

Office of the  
City Manager and  
the City Council

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## CITY COUNCIL MEETING

WEDNESDAY, JUNE 9<sup>th</sup>, 2021  
EASTPORT CITY HALL - 22 WASHINGTON STREET

*IN-PERSON ATTENDANCE/COUNCIL/CITY MGR/LEGAL COUNSEL/CITY CLERK*

VIA: ZOOM

MEETING ID: 818 3848 9645 PASSWORD: 502682

**EXECUTIVE SESSION - 5:00 P.M.**

**REGULAR SESSION - 6:00 P.M.**

### EXECUTIVE SESSION (5:00 p.m.)

<input checked="" type="checkbox"/> <i>Personnel Matters</i>	<i>Title 1 M.R.S.A. § 405(6)(A)</i>
<input checked="" type="checkbox"/> <i>Real Property or Economic Dev.</i>	<i>Title 1 M.R.S.A. § 405(6)(C)</i>
<input type="checkbox"/> <i>Labor Negotiations</i>	<i>Title 1 M.R.S.A. § 405(6)(D)</i>
<input checked="" type="checkbox"/> <i>Consultation w/Legal Counsel</i>	<i>Title 1 M.R.S.A. § 405(6)(E)</i>
<input type="checkbox"/> <i>Poverty Abatement Application</i>	<i>Title 36 M.R.S.A. § 841</i>

**REGULAR COUNCIL MEETING - (6:00 p.m.)**

**I. CALL to ORDER**

**II. ACTION from EXECUTIVE SESSION - (if applicable)**

**III. PUBLIC HEARING(s)**

- "Amendment" to Sale of City Property Ordinance
- "New" Special Entertainment License – Lisa & Jeff Smith d/b/a HornRun Brewing
- "New" Victualer License for Rob Zuckerman d/b/a The Rose Cafe
- "New" Victualer License for Madison Baxter d/b/a Bocephus, LLC
- "New" Liquor License Application for Madison Baxter d/b/a Bocephus, LLC

IV. ACTION on PUBLIC HEARING(s)

V. ADJUSTMENT(S) to AGENDA

VI. UNFINISHED BUSINESS

- Revisit Rapid Renewal Interface for Online Motor Vehicle Registrations

VII. NEW BUSINESS

- (a) Modification #2 to the City of Eastport's Contract w/Hoyle Tanner for Construction Phase Services for the Stormwater Improvement Project *(This modification reallocates unused subconsultant fees to construction administration labor fees; resulting in the contract being decreased by \$600.00 from the value at Modification #1 of \$105,402.00 to Modification #2 value of \$104,802.00) Suzy Sheppard*
- (b) Approval of Change Order #1 to the City's Contract with Sargent Corporation for the Stormwater Improvements Project. This change involves the relocation of a waterline at Eastport Municipal Airport and increases the contract by \$34,341.61.
- (c) Council Approval to Accept Donation of (10) Cigarette Butt Resceptacles *(from Kristen Johnson)* and to Specify the Locations for Placement
- (d) Appointment of Anthony "Tony" Bennett as Shellfish Warden
- (e) Request from Calvin Doyle of Snow Grow, LLC - re: 9 Dana Street (Medical Marijuana Caregiver Retail Store)
- (f) Request for Use of City Property from Lilli Danaea (for Outdoor Yoga on 6/23; 6/30; 7/7; 7/14; 7/21; & 7/28 of 2021) -proposed locations: Downtown Amphitheatre or Cony Park-
- (g) Scheduling of a Council Workshop for 6/16/21 @ 5:00 p.m. (Re: FY2022 Municipal Budget)
- (h) Request – Painting of a Crosswalk *(Councilor David Oja)*
- (i) Purchase of Sand Screen for the Highway Dept. - \$6,000.00
- (j) Purchase of Hydraulic Press for the Highway Dept. - \$3,500.00
- (k) Purchase of Police Cruiser with Leftover Budget from this Year.
- (l) Purchase of Turn-out Gear Wash Rack for a **Total** Amount of **\$15,000.00** and to be Housed at the Eastport Fire Dept. and that the Expense is to be Split Between **3** Towns at a Cost of \$5,000.00 Per
- (m) Application for Liquor License – Chamber of Commerce/Salmon Festival (September 4<sup>th</sup> & 5<sup>th</sup>, 2021)

