,765.00	21,594.22	278.66	33,803.84	8.29
10 - POLICE PROTECTION	392,997.00	34,904.01	123.14	63,278.46	16.10
12 - ACO	10,735.00	0.00	0.00	0.00	0.00
15 - CEMETERY	0.00	453.82	453.82	0.00	----
16 - GROUNDS KEEPER	57,358.00	8,897.17	0.00	13,942.47	24.31
20 - FIRE	70,222.00	12,611.60	0.00	12,611.60	17.96
30 - PROGRAMS	30,000.00	14,000.00	0.00	14,000.00	46.67
32 - EDUCATION	1,737,743.63	144,812.00	0.00	289,623.97	16.67
34 - SHELLFISH WARDEN	8,255.00	546.25	0.00	967.67	11.72
35 - GENERAL ASSISTANCE	2,000.00	0.00	0.00	0.00	0.00
41 - AIRPORT	73,185.00	3,808.24	0.00	7,765.44	10.61
42 - SERVICES	477,243.00	53,888.01	270.25	61,201.33	12.82
43 - COUNTY TAX	273,445.00	0.00	0.00	0.00	0.00
44 - CITY DEBT	88,518.00	4,553.58	0.00	4,553.58	5.14
48 - ECON. DEV.	3,300.00	800.00	0.00	800.00	24.24
51 - RESERVES/CAPITAL	98,000.00	0.00	0.00	0.00	0.00
53 - RECREATION	10,000.00	0.00	0.00	0.00	0.00
54 - OVERLAY	0.00	45,469.05	0.00	45,469.05	----
55 - INSURANCE	65,600.00	100.00	0.00	21,549.00	32.85
58 - PUBLIC OFFICIALS	500.00	0.00	0.00	0.00	0.00
Final Totals	4,278,171.63	394,433.19	1,260.01	654,238.32	15.29

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ACCOUNT	BUDGET NET	CURR MNTH DEBITS	CURR MNTH CREDITS	YTD NET	PERCENT SPENT
01 - ADMIN	471,305.00	47,995.24	134.14	84,671.91	17.97
01 - ADMIN PAYROLL	367,855.00	37,458.94	0.00	66,345.10	18.04
01 - PAYROLL	235,112.00	29,845.83	0.00	52,043.70	22.14
01 - CITY MANAGER	72,500.00	9,000.00	0.00	19,870.40	27.41
02 - CITY CLERK	48,040.00	7,573.52	0.00	11,480.02	23.90
03 - TREASURER	48,040.00	7,388.81	0.00	11,080.06	23.06
04 - ADMIN ASST/FRONT DESK	25,235.00	4,182.50	0.00	7,192.22	28.50
06 - CEO/ASSESS	40,397.00	1,701.00	0.00	2,421.00	5.99
09 - JANITOR	900.00	0.00	0.00	0.00	0.00
02 - FRINGE BENEFITS	132,743.00	7,613.11	0.00	14,301.40	10.77
20 - FICA/MED	18,000.00	2,257.97	0.00	4,092.28	22.73
22 - UNEMPLOYMENT	1,870.00	0.00	0.00	0.00	0.00
23 - IRA	20,768.00	1,149.32	0.00	1,924.28	9.27
24 - HEALTH INSURANCE	90,583.00	4,079.02	0.00	8,158.04	9.01
25 - SHORT TERM DISABILITY	1,522.00	126.80	0.00	126.80	8.33
25 - CITY HALL	103,450.00	10,536.30	134.14	18,326.81	17.72
10 - EXPENSES	88,900.00	8,951.19	134.14	16,622.51	18.70
01 - GENERAL	8,000.00	1,567.42	0.00	1,567.42	19.59
03 - POSTAGE	5,000.00	1,018.50	134.14	1,709.36	34.19
04 - COMPUTER MAINT./TRIO LIC.	35,000.00	5,498.45	0.00	10,465.45	29.90
10 - MMA & OTHER EXPENSES	5,900.00	0.00	0.00	0.00	0.00
12 - REGISTRY OF DEEDS	2,000.00	16.22	0.00	29.68	1.48
13 - ADVERTISING	2,000.00	272.00	0.00	272.00	13.60
14 - AUDITING	9,000.00	0.00	0.00	2,000.00	22.22
15 - LEGAL	8,000.00	0.00	0.00	0.00	0.00
17 - TRAINING & TRAVEL	3,000.00	0.00	0.00	0.00	0.00
37 - CITY MANAGER EXPENSES	3,000.00	578.60	0.00	578.60	19.29
52 - BUILDING REPAIRS	3,000.00	0.00	0.00	0.00	0.00
66 - BALLOT CLERKS/ELECTIONS	5,000.00	0.00	0.00	0.00	0.00
15 - UTILITIES	14,550.00	1,585.11	0.00	1,704.30	11.71
01 - ELECTRICITY	4,500.00	832.91	0.00	832.91	18.51
02 - HEAT	2,000.00	0.00	0.00	0.00	0.00
03 - TELEPHONE	5,500.00	697.03	0.00	816.22	14.84
04 - WATER	250.00	55.17	0.00	55.17	22.07
08 - PTC/INTERNET	2,000.00	0.00	0.00	0.00	0.00
09 - SEWER	300.00	0.00	0.00	0.00	0.00
05 - PUBLIC WKS	407,765.00	21,594.22	278.66	33,803.84	8.29
01 - PAYROLL	251,365.00	17,943.37	0.00	30,231.26	12.03
01 - PAYROLL	139,261.00	12,371.44	0.00	19,909.01	14.30
60 - SUPERVISOR	52,223.00	8,035.21	0.00	11,793.53	22.58
61 - FULL TIME	39,878.00	0.00	0.00	0.00	0.00
62 - FULL TIME	36,160.00	4,264.23	0.00	7,241.91	20.03
64 - PART TIME	5,000.00	72.00	0.00	572.25	11.45
98 - OVERTIME	6,000.00	0.00	0.00	301.32	5.02
02 - FRINGE BENEFITS	112,104.00	5,571.93	0.00	10,322.25	9.21
20 - FICA/MED	10,655.00	925.91	0.00	1,488.87	13.97
22 - UNEMPLOYMENT	1,658.00	0.00	0.00	0.00	0.00
23 - IRA	15,303.00	1,049.66	0.00	1,767.46	11.55
24 - HEALTH INSURANCE	83,270.00	3,469.56	0.00	6,939.12	8.33
25 - SHORT TERM DISABILITY	1,218.00	126.80	0.00	126.80	10.41
25 - GARAGE	23,000.00	1,069.95	278.66	991.68	4.31
10 - EXPENSES	12,200.00	423.02	0.00	423.02	3.47

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ACCOUNT	BUDGET NET	CURR MNTH DEBITS	CURR MNTH CREDITS	YTD NET	PERCENT SPENT
05 - PUBLIC WKS CONT'D					
01 - GENERAL	4,000.00	326.15	0.00	326.15	8.15
05 - CELL PHONES/PAGERS	1,000.00	96.87	0.00	96.87	9.69
08 - UNIFORMS	3,000.00	0.00	0.00	0.00	0.00
11 - CYL. RENTAL	700.00	0.00	0.00	0.00	0.00
17 - TRAINING & TRAVEL	500.00	0.00	0.00	0.00	0.00
29 - FUEL	1,000.00	0.00	0.00	0.00	0.00
52 - BUILDING REPAIRS	2,000.00	0.00	0.00	0.00	0.00
15 - UTILITIES	8,300.00	646.93	278.66	568.66	6.85
01 - ELECTRICITY	2,500.00	167.88	0.00	167.88	6.72
02 - HEAT	4,000.00	0.00	0.00	0.00	0.00
03 - TELEPHONE	1,800.00	200.39	0.00	400.78	22.27
08 - PTC/INTERNET	0.00	278.66	278.66	0.00	----
45 - RESERVES	2,500.00	0.00	0.00	0.00	0.00
01 - EQUIPMENT	2,500.00	0.00	0.00	0.00	0.00
30 - TRUCKS	17,000.00	20.60	0.00	20.60	0.12
10 - EXPENSES	17,000.00	20.60	0.00	20.60	0.12
50 - GAS/OIL/FUEL	7,000.00	0.00	0.00	0.00	0.00
51 - VEHICLE EQUIPMENT REPAIRS	10,000.00	20.60	0.00	20.60	0.21
31 - HEAVY EQUIPMENT	15,000.00	0.00	0.00	0.00	0.00
10 - EXPENSES	15,000.00	0.00	0.00	0.00	0.00
50 - GAS/OIL/FUEL	5,000.00	0.00	0.00	0.00	0.00
51 - VEHICLE EQUIPMENT REPAIRS	10,000.00	0.00	0.00	0.00	0.00
32 - MISC EQUIPMENT	7,500.00	525.28	0.00	525.28	7.00
10 - EXPENSES	7,500.00	525.28	0.00	525.28	7.00
50 - GAS/OIL/FUEL	5,000.00	351.19	0.00	351.19	7.02
51 - VEHICLE EQUIPMENT REPAIRS	2,500.00	174.09	0.00	174.09	6.96
50 - STREETS	62,900.00	2,035.02	0.00	2,035.02	3.24
10 - EXPENSES	62,900.00	2,035.02	0.00	2,035.02	3.24
21 - SALT	16,000.00	0.00	0.00	0.00	0.00
22 - ROADS	20,000.00	2,035.02	0.00	2,035.02	10.18
25 - SIGNS	3,000.00	0.00	0.00	0.00	0.00
26 - SAND	12,400.00	0.00	0.00	0.00	0.00
27 - STORM WATER	5,500.00	0.00	0.00	0.00	0.00
41 - STREET SWEEPING	6,000.00	0.00	0.00	0.00	0.00
99 - CAPITAL EXPENDITURES	31,000.00	0.00	0.00	0.00	0.00
35 - CAPITAL	31,000.00	0.00	0.00	0.00	0.00
99 - EXPENSE	31,000.00	0.00	0.00	0.00	0.00
10 - POLICE PROTECTION	392,997.00	34,904.01	123.14	63,278.46	16.10
01 - PAYROLL	345,772.00	31,115.34	0.00	59,584.93	17.23
01 - PAYROLL	237,504.00	22,896.99	0.00	43,490.20	18.31
67 - FESTIVALS	8,000.00	0.00	0.00	3,447.59	43.09
70 - CHIEF	61,798.00	6,927.48	0.00	11,545.80	18.68
71 - FULL TIME	57,226.00	6,748.56	0.00	11,201.58	19.57
72 - PART TIME	25,000.00	3,566.25	0.00	7,450.13	29.80
77 - FULL TIME	85,480.00	5,654.70	0.00	9,845.10	11.52
02 - FRINGE BENEFITS	108,268.00	8,218.35	0.00	16,094.73	14.87
20 - FICA/MED	18,805.00	1,736.80	0.00	3,302.30	17.56
22 - UNEMPLOYMENT	2,385.00	0.00	0.00	0.00	0.00
23 - IRA	8,974.00	576.78	0.00	1,064.09	11.86
24 - HEALTH INSURANCE	76,962.00	5,823.57	0.00	11,647.14	15.13

