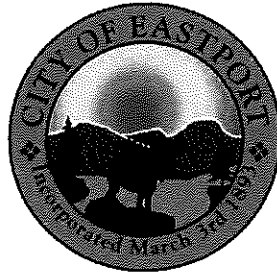


Office of the  
City Manager and  
the City Council

Phone 207 - 853 - 2300  
Fax 207 - 853 - 4712



## CITY COUNCIL MEETING

WEDNESDAY, APRIL 12<sup>th</sup>, 2023  
SHEAD HIGH SCHOOL - LIBRARY - 6:00 P.M.

Meeting ID: 884 3944 2691  
Passcode: eastport

### AGENDA

- I. CALL to ORDER
- II. ADJUSTMENT(S) to AGENDA *(if applicable)*
- III. PUBLIC HEARING(s): “RENEWAL” of VICTUALER LICENSES
  - a) Beau’s Creamery, LLC
  - b) Bocephus
  - c) Breakwater & Bagels & More
  - d) Happy Crab
  - e) Horn Run Brewery
  - f) Ole Hookers
  - g) Phoenix Fine Wines
  - h) Sebastian’s Mobile Truck/Wood Fire Pizza

III(a-h). ACTION from PUBLIC HEARING(s) (if applicable)

IV. NEW BUSINESS

- a) Council Approval for 2023 Music on the Rock [ Requested by Tides Institute)  
(Concert Dates: June 28; July 12; July 26; August 9; August 23; Sept. 6)
- b) Accept Donation of Memorial Bench from Shead High School Class of 1973  
and Authorize Placement at the Amphitheater
- c) Request to Change the Fuel Farm Account from Bangor Savings  
Bank to The First Bank and that it be an Interest Bearing Account  
[ Requested by Airport Advisory Committee ]
- c1) Request to Create a Part-Time Airport Supervisor Position  
[ City Manager & Victoria Ganz to Address the City Council ]
- c2) Airport Status/Update [ Victoria Ganz to Address City Council ]
- d) Council Approval for Carry Forwards of Unspent Funds to FY2023  
[ as Submitted by City Treasurer ]
- e) Request to Expend up to \$25,000.00 for Repaving of Station Park  
[ Requested by Parks & Recreation Committee ]
- f) "Scheduling" of Public Hearing(s) for **May 10<sup>th</sup>, 2023 at 6:00 p.m.**
  - **"New"** Victualer License/Take Out - d/b/a Look Lobster Company @ 7 Sea St.
  - **"New"** Special Entertainment License – d/b/a Look Lobster Company @ 7 Sea St.
  - **"New"** Victualer License – d/b/a Lounge Xero @ 34 Water Street.
  - **"Renewal"** of a Liquor License/On Premise – d/b/a Phoenix Fine Wines – 73 Water St.
  - **"Discussion"** on Use of ARPA Funds.
- g) Requests from Diversity Downeast to:
  - [1] Address the Council/City Manager re: Status of ADA Discussions w/MDOT and [2] to also Request the City Council to Task Existing Municipal Boards/Committees with the Responsibilities which would have been Absorbed by the Sidewalk Grant Committee which was Declined to Create in February

[They make the following recommendations to the City Council]:

**Comprehensive Plan Committee & Planning Board:**  
Conduct a survey of all pedestrian ways within Eastport city limits, and compare with current ADA standards.

**Public Works:**  
Use data gathered by the Comprehensive Planning Committee and Planning Board to develop cost estimates for labor/materials.

**Budget Committee:**  
Begin researching Federal grants to pay for repairs needed to comply with ADA. Earmark funds to hire a Municipal Grant Writer.

h) Council Liaison Updates

i) Council Approval of Consent Agenda

**V. COUNCIL ISSUES**

**VI. EXECUTIVE SESSION**

<input checked="" type="checkbox"/> <i>Personnel Matters</i>	<i>Title 1 M.R.S.A. § 405(6)(A)</i>
<input checked="" type="checkbox"/> <i>Real Property or Economic Dev.</i>	<i>Title 1 M.R.S.A. § 405(6)(C)</i>
<input type="checkbox"/> <i>Labor Negotiations</i>	<i>Title 1 M.R.S.A. § 405(6)(D)</i>
<input checked="" type="checkbox"/> <i>Consultation w/Legal Counsel</i>	<i>Title 1 M.R.S.A. § 405(6)(E)</i>
<input type="checkbox"/> <i>Poverty Abatement Application</i>	<i>Title 36 M.R.S.A. § 841</i>

