

**CITY OF EASTPORT
CITY COUNCIL MEETING
WEDNESDAY, JUNE 12th, 2019
SHEAD HIGH SCHOOL - BAND ROOM - 6:00 P.M.**

EXECUTIVE SESSION- 5:30 P.M. TO 6:00 P.M.

(Recording Reference WS700366 & WS700367)

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| <u> </u> <u>x</u> Personnel Matters | <i>Title 1 M.R.S.A. § 405(6)(A)</i> |
| <u> </u> <u>x</u> Real Property or Economic Development | <i>Title 1 M.R.S.A. § 405(6)(C)</i> |
| <u> </u> <u> </u> Labor Negotiations | <i>Title 1 M.R.S.A. § 405(6)(D)</i> |
| <u> </u> <u>x</u> Consultation w/Legal Counsel | <i>Title 1 M.R.S.A. § 405(6)(E)</i> |
| <u> </u> <u>x</u> Poverty Abatement Application | <i>Title 36 M.R.S.A. § 841</i> |

Those in Attendance: Council President, Roscoe Archer, III, Councilor Hailley Bradbury, Councilor Scott Emery, Councilor Jeanne Peacock, and Councilor, Peter Small. Also present were City Manager, Ross Argir; City Clerk, Ella Kowal; and Legal Counsel, Dennis Mahar.

Council President, Roscoe Archer, called this portion of the meeting to order at 5:39 p.m.

MOTION PEACOCK **SECOND** EMERY **(PASSED 4-0) TIME: 5:40 p.m.**

To go into Executive Session under *Title 1 M.R.S.A. § 405(6)(A for Personnel Matters; Title 1 M.R.S.A. § 405(6)(C) for Real Property or Economic Development; Title 1 M.R.S.A. § 405(6)(E) for Consultation with Legal Counsel; and under Title 36 M.R.S.A. § 841 for Poverty Abatement Application.*

MOTION PEACOCK **SECOND** SMALL **(PASSED 5-0) TIME: 6:15 p.m.**

To come out of Executive Session.

Council President, Roscoe Archer, calls the regular portion of the meeting to order at 6:16 p.m.

Those in Attendance: Council President, Roscoe Archer, III, Councilor Hailley Bradbury, Councilor Scott Emery, Councilor Jeanne Peacock, and Councilor, Peter Small. Also present were City Manager, Ross Argir; City Clerk, Ella Kowal; and Legal Counsel, Dennis Mahar.

Audience Attendance: Dennis Mahar, Lora Whelan, Marlene Russ, Will Bradbury, Jana Sutherland, Marged Higginson, Cynthia Morse, Michael Morse, Jose Aaryo, Meg McGarvey, Aurea Stoll, Kathryn Lewis, Dawn Guiltner, and Ross Lawrence

REGULAR COUNCIL MEETING

(Recording Reference WS700368)

I. CALL TO ORDER

Council President, Roscoe Archer, III called the meeting to order at p.m.

II. ACTION from EXECUTIVE SESSION

MOTION BRADBURY **SECOND** SMALL **(PASSED 5-0)**

To authorize the payment for the buy back of comp time up to two weeks to be paid out of the Special Reserve account for City employees.

MOTION BRADBURY **SECOND** PEACOCK **(PASSED 5-0)**

To deny the abatement request for case #61219-01.

III. PUBLIC HEARING(S)

Council President, Roscoe Archer, opens this portion of the meeting for the public hearings at 6:18 p.m.