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ACCOUNT	BUDGET NET	CURR MNTH DEBITS	CURR MNTH CREDITS	YTD NET	PERCENT SPENT
10 - POLICE PROTECTION CONT'D					
25 - SHORT TERM DISABILITY	1,142.00	81.20	0.00	81.20	7.11
04 - WATER STREET STATION	31,225.00	2,737.42	123.14	2,614.28	8.37
10 - EXPENSES	19,000.00	750.71	123.14	627.57	3.30
01 - GENERAL	12,000.00	627.57	0.00	627.57	5.23
05 - CELL PHONES/PAGERS	0.00	123.14	123.14	0.00	----
08 - UNIFORMS	4,000.00	0.00	0.00	0.00	0.00
17 - TRAINING & TRAVEL	3,000.00	0.00	0.00	0.00	0.00
15 - UTILITIES	12,225.00	1,986.71	0.00	1,986.71	16.25
01 - ELECTRICITY	3,500.00	832.91	0.00	832.91	23.80
02 - HEAT	2,000.00	0.00	0.00	0.00	0.00
03 - TELEPHONE	4,000.00	441.73	0.00	441.73	11.04
04 - WATER	250.00	55.17	0.00	55.17	22.07
08 - PTC/INTERNET	2,200.00	656.90	0.00	656.90	29.86
09 - SEWER	275.00	0.00	0.00	0.00	0.00
40 - 2003/679	16,000.00	1,051.25	0.00	1,079.25	6.75
10 - EXPENSES	16,000.00	1,051.25	0.00	1,079.25	6.75
50 - GAS/OIL/FUEL	8,000.00	1,051.25	0.00	1,051.25	13.14
51 - VEHICLE EQUIPMENT REPAIRS	8,000.00	0.00	0.00	28.00	0.35
12 - ACO	10,735.00	0.00	0.00	0.00	0.00
01 - PAYROLL	5,235.00	0.00	0.00	0.00	0.00
01 - PAYROLL	4,729.00	0.00	0.00	0.00	0.00
63 - ACO OFFICER	4,729.00	0.00	0.00	0.00	0.00
02 - FRINGE BENEFITS	506.00	0.00	0.00	0.00	0.00
20 - FICA/MED	361.00	0.00	0.00	0.00	0.00
22 - UNEMPLOYMENT	145.00	0.00	0.00	0.00	0.00
25 - EXPENSES	5,500.00	0.00	0.00	0.00	0.00
10 - EXPENSES	5,500.00	0.00	0.00	0.00	0.00
24 - SUPPLIES/EQUIPMENT	1,000.00	0.00	0.00	0.00	0.00
98 - SHELTER CONTRACT	4,500.00	0.00	0.00	0.00	0.00
15 - CEMETERY	0.00	453.82	453.82	0.00	----
25 - OFFICE	0.00	453.82	453.82	0.00	----
10 - EXPENSES	0.00	400.00	400.00	0.00	----
09 - EQUIPMENT RENTAL	0.00	400.00	400.00	0.00	----
15 - UTILITIES	0.00	53.82	53.82	0.00	----
01 - ELECTRICITY	0.00	53.82	53.82	0.00	----
16 - GROUNDS KEEPER	57,358.00	8,897.17	0.00	13,942.47	24.31
01 - PAYROLL	41,358.00	7,616.46	0.00	12,621.76	30.52
01 - PAYROLL	37,734.00	7,075.20	0.00	11,724.80	31.07
10 - GROUNDS KEEPER	18,168.00	3,405.60	0.00	5,644.80	31.07
40 - SUPERVISOR	19,566.00	3,669.60	0.00	6,080.00	31.07
02 - FRINGE BENEFITS	3,624.00	541.26	0.00	896.96	24.75
20 - FICA/MED	2,887.00	541.26	0.00	896.96	31.07
22 - UNEMPLOYMENT	737.00	0.00	0.00	0.00	0.00
25 - EXPENSES	16,000.00	1,280.71	0.00	1,320.71	8.25
10 - EXPENSES	15,550.00	1,226.89	0.00	1,266.89	8.15
01 - GENERAL	9,700.00	407.81	0.00	447.81	4.62
05 - CELL PHONES/PAGERS	600.00	0.00	0.00	0.00	0.00
09 - EQUIPMENT RENTAL	1,500.00	400.00	0.00	400.00	26.67

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ACCOUNT	BUDGET NET	CURR MNTH DEBITS	CURR MNTH CREDITS	YTD NET	PERCENT SPENT
16 - GROUNDS KEEPER CONT'D					
50 - GAS/OIL/FUEL	3,750.00	419.08	0.00	419.08	11.18
15 - UTILITIES	450.00	53.82	0.00	53.82	11.96
01 - ELECTRICITY	450.00	53.82	0.00	53.82	11.96
20 - FIRE	70,222.00	12,611.60	0.00	12,611.60	17.96
01 - PAYROLL	43,522.00	9,379.55	0.00	9,379.55	21.55
01 - PAYROLL	39,312.00	8,713.00	0.00	8,713.00	22.16
30 - CHIEF	6,030.00	6,030.00	0.00	6,030.00	100.00
31 - ASST. CHIEF	2,683.00	2,683.00	0.00	2,683.00	100.00
32 - VOLUNTEERS	30,000.00	0.00	0.00	0.00	0.00
34 - AIR TANK VOLUNTEER	599.00	0.00	0.00	0.00	0.00
02 - FRINGE BENEFITS	4,210.00	666.55	0.00	666.55	15.83
20 - FICA/MED	3,010.00	666.55	0.00	666.55	22.14
22 - UNEMPLOYMENT	1,200.00	0.00	0.00	0.00	0.00
03 - FIRE DEPARTMENT EXPENSES	20,450.00	3,232.05	0.00	3,232.05	15.80
10 - EXPENSES	10,500.00	2,468.18	0.00	2,468.18	23.51
01 - GENERAL	6,000.00	1,510.00	0.00	1,510.00	25.17
09 - EQUIPMENT RENTAL	1,200.00	0.00	0.00	0.00	0.00
17 - TRAINING & TRAVEL	1,000.00	0.00	0.00	0.00	0.00
50 - GAS/OIL/FUEL	500.00	0.00	0.00	0.00	0.00
51 - VEHICLE EQUIPMENT REPAIRS	600.00	359.70	0.00	359.70	59.95
52 - BUILDING REPAIRS	1,200.00	598.48	0.00	598.48	49.87
15 - UTILITIES	9,950.00	763.87	0.00	763.87	7.68
01 - ELECTRICITY	5,000.00	508.05	0.00	508.05	10.16
02 - HEAT	3,000.00	0.00	0.00	0.00	0.00
03 - TELEPHONE	1,500.00	145.48	0.00	145.48	9.70
04 - WATER	450.00	110.34	0.00	110.34	24.52
04 - QUODDY VILLAGE FIRE STATION	6,250.00	0.00	0.00	0.00	0.00
10 - EXPENSES	3,000.00	0.00	0.00	0.00	0.00
52 - BUILDING REPAIRS	3,000.00	0.00	0.00	0.00	0.00
15 - UTILITIES	3,250.00	0.00	0.00	0.00	0.00
01 - ELECTRICITY	750.00	0.00	0.00	0.00	0.00
02 - HEAT	2,500.00	0.00	0.00	0.00	0.00
30 - PROGRAMS	30,000.00	14,000.00	0.00	14,000.00	46.67
01 - DONATIONS	30,000.00	14,000.00	0.00	14,000.00	46.67
10 - EXPENSES	30,000.00	14,000.00	0.00	14,000.00	46.67
73 - PEAVEY MEMORIAL LIBRARY	16,000.00	0.00	0.00	0.00	0.00
74 - SENIOR CITIZENS	14,000.00	14,000.00	0.00	14,000.00	100.00
32 - EDUCATION	1,737,743.63	144,812.00	0.00	289,623.97	16.67
99 - EXPENSE	1,737,743.63	144,812.00	0.00	289,623.97	16.67
30 - UNCLASSIFIED	1,737,743.63	144,812.00	0.00	289,623.97	16.67
99 - EXPENSE	1,737,743.63	144,812.00	0.00	289,623.97	16.67
34 - SHELLFISH WARDEN	8,255.00	546.25	0.00	967.67	11.72
01 - PAYROLL	5,705.00	395.62	0.00	697.04	12.22
01 - PAYROLL	5,150.00	367.50	0.00	647.50	12.57
76 - SHELLFISH WARDEN	5,150.00	367.50	0.00	647.50	12.57
02 - FRINGE BENEFITS	555.00	28.12	0.00	49.54	8.93
20 - FICA/MED	395.00	28.12	0.00	49.54	12.54

