

**CITY OF EASTPORT
CITY COUNCIL MEETING
WEDNESDAY, AUGUST 9th, 2017
SHEAD HIGH SCHOOL - LIBRARY - 5:30 P.M.**

EXECUTIVE SESSION - 5:30 P.M. TO 6:00 P.M.

(Ref. WS700284 & 700285)

<u> x </u> Personnel Matters	<i>Title 1 M.R.S.A. § 405(6)(A)</i>
<u> x </u> Real Property or Economic Development	<i>Title 1 M.R.S.A. § 405(6)(C)</i>
<u> </u> Labor Negotiations	<i>Title 1 M.R.S.A. § 405(6)(D)</i>
<u> x </u> Consultation w/Legal Counsel	<i>Title 1 M.R.S.A. § 495(6)(E)</i>
<u> x </u> Poverty Abatement Application	<i>Title 36 M.R.S.A. § 841</i>

Those in Attendance: Councilor Hailley Bradbury, Councilor Scott Emery, Councilor Shannon Emery, Councilor Mary Repole, and Council President, Gilbert Murphy. Also present were City Manager, Elaine Abbott; Legal Counsel, Dennis Mahar; and City Clerk, Ella Kowal.

Council President calls this portion of the meeting to order at 5:32 p.m.

MOTION REPOLE **SECOND** BRADBURY **(PASSED 5-0) TIME: 5:33 P.M.**
To go into Executive Session for Personnel Matters under Title 1 M.R.S.A. R § 405(6)(A); for Real Property or Economic Development under Title 1 M.R.S.A. § 405(6)(C); for Consultation with Legal Counsel under Title 1 M.R.S.A. § 405(6)(E); and for a Poverty Abatement Application under Title 36 M.R.S.A. § 841.

MOTION REPOLE **SECOND** BRADBURY **(PASSED 5-0) TIME: 6:04 P.M.**
To come out of Executive Session.

REGULAR COUNCIL MEETING

(Ref. WS700286)

Those in Attendance: Councilor Hailley Bradbury, Councilor Scott Emery, Councilor Shannon Emery, Councilor Mary Repole, and Council President, Gilbert Murphy. Also present were City Manager, Elaine Abbott; Legal Counsel, Dennis Mahar; and City Clerk, Ella Kowal.

Attendees in the Audience: Lora Whelan, Dennis Mahar, Judy Pruitt, Sally DiCicco, Steve Trieber, Aurea Stoll, Gordon Smith, and Jon McNerney.

I. **CALL TO ORDER** - Council President called the meeting to order at 6:05 p.m.

II. **ACTION from EXECUTIVE SESSION**

MOTION BRADBURY **SECOND** REPOLE **(PASSED 5-0)**

To deny the poverty abatement request for 2 Byrd Street and 5 Toll Bridge Road.

III. **PUBLIC HEARING(s)** - THERE WERE NONE

IV. **ACTION on PUBLIC HEARING(S)** - NOT APPLICABLE/NONE

V. **ADJUSTMENT(S) TO AGENDA**

MOTION REPOLE **SECOND** BRADBURY **(PASSED 5-0)**

To approve adjusting the agenda by adding (k) *Scheduling of a Public Hearing on a Charter amendment for 9/13/17*; (l) *Solicitation/Advertising of FY2018 Sand Bid*; (m) *Advertise for FY2018 Fuel Bid*; and (n) *Old City Hall – 78 High Street* under Item VII (New Business).

VI. **UNFINISHED BUSINESS** - THERE WAS NONE

VII. **NEW BUSINESS**

a) Accept Donation from Airport Association

The representatives of the Airport Association and the Airport Manager speaks to offering up a donation to the City that were raised from the Pancake Breakfast which will help defray costs at the airport and they also update Council about their current project of replacing the terminal building with a new one in the same existing location. They speak to looking for donations of a recliner, a table, or a desk for the new building. Mr. Trieber also informs Council that he is looking to to implement landing fees. Councilor Repole extends a donation of a “Kuerig” coffee maker to the Airport Association.

MOTION REPOLE **SECOND** BRADBURY **(PASSED 5-0)**

To approve accepting a donation of \$3,000.00 from the Airport Association to help offset the current project at the airport and to authorize the placement of a new building to replace the existing terminal building in the same location.

b) Opening & Award of Bid for Sale of 25-Foot Trailer from the Public Works Dept.
The City Clerk informs Council that there were no bids received.

c) Opening & Award of Bid for Sale of City Property at 7 Hawkes Avenue – Tax Map #J7-0A1-10
The City Clerk informs Council that one bid was received and presents it to Council President for opening.

Council President reads aloud a bid received from Darrin Lyon on 8/17/2017 at 9:25 a.m. for an amount of \$6,050.00 with receipt of a deposit for \$605.00.

MOTION _____ **REPOLE** **SECOND** _____ **SCOTT EMERY (PASSED 5-0)**

To accept and award the bid for the sale of 7 Hawkes Avenue referencing Tax Map #J7-0A-10 to Darrin Lyon of Frankfort, Maine for an amount of \$6,050.00 to also authorize accepting the deposit amount of \$605.00 in the form of three checks (one for \$500.00; one for \$100.00; and one for \$5.00) and to authorize the Treasurer to place any excess monies over what is due the City for Sewer and Taxes into the Special Reserve Account.

d) Opening & Award of FY2018 Municipal Trash Bid

The City Clerk informs Council that there only one bid was received and presents it to the Council President for opening.