- **“New” Victualer License - Dawn Guiltner d/b/a Shofar Farms**
(Mobile Food Truck/Wood Fire Pizza)

The Guiltner family addresses Council and updates that there are two locations in town (Bay City Mobil & Shear Creations) that they are looking to be at about two days a week throughout the year and that would not participate in the festivals as not to take away from other vendors or cross any barriers. They live in Perry but would like to be a part of this community by offering this to Eastport. They currently do this in Calais at the Farmer's Market as well as Tractor Supply. They operate from a horse trailer and have their own power and it would not require anything

from the City. Councilor Peacock asks if it is a loud generator and Mr. Guiltner responds that it is a small Honda. He also notes that they are approved by the State of Maine and that there will be no dumping. Michael Morse from the audience asks if they will be able to deal with trash on site and Mr. Guiltner responds that they have their own trash cans and that they will take those with them when they leave the site location. Mr. Morse also asks if they would be serving sodas and he responds that they serve a product put out by Maine Soda. Council President declares this public hearing closed at 6:20 p.m.

- **Amendment to Sale of City Property Ordinance**

The City Manager reminds Council that this was brought forth at the last meeting to amend the ordinance in its entirety and that the major distinction is that this amended ordinance holds the City Manager more accountable and takes away a lot of the stress in dealing with tax agreements after a property has been foreclosed on. He further comments to say that once a property is foreclosed on, the new ordinance sets out a very particular and clear procedure about what someone in his role can do in negotiating with taxpayers. He continues to say that it creates a right for someone who occupies their property year round and brought forth to them by him that they could enter into a payment agreement with the City to redeem the property. However, if it is not owner occupied then it falls under the rest of the provisions of the Sale of City property ordinance and would require a public hearing.

Marlene Russ from the audience asks for clarification and did not understand what was just said. The City Manager responds that when the City forecloses on a property for back taxes, the City becomes the record owner of that property and that this ordinance specifies what the City Council and the City Manager can do with that property and that there is clear procedures in entering into a redemption agreement with the taxpayer to be able to redeem the property and this favors those who occupy the property as year round residents of their home versus someone who may have multiple properties. It also incorporates many of the provisions of the Sale of City Property Ordinance that if the City is going to sell that it would either need to be listed with a realtor or go out to bid and requires a public hearing before the sale.

Ron Defilippo of the audience asks if there is a time line on the redemption. The City Manager that there is but currently there is not. He states that currently there is not but that this ordinance references no more than three years and that the agreement cannot negatively amortize. Should an agreement be reached, a formal agreement would then be drawn up for repurchase of the property and at that point the repayment and amortization schedule would be calculated at no more than the three-year time period to ensure that the taxes are going to be paid and then at the end of payment the property would be given back to the record owner. Mr. Defilippo responds that three years seems to be a long time and asks if that this will be a financial burden on the City to allow negotiating property redemption. The City Manager responds that three years is significantly shorter than many current redemption agreements and comments to say that this is a move to curtail the length versus expand the length.

Will Bradbury from the audience speaks to over the last five to six years and the annual report and reminds that the City gets 7% on back taxes.

Council President declares this public hearing closed at 6:27 p.m.

• **Sale of City Properties - Tax Acquired**

(10 Stevens Avenue – Tax Map #I7-0C1-03)

(12 Stevens Avenue – Tax Map #I7-0C1-02)

(14 Stevens Avenue – Tax Map #I7-0C1-01)

(24 Mitchell Street – Tax Map #H7-0C3-08/8A)

(32 Mitchell Street – Tax Map #H7-0C2-04)

The City Manager updates that these are properties that the City has taken for back taxes. He informs that 10,12,&14 Stevens are three lots on Stevens Avenue that currently have mobile homes on them. He also notes that 24 Mitchell Street also has a mobile home on it, and that 32 Mitchell Street is a vacant lot. He reminds Council that a public hearing is required before Council can proceed forward and this is the purpose of tonight's meeting.