- (n) Status Updates/Put Out to Bid - Tax Acquired Properties:
  - 10 Stevens Ave. - Tax Map #I7-0C1-03
  - 12 Stevens Ave. - Tax Map #I7-0C1-02 (*Tenant Occupied*)
  - 14 Stevens Ave. - Tax Map #I7-0C-01
  - 4 Meyers St. - Tax Map #D3-0D2-1A/01
  - 45A Toll Bridge Rd. - Tax Map #D1-0B4-2A
- (o) Sewer Rate Increase
- (p) Update on the Grant Proposal Marketing Eastport- Live, Work, Play  
(*Councilor Jeanne Peacock*)
- (q) 21 Middle Street - Tom Humphrey
- (r) City Hall Closure from 6/30/2021 to 7/2/2021
- (s) Eastport Flea for All – (*Requested by Connie Balogh*)  
[Requested Dates of July 10, 17, 24, 31 & August 7, 14, 21, & 28 of 2021]
- (t) Council Liaison/Manager Updates
- (u) Council Approval of Consent Agenda

**VIII. COUNCIL ISSUES**

- To Resume “In-Person” Council Meetings & to Affirm the Location  
and to also Continue with the Setup of ZOOM for Public Attendance

**IX. ADJOURN**

**(City of Eastport - Consent Agenda)**

**Wednesday, June 9<sup>th</sup>, 2021**

- A. COUNCIL ACCEPTANCE & APPROVAL of MONTHLY DEPARTMENT REPORTS:**
- **Monthly Reports for May, 2021**  
Financial Report (Submitted by Treasurer, Traci Claroni)  
Code Enforcement/Plumbing (Submitted by Polly Sullivan)  
Assessor Report (none at this time)  
Police Department Report (Submitted by Police Chief, Andrew Little)  
Public Works Report (Submitted by Public Works Director, Howie Johnson)  
WWTP Sewer Report (Submitted by WWTP Plant Operator, Jeff Sullivan)
- B. COUNCIL APPROVAL for MINUTES of PREVIOUS MEETING(s):**
- 5-12-2021 • 5-25-2021
- C. ACCEPTANCE of RESIGNATION(s) from BOARDS/COMMITTEES**
- Resignation of Sonya Sullivan from the Parks & Recreation Committee (effective 5/25/2021)
- D. COUNCIL APPROVAL of REAPPOINTMENTS and/or NEW MEMBERS to BOARDS/COMMITTEES**
- Appointment of Reid Kozloski to Parks & Recreation Committee
- E. COUNCIL APPROVAL – APPLICATION for LICENSE CIVIC ORGANIZATION**
- none at this time
- F. ACCEPT APPROVAL of WAIVER of PUBLIC HEARINGS for the following:**
- Liquor License Application/Chamber of Commerce/Salmon Festival/Sept. 4&5,2021
- G. COUNCIL APPROVAL for the “SCHEDULING” of PUBLIC HEARING(s)/WORKSHOP(s)**
- none at this time
- H. APPOINTMENT(s) and/or RESIGNATION(s) of ELECTION WORKER(s)**
- none at this time
- I. PERPETUAL CARE LOT(s)**
- none at this time
- J. COUNCIL APPROVAL of REPORTS:**
- 1) Reports:** City Manager's Report (City Manager)  
Ambulance Report (None at this time)  
Marion Transfer Station (None at this time)
  - 2) Boards:** Planning Board (None at this time)  
Zoning Board of Appeals (None at this time)
  - 3) Committees:** Budget (None at this time)  
Cemetery (None at this time)  
Deer (None at this time)  
Harbor (None at this time)  
Port (None at this time)  
School (None at this time)