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ACCOUNT	BUDGET NET	CURR MNTH DEBITS	CURR MNTH CREDITS	YTD NET	PERCENT SPENT
34 - SHELLFISH WARDEN CONT'D					
22 - UNEMPLOYMENT	160.00	0.00	0.00	0.00	0.00
25 - EXPENSES	2,550.00	150.63	0.00	270.63	10.61
10 - EXPENSES	2,550.00	150.63	0.00	270.63	10.61
01 - GENERAL	150.00	0.00	0.00	0.00	0.00
77 - MILEAGE	2,400.00	150.63	0.00	270.63	11.28
35 - GENERAL ASSISTANCE	2,000.00	0.00	0.00	0.00	0.00
01 - GA	2,000.00	0.00	0.00	0.00	0.00
10 - EXPENSES	2,000.00	0.00	0.00	0.00	0.00
01 - GENERAL	2,000.00	0.00	0.00	0.00	0.00
41 - AIRPORT	73,185.00	3,808.24	0.00	7,765.44	10.61
01 - AIRPORT	73,185.00	3,808.24	0.00	7,765.44	10.61
01 - PAYROLL	20,000.00	2,301.75	0.00	4,158.00	20.79
15 - STIPEND	20,000.00	2,301.75	0.00	4,158.00	20.79
02 - FRINGE BENEFITS	2,230.00	176.10	0.00	318.11	14.27
20 - FICA/MED	1,530.00	176.10	0.00	318.11	20.79
22 - UNEMPLOYMENT	700.00	0.00	0.00	0.00	0.00
10 - EXPENSES	45,760.00	666.69	0.00	2,625.63	5.74
06 - FEES	16,000.00	210.86	0.00	210.86	1.32
07 - INSURANCE	1,260.00	0.00	0.00	1,770.00	140.48
50 - GAS/OIL/FUEL	2,500.00	70.65	0.00	70.65	2.83
82 - AIP MATCH	20,000.00	0.00	0.00	0.00	0.00
99 - EXPENSE	6,000.00	385.18	0.00	574.12	9.57
15 - UTILITIES	4,100.00	663.70	0.00	663.70	16.19
01 - ELECTRICITY	2,000.00	192.40	0.00	192.40	9.62
03 - TELEPHONE	1,500.00	360.96	0.00	360.96	24.06
04 - WATER	600.00	110.34	0.00	110.34	18.39
50 - FUEL FARM	1,095.00	0.00	0.00	0.00	0.00
02 - CREDIT CARD SOFTWARE	1,095.00	0.00	0.00	0.00	0.00
42 - SERVICES	477,243.00	53,888.01	270.25	61,201.33	12.82
01 - SERVICES	477,243.00	53,888.01	270.25	61,201.33	12.82
10 - EXPENSES	477,243.00	53,888.01	270.25	61,201.33	12.82
30 - STREET LIGHTS	25,000.00	2,390.36	0.00	2,390.36	9.56
31 - HYDRANT RENTAL	247,400.00	20,616.67	0.00	20,616.67	8.33
32 - AMBULANCE	84,443.00	14,907.16	0.00	22,360.74	26.48
33 - SOLID WASTE	115,000.00	15,313.60	0.00	15,313.60	13.32
42 - DOWNTOWN WIFI	2,400.00	389.97	0.00	519.96	21.67
79 - RECYCLING	3,000.00	0.00	0.00	0.00	0.00
99 - EXPENSE	0.00	270.25	270.25	0.00	----
43 - COUNTY TAX	273,445.00	0.00	0.00	0.00	0.00
01 - COUNTY TAX	273,445.00	0.00	0.00	0.00	0.00
10 - EXPENSES	273,445.00	0.00	0.00	0.00	0.00
34 - COUNTY TAX	273,445.00	0.00	0.00	0.00	0.00
44 - CITY DEBT	88,518.00	4,553.58	0.00	4,553.58	5.14
01 - CITY DEBT	88,518.00	4,553.58	0.00	4,553.58	5.14
40 - BONDS	88,518.00	4,553.58	0.00	4,553.58	5.14
07 - COPIER	5,000.00	682.89	0.00	682.89	13.66
17 - FIRE TRUCK	7,742.00	3,249.26	0.00	3,249.26	41.97

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ACCOUNT	BUDGET NET	CURR MNTH DEBITS	CURR MNTH CREDITS	YTD NET	PERCENT SPENT
44 - CITY DEBT CONT'D					
19 - 5500 PLOW TRUCK	9,402.00	0.00	0.00	0.00	0.00
20 - BACKHOE	15,979.00	0.00	0.00	0.00	0.00
25 - DEEP COVE	16,156.00	0.00	0.00	0.00	0.00
27 - PUBLIC WORKS LOAN	34,239.00	0.00	0.00	0.00	0.00
99 - INTEREST LTD	0.00	621.43	0.00	621.43	----
48 - ECON. DEV.	3,300.00	800.00	0.00	800.00	24.24
01 - ECON. DEV.	3,300.00	800.00	0.00	800.00	24.24
10 - EXPENSES	3,300.00	800.00	0.00	800.00	24.24
81 - EXPENSES	3,300.00	800.00	0.00	800.00	24.24
51 - RESERVES/CAPITAL	98,000.00	0.00	0.00	0.00	0.00
01 - RESERVES/CAPITAL	6,000.00	0.00	0.00	0.00	0.00
10 - EXPENSES	6,000.00	0.00	0.00	0.00	0.00
81 - EXPENSES	6,000.00	0.00	0.00	0.00	0.00
03 - PW INFRASTRUCTURE	92,000.00	0.00	0.00	0.00	0.00
10 - EXPENSES	92,000.00	0.00	0.00	0.00	0.00
99 - EXPENSE	92,000.00	0.00	0.00	0.00	0.00
53 - RECREATION	10,000.00	0.00	0.00	0.00	0.00
01 - RECREATION	10,000.00	0.00	0.00	0.00	0.00
10 - EXPENSES	10,000.00	0.00	0.00	0.00	0.00
85 - RECREATION	10,000.00	0.00	0.00	0.00	0.00
54 - OVERLAY	0.00	45,469.05	0.00	45,469.05	----
01 - OVERLAY	0.00	45,469.05	0.00	45,469.05	----
10 - EXPENSES	0.00	45,469.05	0.00	45,469.05	----
97 - ABATEMENTS	0.00	45,469.05	0.00	45,469.05	----
55 - INSURANCE	65,600.00	100.00	0.00	21,549.00	32.85
01 - INSURANCE	65,600.00	100.00	0.00	21,549.00	32.85
25 - INSURANCE	65,600.00	100.00	0.00	21,549.00	32.85
07 - WORKER'S COMPENSATION	16,100.00	0.00	0.00	500.00	3.11
09 - PERFORMANCE BONDS	2,750.00	100.00	0.00	100.00	3.64
10 - RISK MANAGEMENT	46,750.00	0.00	0.00	20,949.00	44.81
58 - PUBLIC OFFICIALS	500.00	0.00	0.00	0.00	0.00
01 - PUBLIC OFFICIALS	500.00	0.00	0.00	0.00	0.00
10 - EXPENSES	500.00	0.00	0.00	0.00	0.00
17 - TRAINING & TRAVEL	500.00	0.00	0.00	0.00	0.00
Final Totals	4,278,171.63	394,433.19	1,260.01	654,238.32	15.29

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ACCOUNT	BUDGET NET	CURR MNTH DEBITS	CURR MNTH CREDITS	YTD NET	PERCENT SPENT
25 - SEWER	690,098.00	67,535.16	0.00	70,462.25	10.21
Final Totals	690,098.00	67,535.16	0.00	70,462.25	10.21

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ACCOUNT	BUDGET NET	CURR MNTH DEBITS	CURR MNTH CREDITS	YTD NET	PERCENT SPENT
25 - SEWER	690,098.00	67,535.16	0.00	70,462.25	10.21
01 - PAYROLL	193,159.00	16,894.16	0.00	18,658.53	9.66
01 - PAYROLL	23,955.00	2,920.72	0.00	4,559.70	19.03
42 - FINANCIAL ASSISTANT	23,955.00	2,920.72	0.00	4,559.70	19.03
02 - FRINGE BENEFITS	2,204.00	223.44	0.00	348.83	15.83
20 - FICA/MED	1,834.00	223.44	0.00	348.83	19.02
22 - UNEMPLOYMENT	370.00	0.00	0.00	0.00	0.00
10 - EXPENSES	167,000.00	13,750.00	0.00	13,750.00	8.23
45 - OLVER ASSOC. CONTRACT	167,000.00	13,750.00	0.00	13,750.00	8.23
04 - WASTEWATER TREATMENT PLANT	464,089.00	47,812.86	0.00	48,975.58	10.55
05 - SERVICE FEES	13,800.00	361.00	0.00	361.00	2.62
01 - REG OF DEEDS	5,800.00	361.00	0.00	361.00	6.22
04 - AUDITING	2,000.00	0.00	0.00	0.00	0.00
12 - INSURANCE OFFSET	6,000.00	0.00	0.00	0.00	0.00
10 - EXPENSES	31,400.00	17,711.60	0.00	18,874.32	60.11
01 - GENERAL	6,000.00	2,100.19	0.00	2,100.19	35.00
02 - OFFICE/TRIO	3,000.00	0.00	0.00	0.00	0.00
03 - POSTAGE	7,000.00	1,000.00	0.00	1,000.00	14.29
05 - CELL PHONES/PAGERS	1,200.00	42.15	0.00	42.15	3.51
80 - LAB SUPPLIES/TESTING	11,000.00	1,119.10	0.00	1,466.10	13.33
83 - DEPT. OF ENVIRONMENTAL PROTECT	3,200.00	249.27	0.00	1,064.99	33.28
97 - ABATEMENTS	0.00	13,200.89	0.00	13,200.89	----
13 - CHEMICALS	115,000.00	21,759.70	0.00	21,759.70	18.92
01 - CHLORINE	70,000.00	17,573.70	0.00	17,573.70	25.11
03 - CHEM#3/POLY	45,000.00	4,186.00	0.00	4,186.00	9.30
15 - UTILITIES	47,100.00	3,123.79	0.00	3,123.79	6.63
01 - ELECTRICITY	24,000.00	1,802.33	0.00	1,802.33	7.51
02 - HEAT	16,000.00	0.00	0.00	0.00	0.00
03 - TELEPHONE	1,600.00	178.44	0.00	178.44	11.15
04 - WATER	5,500.00	1,143.02	0.00	1,143.02	20.78
20 - MTCE/REPAIRS	15,500.00	0.00	0.00	0.00	0.00
02 - EQUIPMENT	15,000.00	0.00	0.00	0.00	0.00
08 - BUILDING	500.00	0.00	0.00	0.00	0.00
30 - UNCLASSIFIED	41,000.00	2,723.20	0.00	2,723.20	6.64
05 - RESERVE	20,000.00	0.00	0.00	0.00	0.00
18 - QV SEPTIC	9,000.00	0.00	0.00	0.00	0.00
20 - SEPTAGE NORTHEAST ORGANICS	12,000.00	2,723.20	0.00	2,723.20	22.69
40 - BONDS	200,289.00	2,133.57	0.00	2,133.57	1.07
14 - SWR DEBT PAYMENT	200,289.00	2,133.57	0.00	2,133.57	1.07
23 - PLANT TRUCK	2,500.00	218.05	0.00	218.05	8.72
10 - EXPENSES	2,500.00	218.05	0.00	218.05	8.72
50 - GAS/OIL/FUEL	1,500.00	218.05	0.00	218.05	14.54
51 - VEHICLE EQUIPMENT REPAIRS	1,000.00	0.00	0.00	0.00	0.00
28 - VANESSE ROAD	3,150.00	110.34	0.00	110.34	3.50
15 - UTILITIES	3,150.00	110.34	0.00	110.34	3.50
02 - HEAT	2,500.00	0.00	0.00	0.00	0.00
04 - WATER	650.00	110.34	0.00	110.34	16.98
37 - PUMP STATIONS	24,200.00	2,499.75	0.00	2,499.75	10.33
15 - UTILITIES	24,200.00	2,499.75	0.00	2,499.75	10.33
01 - ELECTRICITY	24,000.00	2,499.75	0.00	2,499.75	10.42
02 - HEAT	200.00	0.00	0.00	0.00	0.00
41 - MAINTENANCE/GENERATORS	3,000.00	0.00	0.00	0.00	0.00
20 - MTCE/REPAIRS	3,000.00	0.00	0.00	0.00	0.00