Marlene Russ of the audience addresses Council that she is interested in 10,12,&14 Stevens Avenue and asks how long will it be put out to bid. The City Manager responds that this has not yet been determined and states that the public hearing is for public comment and should she have an opinion she can share this during the public hearing but that Council has not yet rendered a decision on the specifics of putting it out to bid as the public hearing has to proceed this. She further comments to say that there is a lot of trash and build up on the properties at Stevens Avenue and asks if that is something that is going to remain there while the City is negotiating as to what they will do to move forward. She further comments to say that it has been sitting like that for a long time and asks what is the responsibility of the City today for just cleaning up the lots itself. The City Manager responds that it is his understanding that the City does not have a responsibility to do so but that they are working out a plan to have the garbage outside removed. She asks for affirmation that there is another procedure to go through before a price is put out there and the City Manager responds that is correct.

Gordon Smith of the audience asks if the properties on Stevens Avenue are adjacent to one another and if they could be as a package and also asks what that acreage would be and the City Manager responds they are and that he would need to follow up on the acreage. He further comments to say that each property alone would not be a buildable lot but combined they would encompass a large enough area to become buildable lot.

Marlene Russ of the audience asks if there are any family members and if they have any type of legal hold to the property. The City Manager responds that this is not something he can offer an opinion on and affirms that the record owner of the property was Daniel Boone. She asks if the City has a time line of when they will have it cleaned up. The City Manager responds that there are State statutes and requirements that we must adhere and that the taxpayer also has rights after the foreclosure and when the City takes possession for which they are able to gather their personal belongings. She asks if this time as expired and he responds that it has.

Council President declares this public hearing closed at 6:34 p.m.

IV. ACTION on PUBLIC HEARING(s)

MOTION PEACOCK **SECOND** BRADBURY **(PASSED 5-0)**

To approve a Victualer License for Dawn Gultner d/b/a Shofar Farms for a mobile food truck for wood fire pizza.

MOTION BRADBURY **SECOND** EMERY **(PASSED 5-0)**

To accept and approve the Amendment to the Sale of City Ordinance as written, proposed, and submitted.

MOTION BRADBURY **SECOND** SMALL **(PASSED 5-0)**

To authorize the City's Legal Counsel, Dennis Mahar, to proceed forward with an FED (Forceable Entry and Detainer) notice relative to the occupant residing at 12 Stevens Avenue.

MOTION BRADBURY **SECOND** PEACOCK **(PASSED 5-0)**

To authorize the City's Legal Counsel, Dennis Mahar, to proceed forward with an FED (Forceable Entry and Detainer) notice relative to the occupants residing at 24 Mitchell Street.

MOTION BRADBURY **SECOND** EMERY **(PASSED 5-0)**

To table putting out to bid the sale of city property for 10,12,&14 Stevens Avenue; 24 Mitchell Street; and 32 Mitchell Street at this time.

V. ADJUSTMENTS to AGENDA - NONE

VI. UNFINISHED BUSINESS - NONE

VII. NEW BUSINESS

**a) Council Approval for an “On Premise Relocation Application”
for Pam Francis from 32 Water Street d/b/a Landmark 1887
to 31 Water Street d/b/a Old Sow Grill**

MOTION PEACOCK **SECOND** BRADBURY **(PASSED 5-0)**

To approve the On Premise Relocation Application for Francis from 32 Water Street d/b/a Landmark 1887 to 31 Water Street d/b/a Old Sow Grill contingent upon the passing of all State regulations.

b) E.D.G.E. Projects

The City Manager updates Council that the money for these projects is coming from the \$5,000.00 donation that E.D.G.E. received and that it is not coming from taxpayers money. He further comments to say that there is a list of projects that E.D.G.E. has recommended be funded as it exceeds \$3,000.00. First being a \$1,000.00 towards the Eastport Music Festival that E.D.G.E. is helping to organize and that Colie Brice is taking the lead on this. The second project is for a kiosk and a bulletin board for \$1,000.00 and this would go in front of the electrical panels next to The Commons store downtown. He further comments to say that this would help hide the unsightly electrical panels and also provide a space for information to be displayed both the community members and those visiting our community and notes that this would be professionally installed. The third project would be for advertising money using facebook boost for \$250.00. \$500.00 was allocated towards either redoing or getting a new Eastport welcome sign at the State turnout as the sign is pretty well rotted through. They are looking to expend \$400.00 to replace the holiday lights downtown and then \$500.00 for an advertisement in the Bangor Metro and another \$500.00 to help redo the wiring at the building behind the Library. All this totals \$4,150.00 out of the \$5,000.00 that E.D.G.E. received as a donation earlier this year.