**VII. ACTION from EXECUTIVE SESSION**

**VIII. ADJOURN**

**(City of Eastport - Consent Agenda)**  
**Wednesday, April 12<sup>th</sup>, 2023**

- A. COUNCIL ACCEPTANCE & APPROVAL of MONTHLY DEPARTMENT REPORTS:**
- **Monthly Report for March, 2023**
    - 1) Airport Report (*Submitted by Victoria Ganz*)
    - 2) Assessor Report & Code Enforcement Report (*Position is Vacant*)
    - 3) Financial Report (*Submitted by Traci Calder, Treasurer*)
    - 4) Police Department Report (*Submitted by Police Chief Mark Emery*)
    - 5) Public Works Report (*Submitted by Public Works Director, Howie Johnson*)
    - 6) WWTP Sewer Report (*See Attached/Reports dated March 13, 2023 for March, 2023*) *Submitted by Olver Assoc. for Eastport's Main Plant & Quoddy Village Treatment Plant.*
- B. COUNCIL APPROVAL for MINUTES of PREVIOUS MEETING(s):**
- 4/3/2023 • 3/8/2023 • 2/22/2023 • 2/8/2023 • 4/27/2022
- C. ACCEPTANCE of RESIGNATION(s) from BOARDS/COMMITTEES**
- *Resignation of Mary Repole from the Budget Committee*
  - *Resignation of Colleen Dana-Cummings from the Airport Advisory Committee*
  - *Resignation of Colleen Dana-Cummings from the Budget Committee*
- D. COUNCIL APPROVAL of RE-APPOINTMENTS and/or NEW MEMBERS to BOARDS/COMMITTEES**
- *Appointment of Jenie Smith to the Budget Committee*
  - *Appointment of Peter Lehmann to the Airport Advisory Committee*
- E. SEWER COMMITMENT – 4<sup>TH</sup> QUARTER – FY2023 - \$146,447.11**
- F. COUNCIL APPROVAL – APPLICATION for LICENSE CIVIC ORGANIZATION**
- *none at this time*
- G. ACCEPT APPROVAL of WAIVER of PUBLIC HEARINGS and APPROVAL of RENEWAL for the following:**
- Renewal of Victualer License for Dastardly Dick's (*Peter Frewen & Jenie Smith*)
  - Renewal of Victualer License for Kilby House (*Greg Noyes*)
  - Renewal of Victualer License for Milliken House (*Pam Francis*)
  - Renewal of Victualer License for Old Sow & Grill (*Pam Francis*)
  - Renewal of Victualer License for Rosie's Hot Dog Stand (*Paula Bouchard*)
  - Renewal of Victualer License for WACO Diner (*Michael DelPapa*)
- H. COUNCIL APPROVAL for the "SCHEDULING" of PUBLIC HEARING(s)/WORKSHOP(s)**
- *none at this time*

**I. APPOINTMENT(s) and/or RESIGNATION(s) of ELECTION WORKER(s)**

• *none at this time*

**J. PERPETUAL CARE LOT(s)**

• *none at this time*

**K. COUNCIL APPROVAL of REPORTS:**

- |    |                                       |                     |
|----|---------------------------------------|---------------------|
| 1) | <b>Reports:</b> City Manager's Report | (None at this time) |
|    | Ambulance Report                      | (None at this time) |
|    | Marion Transfer Station               | (None at this time) |
| 2) | <b>Boards:</b> Planning Board         | (None at this time) |
|    | Zoning Board of Appeals               | (None at this time) |
| 3) | <b>Committees:</b> Airport Advisory   | (None at this time) |
|    | Budget                                | (None at this time) |
|    | Cemetery                              | (None at this time) |
|    | Deer                                  | (None at this time) |
|    | Economic Dev. Comm                    | (None at this time) |
|    | Fiber Connectivity Comm               | (None at this time) |
|    | Parks & Recreation                    | (None at this time) |
|    | Port & Harbor                         | (None at this time) |
|    | Recycling                             | (None at this time) |
|    | School Board                          | (None at this time) |