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ACCOUNT	BUDGET NET	CURR MNTH DEBITS	CURR MNTH CREDITS	YTD NET	PERCENT SPENT
25 - SEWER CONT'D					
02 - EQUIPMENT	3,000.00	0.00	0.00	0.00	0.00
Final Totals	690,098.00	67,535.16	0.00	70,462.25	10.21

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ACCOUNT	BUDGET NET	CURR MNTH DEBITS	CURR MNTH CREDITS	YTD NET	PERCENT SPENT
Final Totals	0.00	0.00	0.00	0.00	0.00

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ACCOUNT	BUDGET NET	CURR MONTH DEBITS	CURR MONTH CREDITS	YTD NET	UNCOLL BALANCE	PCT COLL
01 - ADMIN	635,435.00	0.00	160,012.47	3,593,570.83	-2,958,135.83	565.53
05 - PUBLIC WKS	250,668.00	0.00	21,852.26	44,266.13	206,401.87	17.66
10 - POLICE PROTECTION	300.00	0.00	65.00	135.00	165.00	45.00
12 - ACO	400.00	0.00	33.00	33.00	367.00	8.25
15 - CEMETERY	7,000.00	0.00	400.00	1,325.00	5,675.00	18.93
34 - SHELLFISH WARDEN	3,950.00	0.00	210.00	1,060.00	2,890.00	26.84
35 - GENERAL ASSISTANCE	1,000.00	0.00	0.00	0.00	1,000.00	0.00
41 - AIRPORT	48,500.00	0.00	620.00	1,120.00	47,380.00	2.31
Final Totals	947,253.00	0.00	183,192.73	3,641,509.96	-2,694,256.96	384.43

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ACCOUNT	BUDGET NET	CURR MONTH DEBITS	CURR MONTH CREDITS	YTD NET	UNCOLL BALANCE	PCT COLL
01 - ADMIN	635,435.00	0.00	160,012.47	3,593,570.83	-2,958,135.83	565.53
03 - CLERK & AGENT FEE	8,000.00	0.00	938.40	1,980.40	6,019.60	24.76
04 - PLUMBING PERMIT FEES	1,200.00	0.00	0.00	0.00	1,200.00	0.00
05 - TAX COMMITMENT	0.00	0.00	0.00	3,349,581.43	-3,349,581.43	----
06 - TAX LIEN FEE	10,000.00	0.00	252.83	910.99	9,089.01	9.11
07 - TAX INTEREST	25,000.00	0.00	293.63	718.98	24,281.02	2.88
08 - VETERANS REIMBURSEMENT	5,000.00	0.00	0.00	3,556.00	1,444.00	71.12
09 - TREE GROWTH REIMBURSEMENT	950.00	0.00	0.00	0.00	950.00	0.00
10 - BLDG PERMITS	5,000.00	0.00	70.00	370.00	4,630.00	7.40
11 - RENT & SALE OF CITY PROPERTY	1,450.00	0.00	0.00	0.00	1,450.00	0.00
12 - STATE REVENUE SHARING	323,870.00	0.00	30,870.61	67,516.03	256,353.97	20.85
13 - PARKS' FEE SHARING	10,000.00	0.00	0.00	0.00	10,000.00	0.00
14 - EARTH MOVING PERMITS	20.00	0.00	0.00	0.00	20.00	0.00
15 - SNOWMOBILE REFUND	75.00	0.00	0.00	0.00	75.00	0.00
18 - INVESTMENT INTEREST	8,000.00	0.00	0.00	0.00	8,000.00	0.00
19 - CELL TOWER LEASE	0.00	0.00	500.00	1,000.00	-1,000.00	----
23 - HOMESTEAD EXEMPTION	174,070.00	0.00	125,025.00	165,771.00	8,299.00	95.23
25 - AMBULANCE	1,800.00	0.00	0.00	0.00	1,800.00	0.00
36 - BETE REIM	40,000.00	0.00	0.00	0.00	40,000.00	0.00
39 - PORT IN LIEU OF TAXES	20,000.00	0.00	0.00	0.00	20,000.00	0.00
40 - FEES	0.00	0.00	35.00	35.00	-35.00	----
99 - ADMIN MISC.	1,000.00	0.00	2,027.00	2,131.00	-1,131.00	213.10
05 - PUBLIC WKS	250,668.00	0.00	21,852.26	44,266.13	206,401.87	17.66
01 - H.D. EXCISE	230,000.00	0.00	21,852.26	44,266.13	185,733.87	19.25
02 - ROAD AID	20,668.00	0.00	0.00	0.00	20,668.00	0.00
10 - POLICE PROTECTION	300.00	0.00	65.00	135.00	165.00	45.00
01 - GUN PERMITS	50.00	0.00	15.00	35.00	15.00	70.00
02 - PARKING TICKETS	160.00	0.00	50.00	100.00	60.00	62.50
03 - ACCIDENT REPORTS	40.00	0.00	0.00	0.00	40.00	0.00
04 - COURT FEES	50.00	0.00	0.00	0.00	50.00	0.00
12 - ACO	400.00	0.00	33.00	33.00	367.00	8.25
02 - DOG LICENSES	400.00	0.00	33.00	33.00	367.00	8.25
15 - CEMETERY	7,000.00	0.00	400.00	1,325.00	5,675.00	18.93
01 - PERPETUAL CARE	1,300.00	0.00	0.00	300.00	1,000.00	23.08
02 - LOT SALES	1,500.00	0.00	0.00	300.00	1,200.00	20.00
03 - CEMETERY PREPARATIONS	4,000.00	0.00	400.00	725.00	3,275.00	18.13
06 - BURIAL PERMITS	200.00	0.00	0.00	0.00	200.00	0.00
34 - SHELLFISH WARDEN	3,950.00	0.00	210.00	1,060.00	2,890.00	26.84
01 - FINES	300.00	0.00	0.00	0.00	300.00	0.00
02 - LICENSE SALES	3,650.00	0.00	210.00	1,060.00	2,590.00	29.04
35 - GENERAL ASSISTANCE	1,000.00	0.00	0.00	0.00	1,000.00	0.00
01 - GA STATE	1,000.00	0.00	0.00	0.00	1,000.00	0.00
41 - AIRPORT	48,500.00	0.00	620.00	1,120.00	47,380.00	2.31
04 - HANGER LEASE	2,500.00	0.00	0.00	0.00	2,500.00	0.00
06 - AIRPORT MISC	6,000.00	0.00	620.00	1,120.00	4,880.00	18.67

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ACCOUNT	BUDGET NET	CURR MONTH DEBITS	CURR MONTH CREDITS	YTD NET	UNCOLL BALANCE	PCT COLL
41 - AIRPORT CONT'D						
07 - FUEL FARM SALES	40,000.00	0.00	0.00	0.00	40,000.00	0.00
Final Totals	947,253.00	0.00	183,192.73	3,641,509.96	-2,694,256.96	384.43

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REVENUE REPORT

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ACCOUNT	BUDGET NET	CURR MONTH DEBITS	CURR MONTH CREDITS	YTD NET	UNCOLL BALANCE	PCT COLL
25 - SEWER	670,000.00	7.59	543.46	162,080.24	507,919.76	24.19
Final Totals	670,000.00	7.59	543.46	162,080.24	507,919.76	24.19

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REVENUE REPORT

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ACCOUNT	BUDGET NET	CURR MONTH DEBITS	CURR MONTH CREDITS	YTD NET	UNCOLL BALANCE	PCT COLL
25 - SEWER	670,000.00	7.59	543.46	162,080.24	507,919.76	24.19
01 - SEWER BILLING REVENUE	653,700.00	0.00	0.00	160,581.23	493,118.77	24.56
02 - SEWER INTEREST REVENUE	2,800.00	7.59	149.23	294.89	2,505.11	10.53
03 - SEWER LIEN REVENUE	13,500.00	0.00	394.23	1,204.12	12,295.88	8.92
Final Totals	670,000.00	7.59	543.46	162,080.24	507,919.76	24.19

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ACCOUNT	BUDGET	CURR MONTH		YTD	UNCOLL	PCT
	NET	DEBITS	CREDITS	NET	BALANCE	COLL
Final Totals	0.00	0.00	0.00	0.00	0.00	0.00



Eastport Police Department

Ham IV(2)

22 Washington Street, Eastport Maine, 04631

Tel: 207-853-4353 Business

Fax: 207-853-4527

EMG: 911



To: Eastport City Council

From: Chief Mark Emery

Date: 9/5/23

RE: Monthly Report

Since last month's Police Report, there have been 59 Calls for Police Service in the City of Eastport.

The calls range from Criminal, Civil Assists and Traffic Infractions.