MOTION PEACOCK **SECOND** SMALL **(PASSED 5-0)**

To approve the E.D.G.E. project as brought forth and read by the City Manager.

c) Opening & Award of FY2020 Municipal Fuel Bids

The City Clerk updates Council that a total of two bids were received and they both have submitted them separately one for #2 oil and one for propane. Council President opens the bids. The first one opened is from **Dead River** for **propane** and the **Municipal cost** comes in at **\$1.59 per gallon** and **General Assistance** coming in at **\$2.04 per gallon**. Council President opens the next bid which is from **Eastern Plumbing & Heating** for **propane** and the **Municipal cost** comes in at **\$1.79 per gallon** as well as **General Assistance** at **\$1.79 per gallon**.

MOTION PEACOCK **SECOND** BRADBURY **(PASSED 5-0)**

To accept and award the FY2020 fuel bid for propane services for both the Municipal and General Assistance to Dead River at a cost of \$1.59 per gallon for the Municipal and a Cost of \$2.04 per gallon for the General Assistance.

Will Bradbury asks if they charge for changing out the tanks and the Council President responds they do not and if there is anything left in the tanks the City would receive that back.

Council President moves forward with the opening of the bids for #2 heating oil. The first bid opened comes from Eastern Plumbing & Heating with a cost of \$2.68 per gallon for both Municipal and General Assistance. The second bid he opens is from Dead River with a cost of \$2.35 per gallon for Municipal and a cost of \$2.55 per gallon for General Assistance.

MOTION PEACOCK **SECOND** BRADBURY **(PASSED 5-0)**

To accept and award the FY2020 fuel bid for #2 heating oil services for both the Municipal and General Assistance to Dead River at a cost of \$2.35 per gallon for the Municipal and a cost of \$2.55 per gallon for General Assistance.

d) Opening & Award of FY2020 Sand Bid

The Clerk updates Council that there are a total of six bids received and gives them to Council President for opening. Councilor Scott Emery reminds Council that in the past the Public Works Director, Howie Johnson, inspects the sand before actually taking it. Council would like to continue with this. The first bid opened is from **Brown's Logging & Construction** for a cost of **\$10.00 per yard** and a total of **\$35,000.00**. Bid number two is from **Stanhope Trucking** with a cost of **\$11.50 per yard** for a total price of **\$40,250.00**. Bid number three is from **Hallowell Construction** at **\$12.75 per yard** for a total cost of **\$44,625.00**. Bid number four is from **Wayne L. Spear & Son, Inc.** for a cost of **\$15.00 per yard** and a total price of **\$52,500.00**. Bid number five is from **Ground F/X, Inc.** with a price of **\$9.73 per yard** for a total cost of **\$34,055.00**. Bid number six is from **Downeast Masonry & Construction** at a price of **\$10.00 per yard** and a total cost of **\$35,000.00**. All bids are quoted are for the supply of sand for a total amount of 3,500 yards to be delivered, stockpiled, and mixed with salt which is supplied by the City.

Councilor Peacock asks if we are familiar with the business of Bid #5 from Ground F/X, Inc. Councilor Scott Emery responds that it is Artie Mahar out of Pembroke. The City Manager addresses the Council and states that Howie wanted him to mention that the City has been working with Downeast Masonry this year and that they were good about getting us more sand at no additional cost when we needed it and he wanted him to pass this on to Council while they were considering the bids. The City Manager informs Council that there was an increase to the request amount for sand and there is less of a chance in needing more.

