

Office of the
City Manager and
the City Council

Phone 207 - 853 - 2300
Fax 207 - 853 - 4712



CITY COUNCIL MEETING

WEDNESDAY, MARCH 8th, 2023
SHEAD HIGH SCHOOL - LIBRARY - 5:00 P.M.

Meeting ID: 884 3944 2691
Passcode: eastport

AGENDA

- I. CALL to ORDER
- II. ADJUSTMENT(S) to AGENDA *(if applicable)*
- III. PUBLIC HEARING(s):
 - Official Complaints Received Against, Elected Official, Councilor Ross Lawrence
- III(a). ACTION from PUBLIC HEARING *(if applicable)*
- IV. 10-MINUTE BREAK

- V. **“WEATHERIZE EASTPORT” ANNOUNCEMENT** [*Paige Atkinson*]
- VI. **UPDATE/BRIEFING from AIRPORT ADVISORY COMMITTEE**
(Victoria Ganz to Address the City Council)
- VII. **COUNCIL APPROVAL for LETTER OF SUPPORT – TIDES INSTITUTE**
[Re: Mason Building Project] *(Requested by Hugh French)*
- VIII. **REQUEST from BUDGET COMMITTEE to ATTEND BUDGET COMMITTEE MEETING on MARCH 14th, 2023 to PROVIDE GUIDANCE on FY2024 BUDGET**

IX. NEW BUSINESS

- a) Council Approval to Write Off \$250.01 – 44 Clark Street/Tax Map #H7-0A2-11A
- b) Council Approval to Authorize the City Manager to Expend Funds from Public Work Reserves [Previously Approved in the FY2023 Budget] not to Exceed \$12,000.00 for the Overhead Door Replacement at Public Works Garage
- c) Council Approval to **“Schedule”** Public Hearing(s) for **4/12/2023**
“Renewal” of Victualer Licenses: Beau’s Creamery, LLC; Bocephus; Breakwater Bagels & More; Happy Crab; Horn Run Brewery; Ole Hookers; Phoenix Fine Wines; and Sebastian’s Mobile Truck/Wood Fire Pizza
- d) Restructure Position of Tax Assessor/Code Enforcement Officer/LPI Inspector
(City Manager to Address the City Council)
- e) Council Liaison Updates
- f) Council Approval of Consent Agenda

X. COUNCIL ISSUES

XI. EXECUTIVE SESSION

- | | |
|--|-------------------------------------|
| <u> </u> <i>x</i> <u> </u> <i>Personnel Matters</i> | <i>Title 1 M.R.S.A. § 405(6)(A)</i> |
| <u> </u> <i>x</i> <u> </u> <i>Real Property or Economic Dev.</i> | <i>Title 1 M.R.S.A. § 405(6)(C)</i> |
| <u> </u> <i> </i> <u> </u> <i>Labor Negotiations</i> | <i>Title 1 M.R.S.A. § 405(6)(D)</i> |
| <u> </u> <i>x</i> <u> </u> <i>Consultation w/Legal Counsel</i> | <i>Title 1 M.R.S.A. § 405(6)(E)</i> |
| <u> </u> <i> </i> <u> </u> <i>Poverty Abatement Application</i> | <i>Title 36 M.R.S.A. § 841</i> |

XII. ACTION from EXECUTIVE SESSION

XIII. ADJOURN

(City of Eastport - Consent Agenda)
Wednesday, March 8th, 2023

- A. **COUNCIL ACCEPTANCE & APPROVAL of MONTHLY DEPARTMENT REPORTS:**
- **Monthly Report for February, 2023**
 - 1) Airport Report *(To be Submitted by Victoria Ganz)*
 - 2) Assessor Report & Code Enforcement Report *(Submitted by Carolina Castello)*
 - 3) Financial Report *(Submitted by Traci Calder, Treasurer)*
 - 4) Police Department Report *(Submitted by Police Chief Mark Emery)*
 - 5) Public Works Report *(Submitted by Public Works Director, Howie Johnson)*
 - 6) WWTP Sewer Report *(See Attached/Reports of February 7th, 2023 for January, 2023) Submitted by Olver Assoc. for Eastport's Main Plant & Quoddy Village Treatment Plant.*
- B. **COUNCIL APPROVAL for MINUTES of PREVIOUS MEETING(s):**
- 2/22/2023 • 2/8/2023 • 12/28/2022 • 12/14/2022
- C. **ACCEPTANCE of RESIGNATION(s) from BOARDS/COMMITTEES**
- *none at this time*
- D. **COUNCIL APPROVAL of RE-APPOINTMENTS and/or NEW MEMBERS to BOARDS/COMMITTEES**
- *none at this time*
- E. **COUNCIL APPROVAL – APPLICATION for LICENSE CIVIC ORGANIZATION**
- *none at this time*
- F. **ACCEPT APPROVAL of WAIVER of PUBLIC HEARINGS for the following:** [**“Renewal” of Victualer Licenses**]
- Dastardly Dick’s; Kilby House; Milliken House; Old Sow & Grill; Raye’s Mustard; Rosie’s Hot Dog; and WACO Diner
- G. **COUNCIL APPROVAL for the “SCHEDULING” of PUBLIC HEARING(s)/WORKSHOP(s)**
- *none at this time*
- H. **APPOINTMENT(s) and/or RESIGNATION(s) of ELECTION WORKER(s)**
- **Ballot Clerks** (every two years) – Judy Ampungan; April Theriault; Donna Thayer; Gregory Lingley; Donnie Peters; and Maria Carolina Castello
 - **Election Clerks** for Year 2023 (each election) – Judy Ampungan, April Theriault; Donna Thayer; Gregory Lingley; Donnie Peters; and Maria Carolina Castello
- I. **APPOINTMENT of DEPUTY CLERK & DEPUTY REGISTRAR** *(Requested by City Clerk)*
- **“Appointment”** of Donnie Peters as *Deputy Clerk & Deputy Registrar*

J. PERPETUAL CARE LOT(s) • *none at this time*

K. COUNCIL APPROVAL of REPORTS:

- | | | |
|----|---------------------------------------|---------------------|
| 1) | Reports: City Manager's Report | (None at this time) |
| | Ambulance Report | (None at this time) |
| | Marion Transfer Station | (None at this time) |
| 2) | Boards: Planning Board | (None at this time) |
| | Zoning Board of Appeals | (None at this time) |
| 3) | Committees: Airport Advisory | (None at this time) |
| | Budget | (None at this time) |
| | Cemetery | (None at this time) |
| | Deer | (None at this time) |
| | Economic Dev. Comm | (None at this time) |
| | Fiber Connectivity Comm | (None at this time) |
| | Parks & Recreation | (None at this time) |
| | Port & Harbor | (None at this time) |
| | Recycling | (None at this time) |
| | School Board | (None at this time) |