Council Presidents notes that the received date of the bid was 6/16/17 and that it was not opened at that time as this item was put back out for advertisement. The bid opened and received was from James Barnes d/b/a Moose Island Solid Waste & Disposal for an annual amount of \$1,200.00 for FY2018. Confirmation of Insurance Coverage was also provided with the bid.

MOTION _____ **REPOLE** **SECOND** _____ **BRADBURY (PASSED 5-0)**

To accept and award the FY2018 Municipal Trash bid to James Barnes d/b/a Moose Island Solid Waste Disposal for an annual amount of \$1,200.00 to be expended out in twelve equal installments.

e) Vote of Council for Council Authorizing the Purchase of a Lawnmower

The City Manager updates Council that three quotes were received. One from Bradstreet Lawn & Garden of Bangor for \$4,888; one from Guptill's of Machias for \$7,600.00; and one from Johnson's True Value of Calais for \$4,850.00.

MOTION _____ **REPOLE** **SECOND** _____ **SCOTT EMERY (PASSED 5-0)**

To authorize and approve the purchase of a zero turn mower with a 48" cutting deck from Johnson True Value in Calais for an amount of \$4,850.00 and that the funds are to be expended from the Cemetery Department under perpetual care.

f) Setting of Fees - Re: Vehicle Storage at the Mill

MOTION _____ **REPOLE** **SECOND** _____ **BRADBURY (PASSED 5-0)**

To authorize putting out for advertisement the storage of vehicles, motorcycles, boats, rv's, trailers, etc. at the old Guilford Mill building (former Tex-Shield section) for a cost of \$.55 cents per square foot and to also authorize the city's legal counsel to draw up a contract with the proper wording and that the time frame is from November 1st through April 30th.

- g) Council Vote to Accept Clarification of the Amount Transferred for Boat Excise - \$4,241.00

MOTION _____ **REPOLE** _____ **SECOND** _____ **EMERY** _____ **(PASSED 5-0)**

To accept and authorize the clarification from the Treasurer and City Clerk of the amount transferred for the Boat Excise Tax for an amount of \$4,241.00.

- h) Discussion of Parks and Recreation – Re: Landfill Area

The City Manager updates Council that this is referring to the area also known as Cony Park which is before Shackford's Head. She also notes that Councilor Hailley Bradbury and Councilor Shannon Emery are the Chairs of the Committee and turns it over to them for further update.

Councilor Shannon Emery informs everyone that there is drawing available to get a better perception of the intentions for this space. Councilor Hailley Bradbury updates that the space has been cleared recently and that it is now a useable area and some history to that is that it was a park before it became the dump. Their goal is to restore it to its previous glory of a park. It is their hope to place picnic tables with pavilions for shelter; a few grills for a cookout/picnic; a walking path to Shackford's Head; possibly a horseshoe pit if space allows. Overall, it will allow us to utilize and create a space for families and the community to come together to enjoy the beautiful area. The husband of the City Manager will be assisting with the building of the pavilions with the assistance of the Public Works staff. Councilor Scott Emery makes a recommendation to put a notice in the Quoddy Tides that donations are welcomed.

MOTION _____ **REPOLE** _____ **SECOND** _____ **BRADBURY** _____ **(PASSED 5-0)**

To approve authorizing the City Manager, Elaine Abbott, to move forward with pricing out materials for the Parks and Recreation area a/k/a Cony Park.

- i) Council Liaison/Manager Updates

MOTION _____ **REPOLE** _____ **SECOND** _____ **SCOTT EMERY** _____ **(PASSED 5-0)**

To accept the updates as given and presented.

- j) Council Approval of Consent Agenda

MOTION _____ **REPOLE** _____ **SECOND** _____ **SCOTT EMERY** _____ **(PASSED 5-0)**

To approve the consent agenda as submitted.

- k) Scheduling of a Public Hearing for 9/13/17 on a Charter Amendment

MOTION _____ **REPOLE** _____ **SECOND** _____ **BRADBURY** _____ **(PASSED 5-0)**

To approve the scheduling of a Public Hearing for 9/13/17 on a Charter Amendment which allows for flexibility and options on pursuing financial resources such as bond anticipation notes, etc.

- l) Solicitation/Advertising of FY2018 Sand Bid

MOTION _____ **REPOLE** _____ **SECOND** _____ **SCOTT EMERY** _____ **(PASSED 5-0)**

To authorize putting out to bid advertisement for the FY2018 Sand Bid.

m) Advertise for FY2018 Fuel Bid

MOTION BRADBURY **SECOND** EMERY **(PASSED 5-0)**

To authorize putting out to bid advertisement for the FY2018 Fuel Bid to include heating oil, propane, and to also cover for General Assistance.

n) Old City Hall - 78 High Street

MOTION BRADBURY **SECOND** REPOLE **(PASSED 5-0)**

To authorize accepting the proposal as real estate agent from Samara Kuseybi with the Christopher Group to list the former/old City Hall building at 78 High Street out to bid for an amount of \$124,000.00.

IX. COUNCIL ISSUES - THERE WERE NONE

X. ADJOURN

MOTION REPOLE **SECOND** BRADBURY **(PASSED) TIME: 6:50 P.M.**

To adjourn.