MOTION EMERY **SECOND** BRADBURY **(PASSED 5-0)**

To accept and award the FY2020 Sand Bid to Ground F/X, Inc. at a cost of \$9.73 per yard for a total price of \$34,055.00 to be delivered, stockpiled, and mixed with salt which is provided by the City.

e) Opening & Award of FY2020 Municipal Trash Bid

The City Clerk informs Council that only one bid was received and gives it Council President for opening. The bid received is from Moose Island Solid Waste and comes in at a price of \$100.00 per month for a total cost of \$1,200.00

MOTION BRADBURY SECOND SMALL (PASSED 5-0)

To accept and award the FY2020 Municipal Trash bid to James Barnes d/b/a Moose Island Solid Waste Disposal for a price of \$100.00 per month and a total cost of \$1,200.00.

f) Opening & Award of Bid for Fire Prevention Storage of Municipal Records

The City Manager updates Council that this is a requirement of the City. Councilor Peacock speaks to that she understands that this will go into the Police Station. The City Manager responds yes but that it is accessible from City Hall. The City Clerk informs Council that there are total of two bids received and gives them to Council President for opening.

The first bid opened is from Downeast Masonry for a total cost of \$28,000.00 which includes the door and its installation. Bid number two is from Pottle's Masonry for a cost of \$25,500.00 without the door and requires the City to buy it which estimated to be somewhere between \$2,000.00 and \$4,000.00. The City Manager updates Council that the advertisement was specific to them complying to the State statute.

MOTION PEACOCK SECOND SMALL (PASSED 5-0)

To accept and award bid for construction of a 10x20 fire prevention storage unit for municipal records to Downeast Masonry and Construction for an amount of \$28,000.00 which includes the door and its installation and that it be expended from the proceeds of the sale of old city hall.

g) Authorize Treasurer to Transfer \$23,200.00 Grant Money from Non-Interest Account CDBG Microenterprise to the General Funds for Reimbursement of Expenses

The City Manager explains to Council that this is money that the State has already transferred to us under the Community Development Block Grant Facade Program and it is money that the Treasurer has paid out with the State's approval to people working under that program and we cannot keep the money in our General Fund as we cannot earn any money on CDBG funds and this allows the Treasurer to reimburse the City for expending that money out.

MOTION PEACOCK **SECOND** EMERY **(PASSED 5-0)**

To approve authorizing the Treasurer to Transfer \$23,200.00 of Grant Money from non-interest account CDBG Micro-Enterprise to the General Fund for Reimbursement of Expenses.

h) Council Approval for Transfer of a Tax Payment of \$204.45 from Real Estate Account #163 which was Intended for Sewer Account #903

The City Manager updates Council that the City's Sewer Clerk informs that the taxpayer wrote the incorrect account on his check and payment was posted to his Real Estate account when he intended for it to go towards the Sewer account. He also is requests that we reverse the interest and fees that have accrued on the Sewer account.

MOTION EMERY **SECOND** SMALL **(PASSED 5-0)**

To authorize the Treasurer to Transfer an amount of \$204.45 from Real Estate Account #163 over to Sewer Account #903 without reversing the interest and fees accrued to the Sewer account.

i) Accept Grant of \$5,000.00 for the Quoddy Village Park/Playground

The City Manager reminds Council that this is a grant that he submitted earlier this year to the Maine Community Foundation for a park at 1 Byrd Street in Quoddy Village that the City designated as a park years ago and the grant was award for the amount of \$5,000.00 and that the next item of the agenda is for the purchase of the equipment for the playground but we must first accept the grant.

MOTION BRADBURY SECOND SMALL (PASSED 5-0)

To accept the grant of \$5,000.00 for the Quoddy Village Park/Playground.