Respectfully Submitted by:

Chief Mark Emery

Eastport Public Works/HW-Cemetery Department

From: 7/31/22 To: 8/12/22

Four IV (A)

"DAILY LOG"

(DATE)	/	7-31/8-7	8-1/8-8	8-2/8-9	8-3/8-10	8-4/8-11	/
(SUN)	(MON)	(TUES)	(WED)	(THURS)	(FRI)	(SAT)	

(WORK DESCRIPTION)

Building Maintenance							
Sewer Maintenance							
Street Maintenance							
Sidewalk Maintenance							
Streets Snow & Ice Control							
Sidewalks Snow & Ice Control							
Street Construction							
Sidewalk Construction							
Equipment Maintenance							
Spring Clean-Up							
Park Maintenance							
Miscellaneous							
Catch Basins							
Ditch Work							
Mowing							
Recycling Trash							
OTHER, Elec, Cem, Etc.							

Eastport Public Works/HW-Cemetery Department

From: 8/1/23 To: 8/25/23
"DAILY LOG"

(DATE)	1	8-21-23	8-22-23	8-23-23	8-24-23	8-25-23	1
(SUN)	(MON)	(TUES)	(WED)	(THURS)	(FRI)	(SAT)	

(WORK DESCRIPTION)

Building Maintenance							
Sewer Maintenance					X		
Street Maintenance		X	X	X	X		
Sidewalk Maintenance			X	X			
Streets Snow & Ice Control							
Sidewalks Snow & Ice Control							
Street Construction							
Sidewalk Construction							
Equipment Maintenance		X					
Spring Clean-Up							
Park Maintenance		X		X		X	
Miscellaneous Tree		X				X	X
Catch Basins			X				
Ditch Work							
Mowing			X			X	
Recycling							
OTHER, Elec, Cem, Etc.		X			X		



Director's Report

June 20th 2023

Directors Notes:

As a reminder, due to the holiday and the need to accommodate for an additional city meeting, this month's board meeting will be held on June 20 at 5pm.

For matters of record, the City Manager's seat on the board has been updated with the changes in the position at City Hall. The board will be welcoming back George "Bud" Finch as the new interim city manager. We believe he is known by all on the board as he served in that capacity for many years previously and as such is no stranger to our operation. Departing in 2013 we welcome him back after his absence.

On other matters, as we move through June, the Port is focusing on the full preparation for summer activities, which of course includes the 4th of July. As has been recently formerly announced, the USS Oscar Austin will be visiting us over the holiday. Although exact dates are always subject to change, we anticipate a June 30th through July 5th timeframe. Usual and customary approaches will be taken with the vessel, and we are very happy to see the Navy return after a few years absence, the last vessel being in 2018.

Also, with this being the conclusion of the second quarter, we will have a second quarter budget adjustment prepared for the July meeting.

Estes Head/LOGISTEC/PHYC Report:

Since the last meeting we had another UltraBulk vessel in port. Although Logistec will report final numbers, the scheduled arrival on the import was approximately 15K tons. The offload was a "tail of two operations" unfortunately. Logistec and its partners are to be commended for a job very well done in both instances.

On the first half of offloading, all parties, including our customer, were very impressed with the performance of the system. The upgrades made by Tom and his Logistec crew were impressive and made the system vastly outperform our first vessel back in April. But unfortunately, as the board is aware, on Sunday the 11th at approximately 5pm the conveyor counterweight suffered a failure that resulted in the shutdown of the mainline system.

I was notified and responded to the port and found, as described, the counterweight by all appearances suffered a structural failure in its bracketing. Most likely the result of a design issue. This conclusion is based upon our internal review and consultation with industry personnel and established fabricators. After consultation with insurance reps that evening and internal discussions on operations, it was determined that the best course of action was not to attempt a repair but instead move to alternative offloading operations.

At that point Logistec pivoted to the "second half" of operations and moved to alternative methods of offloading to minimize the downtime and effects to the offloading operation. By all accounts the changes and the management of that situation also is to be commended as offloading was accomplished with minimal effects to customers. That is not to say that there weren't some additional costs as a result, but first order of business was to accomplish the operation. We can discuss this further in executive session as a legal/contractual matter. **Executive Session**



Director's Report

June 20th 2023

Since that evening, we have been in contact with our legal counsel, our insurance carriers and the manufacturer to discuss remedies. That process is ongoing. Day of meeting we are scheduled for a virtual visit from our adjuster on the claim on the system. We will be looking for both repair costs and business interruption remedies as well.

On other news we are still exploring boxed chip shipments in connection with the phyto-system. This is in a similar fashion to the potential in North Carolina where we are entertaining giving full access to the system by a third party to complete the trial at their costs and directions. We can discuss more in executive session as necessary. **Executive Session**

Logistec continues marketing on several business fronts and will update us on progress as it occurs. We still do not have a corporate visitation date to the Port.

On the utilities side of the house, the Port is undertaking a review of our energy usage and related costs for such. We may find advantages to moving to the community solar type arrangements that could see a reduction in our collective energy bills by as much as 15% on the supply side. The only issue that has arose is that in order to do so we would need to enroll in an "auto-pay" situation. Seeing that this falls outside of normal protocol in the warrant system we would need to discuss this further. **For Discussion**

We continue to work with the state for the purchase of the unitizer. Logistec has been the running point of contact with suppliers, and they can give an update on that process at the time of meeting.

As discussed at last month's meeting, we did in fact meet with MDOT representatives on the paving potential at the Port. After the visit and seeing the amount of paving to be done it was agreed that the port could be a separate project all together and they will start examining it as such. We discussed the pavement of the port road to the gate and seeing if that will incorporate some resurfacing on the areas around warehouse #5 which is showing the most wear.

Tugboat Operations

As the tugboat situation in the port has "leveled out" for the time being after recent in person discussions with McAllister, we will be discontinuing this section of the report going forward. Should issues around tug service arise we will cover them under Estes Head operations.

Cruise Ship Operations / Bus Tours / Welcome Center

Much has been transpiring in the "cruise world" of the Port. Since the last meeting we have picked up another cruise visitor for the month of October, specifically the 11th. The SAGA Spirit of Discovery is another large vessel at 776 feet with approximately 1000 passengers that ultimately chose Eastport after scheduling difficulties in Bar Harbor and Searsport as we understand. This, as discussed previously, is an issue/opportunity that will continue to avail itself to Eastport. This brings the number of vessels to 15 for the fall of 2023. We have notified our partners of the change and look forward to the fall season.

As we prepare for the busy fall season, we continue to look at getting our tour bus operations back up and running by working with our bus mechanics in Pembroke. We remain cautiously optimistic that we should be able to get the bus back online for reasonable investment vs its income potential. We also just got the explorer back after repair as well. That unit cost more than we had liked at approximately 9k, but it was still more cost effective than buying anything to replace it. That vehicle also can be put into the revenue mix for the upcoming fall season as courtesy transportation.



Director's Report

June 20th 2023

Another investment for fall is going to be an adjustable gangway platform that will allow us to keep gangway angles to a manageable degree on the cruise vessels. Although we have always been on the edge for gangway suitability, the Zaandam really exposed the need and the solution for the situation. We have approached local fabricators to get us quotes on an 8x20 platform that can be adjusted from ground level to 8-10 feet and thus utilize two gangways to keep the angles to a minimum. We will have a rough depiction of the design for the board to see and better understand. The fabricators all know the target for September 1st, and we are confident that whatever company gets the job we will be in very good hands for the design build. **For Discussion**

Also on the board for this fall is the potential visit from the USS Augusta as part of her commissioning ceremonies towards the end of September for a week's visit. The USS Augusta (LCS-34) is a 418' Independence-class littoral combat ship of the United States Navy. She is the second ship to be named for Augusta, Maine. The Augusta put under construction On July 30th, 2021, and completed on May 23, 2022 at Austal USA ship builders in Mobile Alabama. Although ship commissioning is not new to Maine, most occurs at Bath Iron Works and such an event outside of Bath is a rarity. Our operation, experience and vetted status made us a great candidate and of course the success of all our 4th of July visits is well known throughout the Navy.

Although still subject to change, we are looking at the September 25th-October 2nd window. This ceremony is a potential honor for Eastport that will bring a lot of activity and notoriety to the Port. The Navy has a complete Commissioning Team that we will work with to arrange for the visit. As this formalizes more in the coming weeks, we will keep the Board aware of the operation.

Of interesting note, the "Commissioning Ceremony" has historically celebrated the commissioning tradition dating back to the first ship ever commissioned by the US Navy, the HMS Margareta in 1775. A vessel well known to Washington County due to her ties to the County Seat of Machias. It was in fact the Battle of Machias that saw that vessel captured from the British. The Commissioning Team was very pleased to hear that they were going to be coming to the county home for that event. We have reached out to Margareta Days personnel in Machias to help share in that experience during the commissioning. Suffice it to say all parties are excited to bring all of this together. **For Discussion.**

Pivoting back to Cruise operations, as operations are growing, we are finding that our passenger tax rates are due for adjustment. We are currently at \$7.50 per manifested passenger, which is very low in the industry as others are charging 2-3 times that amount in some places. We want our focus to always remain a value, but we also need to insure we have the capacities to continue to meet the levels of investments and services the industry will need, especially as we see more visits in the future. The industry likes to see a long window of notification for adjustment with a 6-month window being at a minimum. Addressing this now allows us at least a 9-month window if not longer depending on how the 2024 schedule evolves. **For discussion.**

Also, in connection to the cruise operations, as an FYI I have learned that as Port Director I have been named on the defendant witness list for the Town of Bar Harbor in their ongoing cruise ship lawsuit. I was unaware until I was notified by someone who had seen the town's witness list filing. Having no idea as to why I would be there, I have started asking interested parties to try and find out what it is they are looking for me to testify to.



Director's Report

June 20th 2023

Breakwater/Harbor Operations

With the approach of summer, we have seen the northside floats returned to the water. One attenuator has been left out on the Northside due to its leaking issue from last year. We are struggling to find people that have time to address the issue but are currently still examining how to best fix it. In the meantime, Logistec is going to help us move it from the Breakwater to Estes Head prior to the 4th.

Also with summer approaching, the lobster season is upon us. We are working to finalize the replacement of the south side crane with a used model we purchased. United Hydraulics has been ordered to prepare the power pack for removal and reinstallation. We have also asked them to address the valve body concerns of the Fish Pier Crane as well. The northside crane is in active use.

We were approached by Cousins Construction about repurposing some of the aggregate that was removed under the Breakwater rebuild for a city remediation project on Battery Street. The aggregate was sized right for what they needed and although we have not made it a practice to part with the aggregate, being this a City project and a way to keep the costs low for them we have agreed to 400 yards of oversized with some conditions. Those being we retain screened materials and there is no footprint impacts to the pile as it sits and all environmental convinces on the property are adhered to.

