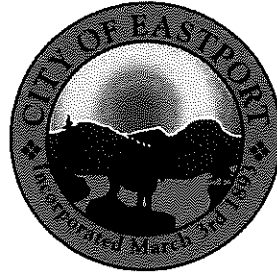


Office of the
City Manager and
the City Council

Phone 207 - 853 - 2300
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CITY COUNCIL MEETING

WEDNESDAY, JANUARY 11th, 2023
SHEAD HIGH SCHOOL - LIBRARY - 6:00 P.M.

Meeting ID: 884 3944 2691
Passcode: eastport

AGENDA

- I. **CALL to ORDER** *(by City Clerk)*
 - I(a). **City Clerk - Article II, Section 2.02(a)(2) of the City Charter**
[Reminder to Council to Review Code of Conduct & Ethics]
 - II. **NOMINATION for COUNCIL PRESIDENT - Calendar Year 2023**
(City Clerk calls for Nominations)
- City Clerk turns the meeting over to the "Appointed" Council President.*
- III. **NOMINATION for VICE CHAIR of COUNCIL - Calendar Year 2023**
 - IV. **ADJUSTMENT(S) to AGENDA** *(if applicable)*

V. NEW BUSINESS

- a) City Council Appointments for Signing of Warrants – Year 2023
- b) Establish Time & Place for Regular City Council Meetings – Year 2023
- c) Establish Depository Banks for City Funds/The First & Bangor Savings – Year 2023
- d) “Staff “ Appointments for Calendar Year 2023 (*See Attached*)
- e) “Council Liaison” Appointments for Calendar Year 2023 (*See Attached*)
- f) Establish a 0% Discount Rate for “Pre-Payment of FY2024 Taxes”
- g) Approve City Treasurer, Traci Claroni, to Negotiate & Execute Quit Claim Deeds for the City
- h) Scheduling of Public Hearing - Amendment(s) to Cemetery Ordinance
- i) Scheduling of a Workshop with City Council & the Recycling Committee
[Late January or February] *Requested by Lora Whelan*
- j) “Tax Acquired Properties”/Matured Foreclosure Notices/FY2021 Real Estate Tax
 - 10 Key Street - Tax Map #I7-0D4-08 [Joseph Magnano]
 - 4 Shackford Street - Tax Map #I7-0D4-19 [Inez Rumery & Leroy Rumery]
- k) “Report” on 5-Year Capital Plan/Update [*Budget Committee*]
{reference to City Charter, Section 5.02(d) & Section 5.05(a)}
- l) Request from Diversity Downeast to Address the City Council
[Re: MDOT Motion Made by Council on 12/14/2022]
- m) Resubmission of Diversity Downeast’s Request for a 30-Day Action Plan
to Research Grants and Work Estimates [ADA/MDOT Materials]
- n) Council Liaison Updates
- o) Council Approval of Consent Agenda

VI. UNFINISHED BUSINESS

VII. COUNCIL ISSUES

VIII. EXECUTIVE SESSION

- | | |
|--|-------------------------------------|
| <u> </u> <i>x</i> <u>Personnel Matters</u> | <i>Title 1 M.R.S.A. § 405(6)(A)</i> |
| <u> </u> <i>x</i> <u>Real Property or Economic Dev.</u> | <i>Title 1 M.R.S.A. § 405(6)(C)</i> |
| <u> </u> <u>Labor Negotiations</u> | <i>Title 1 M.R.S.A. § 405(6)(D)</i> |
| <u> </u> <i>x</i> <u>Consultation w/Legal Counsel</u> | <i>Title 1 M.R.S.A. § 405(6)(E)</i> |
| <u> </u> <u>Poverty Abatement Application</u> | <i>Title 36 M.R.S.A. § 841</i> |

IX. ACTION from EXECUTIVE SESSION

X. ADJOURN

(City of Eastport - Consent Agenda)
Wednesday, January 11th, 2023

A. COUNCIL ACCEPTANCE & APPROVAL of MONTHLY DEPARTMENT REPORTS:

• **Monthly Report for December, 2022**

- 1) Airport Report (*To be Submitted by Kate Devonshire, City Manager*)
- 2) Assessor Report & Code Enforcement Report (*Submitted by Carolina Castello*)
- 3) Financial Report (*Submitted by Traci Claroni, Treasurer*)
- 4) Police Department Report (*Submitted by Police Chief Mark Emery*)
- 5) Public Works Report (*Submitted by Public Works Director, Howie Johnson*)
- 6) WWTP Sewer Report (*See Attached/Reports of 12/12/2022 & 12/20/2022 for Novemberr, 2022*) *Submitted by Olver Assoc. for Eastport's Main Plant & Quoddy Village Treatment Plant.*

B. COUNCIL APPROVAL for MINUTES of PREVIOUS MEETING(s):

- 12/28/2022
- 12/14/2022
- 7/6/2022

C. ACCEPTANCE of RESIGNATION(s) from BOARDS/COMMITTEES

- *none at this time*

D. COUNCIL APPROVAL of RE-APPOINTMENTS and/or NEW MEMBERS to BOARDS/COMMITTEES

- "New Appointment" of Ross Furman to Airport Advisory Board/Committee
- "Reappointment" of Chris Bartlett, Greg Biss, George "Butch" Harris, Lee Harris, Angus McPhail, Dean Pike, and Earl Small to the Harbor Committee
- "Reappointment" of Ed French, Catherine Lee, Jean Ries, Jean Schild, and Wayne Wilcox to the Historic Review Board
- "Re-appointment" of Michael Morse, Steve Collins, Don Bailey, Hugh French, Tom Ries, and Greg Gordon to the Planning Board
- "New Appointment" of Samra Kuseybi; Lora Whelan; Will Lopez; Pat Christopher, Beth Clifford; and Carol Gordon [ad hoc] to the Recycling Committee
- "Reappointment" of Gregory Noyes to the Zoning Board of Appeals

E. COUNCIL APPROVAL – APPLICATION for LICENSE CIVIC ORGANIZATION

- *none at this time*

F. ACCEPT APPROVAL of WAIVER of PUBLIC HEARINGS for the following:

- *none at this time*

- G. COUNCIL APPROVAL for the "SCHEDULING" of PUBLIC HEARING(s)/WORKSHOP(s)** • *none at this time*
- H. APPOINTMENT(s) and/or RESIGNATION(s) of ELECTION WORKER(s)**
• *none at this time*
- I. PERPETUAL CARE LOT(s)**
• *none at this time*
- J. APPROVAL of SEWER COMMITMENT - 3rd QTR/ FY2023 - \$158,849.55**
[for January 12th, 2023 Billing/Reflective of an Approved 2.5% Increase]
- K. COUNCIL APPROVAL of REPORTS:**
- | | | |
|----|---------------------------------------|---------------------|
| 1) | Reports: City Manager's Report | (None at this time) |
| | Ambulance Report | (None at this time) |
| | Marion Transfer Station | (None at this time) |
| 2) | Boards: Planning Board | (None at this time) |
| | Zoning Board of Appeals | (None at this time) |
| 3) | Committees: Airport Advisory | (None at this time) |
| | Budget | (None at this time) |
| | Cemetery | (None at this time) |
| | Deer | (None at this time) |
| | Economic Dev. Comm | (None at this time) |
| | Fiber Connectivity Comm | (None at this time) |
| | Parks & Recreation | (None at this time) |
| | Port & Harbor | (None at this time) |
| | Recycling | (None at this time) |
| | School Board | (None at this time) |