Councilor Peacock comments to say that she commends the Recreation Committee on having a really ambitious program this year and recognizes that they have done a lot for the kids, and she also notes that they are working very well as a committee.

j) Authorize City Manager to Purchase Playground Equipment for Quoddy Village Park with Grant Funds

The City Manager updates Council that this money will come out of the grant funds and what the Parks and Recreation Committee has recommended is one swing set at a cost of \$961.00, one geodome climber which is a metal structure with bars on it for a cost of \$1,411.00, and one spring seesaw that can accommodate two children for an amount of \$795.00. He also notes that there will be a freight charge but it is unknown what that will be until they are ordered. Without the freight the total comes to \$3,167.00 with an estimated total of \$3,500.00 with the freight.

MOTION PEACOCK SECOND BRADBURY (PASSED 5-0)

To approve and authorize the City Manager to Purchase Playground Equipment for Quoddy Village Park with Grant Funds.

k) Council Approval to Expend Out DOL Fees of \$875.00 from Special Reserve

The City Manager updates Council that this is a Department of Labor fine that resulted from an inspection of August of last year. He informs that the necessary corrections were made and the City took steps of an involuntary safety audit which resulted in the Department of Labor reducing our fine 90% from \$8,750.00 to \$875.00 but that it is not a budgeted item.

MOTION BRADBURY SECOND PEACOCK (PASSED 5-0)

To approve and authorize the Treasurer to Expend out Department of Labor fees in the amount of \$875.00 from the Special Reserve account.

l) Acceptance and Award of Base Bid to Sargent Corporation Contingent Upon RD Approval - \$252,275.00 – 2019 Miscellaneous Sewer System Improvements

Council President asks the City Manager to elaborate on this. He responds that this is the first phase of the approximately \$5,000,000.00 Sewer upgrade that we put out to bond as we retire our previous Sewer bonds to this upgrade and this addresses the immediate problems we are having with breaking water infiltration sanitary sewer. Including in this bid is redoing storm basins on Dana Street, Bank Square, and on South Street to redirect water that is coming off roof drains and catch basins from sanitary Sewer into a catch basin. It also includes repairing two cross country manhole covers located in fields that get indidated with water during a rain storm which can overload the Sewer. One is located on Cleveland Street and the other is actually in his back yard on High Street. This was put out to bid by our Sewer engineers and the only bid received was for this \$252,275.00 from Sargent Construction and the estimate that the engineers had come up with prior to receiving the bid was \$250,000.00. It was indicated that there was only one bid as it is a relatively small project and Sargent Construction is working on the school out at Pleasant Point. The work will not begin until after the Pirate Festival.

MOTION EMERY **SECOND** PEACOCK **(PASSED 5-0)**

To approve, accept, and award the Base Bid to Sargent Corporation for an amount of \$252,275.00 for 2019 Miscellaneous Sewer System Improvements contingent upon R&D approval.

m) Council Approval for the Purchase of a Senior Transport Vehicle

The City Manager reminds Council that this was approved in last year's budget and that he has spoken with previous City Manager, Elaine Abbott, now the coordinator at the health center/ We now have a different option and that is a Ford Cmax and that it can be utilized with the electric charger. He addresses Councils' concern about purchasing this now or waiting until there is a solid volunteer base in place which Elaine Abbott is working on developing through her connection as President of the board of the Senior Center and at the health center.

Councilor Bradbury shares that this was discussed in Parks and Recreation meetings and in talking with others about this she has received overwhelming support for the idea and a lot of encouragement in terms of people being willing to volunteer their time and since this is already an approved budget item and have a reasonable price

on the table, it makes sense for her to proceed with the purchase of the vehicle at this point and time. She feels that it will be a wonderful service to provide to the citizens of this community predominantly individuals who may be under served in this transportation aspect of their lives and feels the sooner we can start implementing this the better.

The City Manager speaks to the amount that was budgeted to the vehicle and what is being offered now is a significant savings of almost double.

Councilor Peacock feels that we need to get our driver situation organized before we get the van and that she would like to support this motion with a deadline that the committee that is out of the health center comes up with a solid driver plan and then we buy the vehicle. She feels strongly that the driver plan is needed and expects that it could be solved in six weeks. Clarification was made that was approved in the budget year of FY2020.