On May 15th we held a harbor committee meeting for the public review and comment on the Fish Pier rehabilitation. Overall, the designs as shared to date were well accepted with minimal comments. Most comments were around the alongside arrangements for crane operations. These will be shared and discussed further in the design phase.

The buoy project in conjunction with the Chamber has shaped up nicely and is ready for "picture season". Lieby Construction has redone the deck as needed and closed in the buoy base for safety reasons. They also applied the signage we provided for the project. Also upcoming is the recently announced art project displaying the artwork flags of a local artist. We are looking to see where the Port may assist in displaying some of these works.

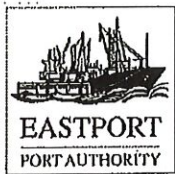
Coast Guard / CBP / PWD

We have completed the wholesale address of the heating system's long-term systemic deficiencies at the station. The final cost of the repairs was approximately 22K. We now pivot to the air conditioning issues that have also plagued the station since inception. We are getting quotes on replacing existing equipment while also asking for design build options for updated solutions. We have gone to three local vendors for pricing and have only but one back to date. Once we can compare all options we will come to the board for consideration and approval.

Also, to be addressed this summer is the northeast corner of the roof that has been the last to be fully remedied.

Respectfully Submitted,

Christopher M. Gardner
Executive Director



Director's Report July 18th 2023

Directors Notes:

As a reminder, this month's meeting will be held TUESDAY the 18th for scheduling reasons.

Being the July meeting, we will be presenting the second quarter budget adjustment to the board for consideration. The good news is that even adding in the expenses of the bus, vehicle and the USCG renovations and still not recognizing the projected cruise ship revenue for the fall, we still find ourselves operating in the black. We will provide copies of the new budget proposal for you at the meeting.

As the Board is aware, we recently got the draft version of our audit and the final inquiries for information. I answered those both on the phone and in writing and sent them back so they could finish the final version. We are pleased to see that even though 2020 was a challenging year by all measures, the only real impact to our balance sheet was a depreciation reduction "below the line" meaning it was not an EBITDA or operationally driven reduction. And even with it, we maintain a healthy net position exceeding 51 million dollars versus our approximate 2.3-million-dollar debt position. With the final information inquiries delivered we should have the final audit figures in the coming week. There will be some accounting recommendations coming in the management letter and we have asked the auditors to come and sit with Morgan to offer advice and direction as we continue to transition the finance duties in the office.

We are pleased to report that the 4th of July activities went off without issue. As always, we stood in support of the 4th of July committee to assist with vendors and water and other matters as needed. Personally, I also worked days as the Port and nights for the police department to help in that area as well. On the 4th itself we were again honored that Senator Collins came to the Port office and spent some time with us prior to the parade. There we arranged for her to meet with Commander Bryan Wolfe and Executive Officer Scott Burrill of the USS Oscar Austin and have some photos taken. At the parade we made sure to introduce her to the Command Master Chief Angela Quakenbush who could not make the office visit.

While at the office we had an opportunity to discuss with Senator Collins the potential commissioning ceremony for the USS Augusta that the board discussed at previous meeting. As expected, Senator Collins was very supportive and thought Eastport would be a great place to hold the event.

The overall visit of the USS Oscar Austin also went extremely well. By all measures the visit was a success, getting glowing reviews from the Command Staff and crew alike. As mentioned previously, over the 4th week I also worked nights for the Police Department and can say from that exposure things also went very well with it being otherwise uneventful by all measures.

Although unlike years past, no formal reception was held on the vessel this year. That being said we did provide the vessel with an engraved plaque thanking them for their service and their visit. We also provided them with a Port Authority Flag to fly on the vessel. City Manager Finch greeted them at the formal land side reception where they were given a city flag as well. In all the community was well represented and the work of the 4th of July committee should as always be greatly commended.

As the Board is already aware, I was honored to be asked to be a guest of Commander Bryan Wolfe and Executive Officer Scott Burrill to join them on the return trip from Eastport to Norfolk. This was a complete surprise to me, learning only minutes before the vessel was to depart. It was also the first time in my 27 years of Eastport 4th of July involvement to be asked to join the vessel. Also invited to join on the trip was my youngest daughter Reagan who had made friends with Captain Wolfe's son over the week of the 4th. The experience was one of a lifetime and I have an even greater appreciation for the crew and command staff aboard the vessel for all they do. But beyond me, the opportunity for my daughter to take part was a true blessing.



Director's Report

July 18th 2023

But the most memorable thing about this visit for many will be the chance that City resident Jon McNerney got to meet the Captain and crew of the vessel. Mr. McNerney had the honor of serving in the United States Marine with the vessel's namesake Oscar Austin in Vietnam, and sadly he was there the night Cpl. Austin lost his life in 1968 in service to his country. Mr. McNerney reached out to me before the ship's arrival and humbly asked for simply a chance to go aboard, but with such a connection I relayed this to Command Staff upon arrival and Captain Peacock was able to arrange for a special moment for Mr. McNerney to have a special meet and greet with the Captain and XO. In all my years this was a first for Eastport and a special connection for sure. The ship stated that they were honored by the chance to sit and talk with Mr. McNerney and gave special honors to Mr. McNerney while on board.

Estes Head/LOGISTEC/PHYC Report:

At the meeting on Tuesday, we will be joined by Trip Bailey, Logistec's VP of Operations. He will be meeting with staff and customers on the Monday prior and will be in Eastport for a couple of days. This will give both Mr. Bailey and the Board a chance to connect and exchange ideas as we get further introduced to Logistec.

In operations news, on 7/13/2023 the port completed the first initial steps to boxed heat treating of woodchips with the test firing of the heat-treating units at the Port. Although tested upon completion, this was the first full scale firing of them since arrival. This operation is being headed up by Phyto-Charter representatives and is an operation under their direction and control that we are partnering with.

For matters of legality, we have executed a temporary sub-license of the system back to Phyto-Charter for this operation. They will be providing all the licensed and trained personnel for operations of the system while we, in partnership with Logistec, will be providing material and equipment handling services. Although we will be getting nominal fees for our role in the operations, we see this partnership value as the next logical R&D step towards full commercialization.

In the test firing, one of the units had a board failure that took it out of use. We moved to utilize the second unit as only one is necessary for this operation and it tested fired without issue. Going forward the project timeline is that on Monday they will complete the hook-up of the system to the boxes to be treated, Tuesday will be a full "dress rehearsal" of the operation and Wednesday USDA officials will be on site to oversee operations and full treatment will take place.

Upon successful completion we anticipate further discussions with Phyto-Charter on commercialization opportunities. The board is welcome to come and witness the operation if interested. Please simply let us know so we can make proper arrangements.

Regarding mill operations we anticipate that Logistec representatives will have a further update on the mill's timeline going forward to return to pulp exports.

Following up on the conveyor issue we had during last month's offloading operation, we have been in touch with our insurance companies, legal, the equipment manufacturer and effected parties. Site visits by insurance companies and the manufacturer have been completed, although some were virtually. The manufacturer Steel Systems sent their Engineering Department Manager to the Port for an in-person inspection. From that inspection Steel Systems has voluntarily agreed to cover the repair of the system at no cost to the port. Those repairs are set to begin the week of July 17th.



Director's Report

July 18th 2023

Additional offloading cost impacts to both Logistec and the Mill total \$88,058.00, they are being handled through our insurance company HSB at the time. There is a 72-hour deductible on costs that results in \$34,039.20 in an uncovered loss. We are working with legal to see that amicably resolved. This incident has shown that while we had good policies on the system, there are some ways we may want to look at improving them, including the 72-hour deductible which we can discuss at the time of meeting.

The sales from the chip pile have stopped at this time locally due to market and other conditions. We have had a couple of different options inquiring about purchase. The issue is location and trucking costs that have kept the offer price we believe too low. To liquidate the asset. With 4500 tons still on the ground, it remains a ship load amount, this gives us opportunities to continuously market them for overseas markets. The value of the opportunity outweighs the need for liquidation. Also, the work we did with FMT/Logistec months ago turning them over has greatly extended their life.

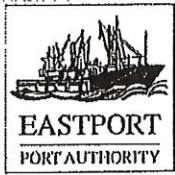
Cruise Ship Operations / Bus Tours / Welcome Center

With the departure of the Oscar Austin, we now turn our sights to the USS Augusta. The potential for commissioning has grown to an almost certainty with only a few gates left to hit. I personally want to thank Captain Peacock, Morgan and my wife Amanda in her capacity of DNA for stepping on very short notice and handling the visit of the Naval Commissioning Team on July 7th while I was in transit to Norfolk. By all accounts that went very well and as expected once they got to Eastport and saw our facilities, they were only more impressed. The timing is such that the week of September 25th through October 2nd is being eyed at this time which offers us no major conflicts at the pier save perhaps an early departure on the 2nd to allow for a cruise ship's arrival on the morning of the second.

I am sure Captain Peacock can offer a more direct account of the visit, but in my subsequent conversations with Tony LaFrenier, he was very positive on the outlook and thought Eastport will work well. I also have since gotten a call from CDR Christopher Polnazek who reached out to me to discuss the visit. Eastport reputation has well preceded us, and he too was excited that Eastport is the leading potential for the event. He offered to connect Augusta Mayor Mark O'Brien who is leading the commissioning committee efforts from the state level as the vessel's namesake.

Mark and I have already had some discussions including a brief introductory meeting with the committee co-chairs to discuss initial steps on how Eastport plays a part in planning. He has provided me with a naval program of the commissioning that I will see gets forwarded to the Board for your information. We are already reviewing it inhouse with the plan to establish an Eastport based sub-committee for planning at our level to be reported up to the overall committee in Augusta. **For Discussion**

The next step in the cruise business is preparing for cruise ships to return in September. The only major project to be accomplished prior to is the build of a ramp platform that we discussed at the last meeting. Unfortunately, local contractors choose to pass on the build due to time constraints. Luckily DennysRiver Pipe and Design, who specializes in aluminum docks as similar product, is willing to quote the work with that timeline. I met with him a few days ago and await the quote. Although not contained in the budget adjustment due to the lack of a "hard number", the unrecognition of related cruise ship revenue should well cover it costs. **For Discussion**



Director's Report July 18th 2023

At time of meeting the lawsuit involving cruise ships and the Town of Bar Harbor is underway. Although listed as a potential witness in this case, I have not yet been notified of the need to appear for either side.

