

**EASTPORT SCHOOL DEPARTMENT  
MEETING OF THE SCHOOL COMMITTEE  
WEDNESDAY, SEPTEMBER 19, 2018  
6:00 P.M.  
Shead High School**

**Members Present:** William Bradbury, Meg McGarvey, Richard Clark (arrived late), and Elizabeth Hastings-Renner

**Members Absent:** Vacancy due to Jon Calame's resignation

**Staff Present:** Superintendent Kenneth Johnson, Principal Paul Theriault, and Assistant Principal Roberta Mitchell

**Others Present:** Alberta Matthews and Edward French, *Quoddy Tides*

**A. Call the Meeting to Order**

The meeting was called to order at 6:00 p.m.

**B. Adjustments to the Agenda:**

Bus grant and vote was added here. Bus purchase will be G. 1. And the agenda will be re-numbered.

It was moved by Meg McGarvey, seconded by Elizabeth Hastings-Renner, and voted unanimously to approve the bus grant.

**C. To Approve the Minutes of the August 15, 2018 School Committee Meeting, as Written or with Corrections, as Recommended by the Superintendent of Schools:**

It was moved by Elizabeth Hastings-Renner, seconded by Meg McGarvey, and voted unanimously to approve the minutes of the August 15, 2018 school committee meeting, as written.

**D. Administrative Reports:**

**1. Principal – Eastport Elementary School and Shead High School –**

Principal Paul Theriault provided a copy of his report.

**2. School Committee –** There was no school committee report.

**3. Superintendent** – Superintendent Johnson appointed Kelly Lank-Moores as EES Ed Tech; Schedule B Appointments: EES: Drama – Lisa Mahar, Lori McLean; Yearbook – Kayla Barber; 8<sup>th</sup> Grade Advisor – Alicia Mitchell; Civil Rights – Lisa Mahar; Liaison Officer – Erin Mahar; SHS: NHS – Melissa Mitchell; Student Senate – Alicia Mitchell; Senior Class Advisor – Catherine Lee; Instrumental Music – Robert Sanchez; Liaison Officer – Catherine Lee; Drama – Caryn Vinson; Radio – Robert Sanchez; Yearbook – Catherine Lee; Outdoor Club – Stephanie Allard; Chess - Paul Patterson; Weight Lifting – Ronald Sullivan; Junior Class Advisor - Olivia Kalloch; appointed Yvonne Morrell as Ed Tech; and reported on the resignation of Cathy Chandler, Ed Tech. Mr. Johnson also reported that the roof project is now complete and that Maureen Small will be granted sick and personal days.

**E. Old Business**

There was no old business.

**F. New Business**

**1. To Consider Purchasing a Bus Through a Bus Grant**

It was moved by Meg McGarvey, seconded by Elizabeth Hastings-Renner, and voted unanimously to purchase a school bus through a VW Grant which requires 20% match totaling \$18,000 with an additional \$2,000 for a camera system.

**2. To Consider Awarding the Following Bids for 2018 – 2019:**

**a. Bus Repair**

It was moved by Elizabeth Hastings-Renner, seconded by Richard Clark, and voted unanimously to award the bus repair bid for 2018 – 2019 to Hollowell Family Parts and Repair at a rate of \$60/hour.

**b. Bus Fuel**

It was moved by Elizabeth Hastings-Renner, seconded by Meg McGarvey, and voted unanimously to award the bus fuel bid for 2018 – 2019 to R.H. Foster with a discount of \$.05/gallon.

**c. Heating Fuel**

It was moved by Richard Clark, seconded by Meg McGarvey, and voted

unanimously to award the heating fuel bid for 2018 – 2019 to Dead River at a cost of \$2.52/gallon.

**3. To Consider the First Reading of Policy DKC, Expense Authorization and Reimbursement**

It was moved by Elizabeth Hastings-Renner, seconded by Meg McGarvey, and voted unanimously to approve the first reading of policy DKC, Expense Authorization and Reimbursement.

**4. To Consider Revisions to the Following Policies:**

**a. Policy GCFB, Recruiting and Hiring of Administrative Staff, and GCFB-R, Recruiting and Hiring of Administrative Staff, Administrative Procedure**

It was moved by Elizabeth Hastings-Renner, seconded by Richard Clark, and voted unanimously to approve the first reading of Policy GCFB, Recruiting and Hiring of Administrative Staff, and GCFB-R, Recruiting and Hiring of Administrative Staff, Administrative Procedure.

**b. Policy IJNDC, School System Website/Web Pages, Policy IJNDC-E Agreement to Publish Student Information on the School Department Website, and IJNDC-R, School System Website/Web Pages, Administrative Procedure**

It was moved by Elizabeth Hastings-Renner, seconded by Richard Clark, and voted unanimously to adopt policy IJNDC, School System Website/Web Pages, Policy IJNDC-E Agreement to Publish Student Information on the School Department Website, and IJNDC-R, School System Website/Web Pages, Administrative Procedure and to change the phone number.

**5. To Consider Establishing a Regional Management Board for Shead High School**

It was moved by Elizabeth Hastings-Renner, seconded by Meg McGarvey, and voted unanimously to form a regional Management Board for Shead High School and to offer to have one representative from each of the sending towns including Beatrice Rafferty School.

**6. Discussion of Scholarship Criteria/Procedures**

It was moved by Elizabeth Hastings-Renner, seconded by Richard Clark, and voted unanimously to direct the Superintendent to proceed with setting up a scholarship program.

**G. Adjournment**

The meeting adjourned at 6:50 p.m.

**Respectfully submitted,**

**Kenneth Johnson, Superintendent  
Secretary, ex-officio**