Michael Morse of the audience asks if the driver going to require a special license and the City Manager responded “no” that a special license is not required. He further comments to say that the City's insurance will require that a motor vehicle and background check is required on the driver but beyond that nothing else is required.

A member of the audience asks about the size of the vehicle and how many passengers it holds. The City Manager responded that it is about the size of a Subaru Forrester and lower to the ground and that it holds four passengers.

Gordon Smith of the audience asks about accessibility in and out of the vehicle for the elderly and the City Manager responded it was chosen as it has a relatively high seat but a low step and was chosen keeping in mind being able to get in and out of. He further comments to say that our insurance does not permit us to use a wheelchair accessible vehicle and this vehicle was chosen as a good choice.

Jana Sutherland comments to say that as long as the vehicle is out there it is just an idea and you have less of a chance getting a volunteer base than if you actually purchase the vehicle and get it out there and show people what it is and feature it on the website and ask for volunteers along the way and that the longer you put off the purchase it is just an abstract idea and she feels it should be purchased while gathering the volunteer base.

Councilor Peacock speaks to say that we could take a picture of the van and put it on Facebook and say that drivers are needed before we can purchase it. Ms. Sutherland responds that the community circle meets in six weeks. Marlene Russ asks if there are any volunteers signed up now. The City Manager responds that Elaine Abbot is working on submitting a list and that she is taking the lead on

this project in her role at as the outreach coordinator and patient advocate at the health center. It is his understanding that there are people who say that they will do it and because we do not have the formal program of the van in place yet that there is not a formal list of people yet. Ms. Russ asks if there is a projected number of people. The City Manager responds that he would like to see at least five. Councilor Emery agrees that it is a good idea and would like to see the volunteer in place as people have good intentions and sometimes are not able to follow through for whatever reason and he suggests contacting Darling's to see if they would hold it until the volunteer base is secure. Councilor Bradbury suggests maybe they could make a motion contingent upon "x" amount of volunteers. The City Manager feels strongly that should he let Elaine Abbott know that we have a motion with "x" amount of volunteers that she will have by the end of the day. Gordon Smith speaks to doing a survey to find out how much need is out there and how frequent. The City Manager responds that there is certainly a need for transportation and that it is seen at the health center as well as City Hall. It may even be that it will exceed our capability but at least we are attempting to address that need. Marlene Russ shares that this was spoken of at the senior meals and there are people looking to use it and understand that it does not accommodate wheelchairs or walkers. The drivers can assist those being transported with walkers but not in a medical manner. Councilor Peacock suggests giving them more than a day to find volunteers.

Council President asks the City Manager for the prices being offered. He responds that one is from Darling's for \$15,200.00; one from Rowe for \$15,326.00; and one from a Ford dealer for \$17,034.00. They are all used vehicles and front wheel drive. He also notes that all of them are still under bumper to bumper factory warranty some for a few weeks and the power train warranty until 60,000 miles and the electric drive train components are warrantied seven years or 100,000 miles. He further states that this warranty applies even though we are a municipal user. Councilor Emery asks what the mileage is. The City Manager responds the one from Westbrook is 29,000 the one from Darling's is 31,000 and the one out of Bath is 12,000. He further notes that they are all the exact model and color. He continues to say the one with the lowest miles is a 2017 and the other two are a 2016. The City Manager informs Council that the Darling's vehicle has leather seats which would be more sanitary and easier to clean. Councilor Small asks who will be responsible for keeping the vehicle clean and the Council President responds that it would be the driver.

MOTION PEACOCK SECOND BRADBURY (PASSED 5-0)

To approve the purchase of the senior transport vehicle and give the committee from the health center a week or if it can be done sooner to come up with five volunteers and confirm the volunteer base.