We will have the comparison numbers for the board on the continuing passenger tax discussions initiated last month. We will be providing numbers of Bar Harbor, Portland, Rockland and Saint John as reasonable comparisons and think the board will find the suggestion provided at last meeting to be in line with maintaining a competitive advantage. **For Discussion**

We are making progress on the bus repairs as Rte 1 Auto (formerly Hallowells) in Pembroke has begun to set a work plan and get an estimate in place. Initial discussions look "good", but we will not know until the full estimate is complete. We are very thankful to Cyr Bus lines in Bangor who volunteered to help navigate the parts issues for our bus as it is older than most maintained fleets. Their assistance has been very helpful so far. We remain hopeful that we can return at least our primary bus to the road under the budgeted amounts and before the September season arrives. Of specific note the bus will be very helpful in shuttling people from various parking venues during the commissioning activities, which may be necessary based upon the projected levels of visitors projected.

Breakwater/Harbor Operations

The Breakwater served us well for the Navy visit, but we did find that one of the light stanchions was not working near the buoy platform and gangway area. When we tried to reset it tripped the main breaker for the facility. Speaking with our staff in-house we are not sure what the issue is, but of note this was the same pole that had been utilized by the art community in connection with their sail exhibit as part of the Art Walk weekend. Although we advised them that no large sail could be placed on the poles due to concerns of damage, one was placed there and had to be removed before actual structural damage occurred. It may or may not be related, we will further examine and repair.

With the departure of the Navy vessel finishing work has begun on the replacement of the south side crane. We want to thank McAllister Tug for the assistance of their crew, namely Charlie Leppin for some of the work along with Deep Cove Marine and Miss Meliss Fisheries for their work on this project to date.

Also of note, the Board may have noticed that the leaking attenuator that had been stored on the Breakwater has been moved to Estes Head for storage and repair. We have not yet decided on a course of action on that at this time.

Coast Guard / CBP / PWD

We have completed the quote collection on the USCG AC repairs, and we have forwarded our thoughts on those to the Board in previous email. We would like to award the project and would ask this to be a point of discussion. **For Discussion**

Respectfully Submitted,

Christopher M. Gardner
Executive Director



Director's Report August 22nd 2023

Directors Notes:

As a reminder, this month's meeting will be held TUESDAY the 22nd for scheduling reasons.

In general news, on Tuesday the 17th, we met with Carol Woodcock of Senator Collins office here in Eastport. Carol came down on other area matters and took the opportunity to meet and get updates on various port projects ranging from port activities to the Fish Pier project as well as the new bridge proposal as an informational briefing only. We also expressed our hope that Senator Collins will be able to join us for the Commissioning Ceremony should her schedule allow.

Estes Head/LOGISTEC/PHYC Report:

We are pleased to report that the repairs have been completed on the conveyor system and that we were able to 100% of the costs covered through a combination of insurance coverage and working with the original equipment supplier, Steel Systems. After discussions with them they agreed to cover remaining out of pocket expenses as a show of their integrity to stand behind their equipment. To say we were impressed by the company's response would be an understatement. If those funds are not yet received as of time of report it should be by time of meeting. Coming out of this incident we will revisit our insurance coverages to see if there are any improvements we can make in this area.

We are preparing to return to a pulp export program with the mill in the coming month. Although we will let Logistec provide the more formalized update, we anticipate that this is a trend that may continue through the end of the year. **For Discussion**

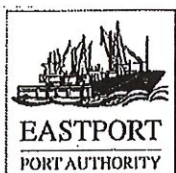
We also have been in discussions about a potential import of a sizeable wind project in the coming year that is looking to occur in Northern Maine. Due to some logistical challenges in other ports, Eastport has a chance to be a large part of the transportation solution. **For Discussion**

Also in positive news for the Port together with PhytoCharter, we completed the successful heat treating of the containerized woodchip shipments discussed last month. As reported to the board in previous correspondence, the success was first of its kind in the United States and it lending itself to greater opportunities. We have advised our funding partners at the First, MDOT and MTI of the success and can not thank all of our other partners enough for the support over this long journey to reach this point. More work will commence in this area in the coming weeks that we can give further details on at time of meeting. **For Discussion**

As discussed at last meeting, one heat-treating unit suffer a board malfunction presumably due to moisture issues. We are happy to report that the replacement parts for that unit were able to be located and it will be placed back online.

Cruise Ship Operations / Bus Tours / Welcome Center

Cruise ship activity will return to the Port on September 11th of this year. In preparation of that we are reaching the completion of the new adjustable ramp platform in the coming week. As a reminder, this new aluminum platform will allow us to adjust and effectively split the steepness of brow configurations for the cruise ships in dealing with the 20+ foot tides we have in Eastport. Working with the fabricator DennysRiver Pipe and Design, we can say that it is looking like it will exceed our expectations and be well within our budget.



Director's Report

August 22nd 2023

Also on a related note, bus repairs are underway and obviously with the funds allocated for that we should also remain at or under budget with the potential of having the second bus looked at should it become warranted.

The biggest harbor event before the port at this time, beyond cruise ships in general for the fall, is the much discussed Commissioning Ceremony of the USS Augusta to be held on September 30th of this year. As a reminder the vessel will At time of report, we have had already held our initial localized planning meeting, and initiated the discussions to provide for a successful event including fund raising if necessary. But to be clear, our role is one of localized support and execution working in consort with the official commissioning committee headquartered and run by those in the ships namesake city, Augusta.

One of the issues we are dealing with as we get into the finer details is around lodging so we have done our best to come up with creative alternatives to meet the demand for an event of this size, up to and including exploring our surrounding communities including our Canadian neighbors in Campobello and St. Andrews as possibilities. We can give an update on these and other related activities at time of meeting. **For Discussion**

Breakwater/Harbor Operations

The replacement south side crane was recently placed into service but unfortunately it has already had a breakdown that has needed to addressed. That being said it has otherwise proven to be suitable replacement when all things including costs are taken into account.

In details already forwarded to the Board, a community member in Eastport has gone and expressed concern over the condition and upkeep of our fish pier to state officials. This individual has previously made complaints to the Port, the Harbor Committee, the Board of Directors and even City Council. In all instances his concerns have been given all the attention that they have deserved but they apparently feel as though that has not been adequate. Having not been granted satisfaction to his level, he is now claiming some sort of retribution from the Port. This is a claim to be dismissed out of hand based upon the facts of the matter but should the board wish to further discuss we can revisit these details. **For Discussion**

Coast Guard / CBP / PWD

USCG AC repairs have been delayed by two weeks due to supply chain issues delaying the replacement units delivery. Also to be addressed in the coming weeks is the north facing section of roof that has repeatedly been a problem over the years. With those issues rectified the station should be in good order.

Also in USCG matters, the Board is cordially invited to the ribbon cutting of the new USCG Housing to be held on the 24th in Perry. Any board member able to attend please let us know and we can get further details.

Respectfully Submitted,

Christopher M. Gardner
Executive Director



Director's Report

May 15th, 2023

Directors Notes:

For matters of record, there has been some changes in the board composition since last meeting from the city appointments. As we understand Councilor William "Billy" Boone will yet again be holding the Chair of the Council position, thus returning to the Port Authority Board in replacement of Councilor Jeanne Peacock. Also, for matters of record, we understand that City Manager Kate Devonshire has been relieved of duties and thusly is no longer a member of the Port Authority Board by position. We are not sure on the timeline or other plans regarding replacement and would ask Councilor Boone to advise the Board at time of meeting.

Estes Head/LOGISTEC/PHYC Report:

We have not had a vessel since last meeting and Logistec will provide an updated schedule at tome of meeting. We do still have another chip cargo scheduled for delivery for June. Resumption of pulp shipments remain unknown to us at this time beyond the current shutdown schedule. We will be storing some inventory for them in advance of the shutdown so there will be some reduced revenue streams as a result.

In preparation of the second chip vessel, we continue to work towards taking the conveyor system off direct reliance online power and put self-power generation options in place. We are working with Riverside and believe that it can be done at a reasonable cost. The board should be aware that the investments into this option will consume a lot of the anticipated bulk revenue for the year, but it will be a "one time" investment that should bend down operational costs long-term.

We have gotten word that the proposed non-phytosanitized chip export that had been discussed for the last several months has been put on pause due to the much-understood widespread economic woes of the wood industry. We are still shopping the remainder of the chip pile on site for other export potentials. There has been one being proposed but we are concerned of the short time frame that it would require. We can give more updates on that in executive session due to the business nature. **Executive Session**

We continue to work with the state for the purchase of the unitizer. Logistec has been running point of contact with suppliers and they can give an update on that process at time of meeting.

We still do not have a scheduled date for Logistec corporate representatives at the port but know they still remain in process of visiting all ports and operating authorities.

With all the changes and volatility of the shipping market we continue to work with Logistec to come up with alternative ways to maximize our existing assets for revenue purposes. As such we are collectively looking at making some long-term berthing commercial berth at Estes Head in support of commercial bay activities. Cooks is looking for additional vessel docking as well as an emerging tow company. We are working with Logistec to make the necessary arrangements that can be mutually beneficial to all parties. In short we would authorize and support Logistec in securing long-term agreements that they will have to manage through their facility security plans in exchange for a dockage split for any and all such arrangements. This would not change the standard dockage agreements for vessels loading/offloading and other short term commercial activities which by agreement are to the benefit of the Authority. We can discuss further and we would like Board input and agreement on any such arrangements. **For Discussion.**



Director's Report

May 15th, 2023

On the maintenance front, we are working with MDOT to examine maintenance paving potentials for the facility in conjunction with their anticipated paving of the truck route to the port. Although said paving would otherwise terminate at the gate, we think there is opportunity for additional resources to address the facility. Although we have done extensive maintenance patching over the years in house, the facility has not seen a "repave" in its existence since 1997. We thank our partners at MDOT for their willingness to look at this in the coming weeks.

Tugboat Operations

On Friday May 5th the Board met with McAllister/Portland Tug Board President Brian Fournier to further discuss the tug situation and surrounding issues brought up at previous meeting. We believe it was a fruitful conversation held in executive session and may lead to further board discussion at the monthly meeting.