MOTION BRADBURY SECOND SMALL (PASSED 5-0)
To purchase the 2016 Ford C-Max from Darling's for an amount of \$15,200.00 to be financed through The First bank for a term of four years.

n) Council Approval to Advertise for the New Position of Grounds Keeper

The City Manager explains that this was the part-time position that was included in next year's budget so that in the winter this person will be operating the sidewalk snow removal machine and help the Public Works crew and help in the summer in maintaining the City grounds to include the parks and assisting at the cemetery and that it is a part-time position of 30 hours per week. He notes that it is budgeted to start July 1st.

MOTION PEACOCK SECOND BRADBURY (PASSED 5-0)
To authorize and approve the City Manager to advertise for the new position of grounds keeper.

o) Council Approval to Authorize the City Treasurer to Transfer Grant Monies from Non-Interest Account CDBG to the General Fund for Reimbursement of Expenses through June 30th, 2019

The City Manager explains that this requests comes before them from our Treasurer and that the purpose is to cover this task through to the end of the fiscal year as to accommodate our responsibility in terms of auditing.

MOTION BRADBURY SECOND PEACOCK (PASSED 5-0)
To authorize the City Treasurer to Transfer Grant Monies from Non-Interest Account CDBG to the General Fund for Reimbursement of Expenses through June 30th, 2019.

p) Council Consideration to Storage of the Port Bus (Req'd by Councilor Peacock)

The City Manager updates Council that the Port Authority has indicated that the Farmer's Market can use their parking lot so long as the Port bus has a place to be stored. The Farmer's Market want to hold their event in the lower parking lot and the Port bus is in the upper part of the parking lot right now which is taking up public parking. It is his understanding that they would like to store it at the mill building either inside or outside.

Councilor Small asks why they would not store it out at Estes Head instead of at the mill. The City Manager was not in a position to answer that but that it is a good question. Councilor Bradbury agrees and feels that there would be more room there as well and that it would be outdoor storage and that they have ample space and storage property. The City Manager clarifies that the request came from the Port Director for indoor storage. Councilor Emery asks if it would be just for the summer or year round. The City Manager responds that he believes it to be just for the summer. Councilor Peacock responded that she believed they wanted it stored for the winter as well. Councilor Peacock also noted that when she spoke with the Port Director he reminds us that we have on loan to us a generator as a backup to heat the building at mill from the Port. The City Manager comments to say that what she is referring to is accurate as the building has radiant in floor heating.

MOTION PEACOCK **SECOND** EMERY **(PASSED 5-0)**
Councilors Bradbury and Small voted "NO"

To move that Council grant the Port Authority the ability to park the Port bus at the Tex-Shield building at the mill for the season outside.

q) Council Liaison/Manager Updates

The City Manager updates Council relative to the lien that was placed on the Tex-Shield building erroneously back in 2011 has been lifted. Economic Development signed the release provided and is no longer liened for the twenty years for the Tex-Shield portion of the building and the only part subject to the lien is the physical structure of the land under it that was approved with EDA money. Once the records are out of the Tex-Shield portion of the building, he will come before Council as to what to do with that portion of the building. He continues with presenting his report.

MOTION BRADBURY **SECOND** SMALL **(PASSED 5-0)**
To accept the Liaison/Manager Updates as presented..

r) Council Approval of Consent Agenda

MOTION EMERY **SECOND** SMALL **(PASSED 5-0)**
To approve the Consent Agenda as presented and submitted.

VIII. COUNCIL ISSUES

Councilor Bradbury updates everyone that the Summer Lunch Program will be run again this summer and recognizes and thanks Jana Sutherland in help making this happen. Ms. Sutherland comments to say that they have received a private donation which has allowed to included seniors and is working with County Extension as well as other resources. This program will start June 24th to August 16th from 11:00 a.m. To noon Monday through Friday.

IX. ADJOURN

MOTION BRADBURY **SECOND** EMERY **(PASSED 5-0) TIME: 7:56 P.M.**

To adjourn.