On somber note, we would like to report to the Board that long term "friend of the port" David Winslow, former owner of Winslow Tug out of Bath passed away this past weekend after a brief illness. As the board may recall we worked well with Winslow Tug and actually had purchased a couple of vessels over the years to add to our fleet. Winslow Tug recently felt the strain of the newly changing regulatory environment that has plagued us as well and he sold out for retirement. Sadly, that retirement was short lived and we send our condolences to his family.

Earlier in the report I mentioned that the Port of Eastport may be offering berthing to a new small tug/Tow company. The owner of the company Ellic Motram and I visited the Abaco and they may have an interest in her sale. We advised that if and when it is listed for sale we would let them know.

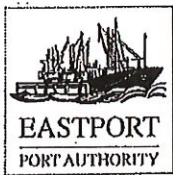
Cruise Ship Operations / Bus Tours / Welcome Center

On 04/26 the American Queen Voyages vessel Ocean Navigator departed the Breakwater after her layup for season start. Although shorter than originally planned, the 16 day visit by all accounts was a success and we look forward to discussing a longer term arrangement in the future. We want to thank all port partners involved that help make it happen.

During her stay we did have one incident that although not directly security related, illustrated that our security plan worked seamlessly as laid out. In short an individual approached the checkpoint in a vehicle one evening and for no apparent reason decided to run over a secondary (and non USCG required) security sign. This was witnessed and reported immediately by Port Security personnel through the chain of command and the individual was apprehended moments later by local law enforcement. The sign damage is estimated to be under \$100.00.

The night following the incident we also got a surprise earlier morning spot check by USCG personnel and we are proud to say that, minus a sign previously unknown to us as being required, we were found in good order in our security checkpoint. We have since looked to add the signage missing and even our security consultant stated that he was unaware of the requirement.

On May 8th, we had our first passenger vessel to the port for 2023 in the form of the Pearl Mist. This visit showcased our new arrangement with Destinations North America and by all accounts the visit went very well. First of the year, early spring visits always offer some challenges but overall we were very pleased.



Director's Report

May 15th, 2023

On May 9th, the day following the Pearl Mist, we held an informational meeting at the Port Authority with interested business partners about ongoing cruise activities and the changes brought about with the semi-retirement of Chris Brown and Tess Ftorek from our cruise operations. Some good ideas were presented and we will continue to build on the cooperation between cruise operations and the business community.

The next cruise vessel will be Monday May 22 where we will see the largest visit passenger count to Eastport in recent history, if ever, in the form of the Holland America Zandaam which will boast north of 1200 passengers. We believe we are ready for the visit and have been working closely with DNA, the Cruise Maine personnel and other port partners to prepare. While we want all visits to go well, this visit is especially important as it will showcase our ability and may lead to a stronger relationship with Holland America in the coming years.

After the ZanDaam, we will then await one of Eastport oldest "ship visitors" in the US Navy. Although no official confirmation has yet been given, we remain hopeful that the Navy will be returning for 4th of July activities this year.

In anticipation of that, and as part of ongoing training, we were proud to host the State Police dive team to Eastport on April 19th for continued training. We rely upon the dive team to provide security sweeps of the facility when required as is the case with any Navy visit. We were happy that the Quoddy Tides was able to come down and cover the training in some fashion just to help illustrate the multiple uses of the facility.

Breakwater/Harbor Operations

Over the past couple of weeks in anticipation of the north side floats return to the water, we have been undergoing a complete review of said floats. Leiby Construction has done a foot by foot review of the wooden portions of the floats to reattached, replace whatever is needed. Of larger concern was the complete replacement of the attenuator rub rails which had fallen into complete disrepair. Lieby's crew will be conducting a similar foot by foot review of the inner basin floats as well.

We believe we can finally start the installation of the south side replacement crane in the coming weeks. There had been some delay in this due to crane availability but that appears to be behind us.

We also will be holding out the final attenuator for additional work prior to its return to the water. The board may recall this unit started taking on water pretty significantly last year while in service requiring multiple pump outs to keep it in service. Luckily the layout of the floats allows us not to have to return this float initially thus given us time for further repairs. The rest of the floats are schedule for installation on May 16th/17th thusly getting them in before the Zandaam visit.

On a project note, the buoy project is finally underway for painting. Board members may notice that the first coat of paint has been applied and working in conjunction with the chamber we hope to see that buoy substantially complete as a tourist stop prior to the 4th of July celebrations.



Director's Report May 15th, 2023

The previously scheduled harbor committee for May 9th had to be rescheduled due to lack of a quorum concerns. We will be holding said meeting on May 15th prior to the Board meeting. As planned previously, we will be presenting the proposed plans for the Fish Pier and Breakwater improvements. This meeting will serve as a chance for a comment period from harbor users for design input to be relayed to the board for action as needed. We would encourage Board Members to attend the meeting to help facilitate real time discussion.

Coast Guard / CBP / PWD

Repairs at the USCG Station remain ongoing and coming to completion. This spring and summer we will move our focus to roof completion as well as air conditioning redesign. As discussed extensively in the past, the air conditional units originally installed with the facility were "new old stock" at time of installation. As a result, the obsolescence has made long term maintenance challenging and now to the point of almost impossible. Thusly we will be looking at whole scale changes as necessary to move us into a more modern system.

Also we will be making some repairs to the fencing and retaining walls that are necessary simply due to age, wear and tear that comes from sitting on the edge of the Atlantic Ocean for 20 years.

Respectfully Submitted,

Christopher M. Gardner
Executive Director



Director's Report

April 18th 2023

Directors Notes:

With the month of April we will be presenting our first quarterly budget adjustment of 2023. The first quarter was a good start with the pulp and chip vessel and thusly has allowed us to increase revenue forecasts by approximately 50K with a new projected net total at 146K for the year. This remains a conservative number as we have not moved the overall pulp wharfage even with the exceeded totals for the first quarter. With the mill uncertainties we feel it best to remain conservative here for safety's sake. Also, we will be moving to full repay on loans in the coming weeks which will adjust the revenue forecasts as well so until that is finally in place we are leaving some forecasted revenue otherwise unrecognized.

We are still awaiting the audits. We have nothing further to offer other than we have been told that once the April tax day deadline was passed they would be returning to finishing audits such as ours.

Estes Head/LOGISTEC/PHYC Report:

The bulk operation completed full circle with the yard being cleaned of all chips from the operation. Again we salute Tom and the FMT/Logistec crew for the job done. It is amazing to see the before, during and after of such an operation and the difference it makes to the port landscape. With this completion we are already looking to further improve the process looking towards further shipments. One such area of potential change is in the power delivery to the conveying system. We have been working with Versant to better understand power costs and related alternatives. We have some ideas on this and will enter into further discussions with the board for guidance at time of meeting. **For Discussion**

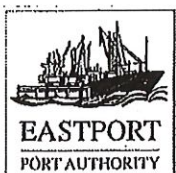
In mentioning Logistec, the terminal is now more formally under their operational control with the recent changeover. Tommy's crew have begun the "re-badging" process on equipment and related signage. We have no firm dates set with new management for the purposes of a meet and greet and discuss operations going forward. We trust that will be coming in the new future.

Since last meeting we have also completed another pulp export operation at the Port which has made for a solid start to the first quarter mentioned above. We have since however received announcement from the mill of a previously unplanned shutdown for the next two weeks as of time of report. This has been relayed through various sources to be market driven and short term. We will of course be watching these developments.

This unplanned shutdown by Woodland comes on the heels of the recent announcement of the idling of the Old Town mill as well. This is of note as we have been pursuing business opportunities there as well. Accompanying those efforts we also continue to look in Canadian mills for pulp unitizing and export operations. With that we are actively working with state partners on the sourcing of a unitizer for the facility and will continue even with recent announcements based upon long term potentials.

With what is being described as a somewhat transitory fiber market we continue to explore additional fiber trade in both import and export potentials. We can update further on these in executive session due to the competitive nature of the discussions. **Executive Session**

On the business development side, we continue to have inquiries on exporting product that will need unitizing services. Working with FMT we see that this is coming very much to fruition and the need to acquire a unitizer to meet the need is paramount. We have been working with suppliers, the state and used equipment dealers nationwide to try and meet this demand. We can give more update on this inquiry in executive session. **Executive Session**



Director's Report April 18th 2023

Tugboat Operations

At previous meeting there was much discussion on tug operations and long-term vs short-term costing concerns. The board intimated that comparison numbers would help better facilitate the discussion and as such we have compiled some data on this for the boards review. We will present this at the meeting for further discussion.

Coinciding with this we have continued discussions with our tug partners at McAllister and they understand the need for competitiveness and have offered some potential solutions to our tug scenario's here in Eastport.

Cruise Ship Operations / Bus Tours / Welcome Center

On 4/10 the American Queen Voyages vessel Ocean Navigator arrived in port as part of the long anticipated lay-up. There was intended to be the sister vessel as well but operational changes kept the vessel from Eastport for this journey. As the board is aware there was several last minutes changes to the operation and all result in the vessel being in Eastport for approximately 16 days, much shorter than anticipated but still very much a welcome boost to harbor operations. We are hopeful that with a successful visit we can look to maintain a deeper relationship with AQV going forward for future visits and longer term lay-ups.

After AQV we will more officially kick off the formal cruise ship season of 2023 with the first passenger stop coming on May 8th with the Pearl Mist. We are confident that the new relationship with Destinations North America will be a beneficial one to the overall port visits.

Breakwater/Harbor Operations

The next real operational push for harbor operations will be with the installation of the north side floats in the coming weeks and the return of lobster operations. Although we have sourced a crane for replacement of the south side crane, there are some technical issues preventing us from having it in place by now. That being said we will focus on that in the coming weeks once the AQV departs the harbor.

On May 9th we will be holding our quarterly harbor meeting at which time we will be presenting the proposed plans for the Fish Pier and Breakwater improvements. This meeting will serve as a chance for a comment period from harbor users for design input to be relayed to the board for action as needed. We would encourage Board Members to attend the meeting to help facilitate real time discussion.

Coast Guard / CBP / PWD

Repairs at the USCG Station remain ongoing and recently we reviewed the station with GSA and USCG personnel to insure that all parties were in sync on the repair status and plans going forward. The heating and colling systems remain the biggest area of work for now with final roof section replacement coming this spring.

Respectfully Submitted,

Christopher M. Gardner
Executive Director