

Office of the  
City Manager and  
the City Council

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## City Council Meeting

Wednesday, August 12<sup>th</sup>, 2020 -  
5:30 P.M. - EXECUTIVE SESSION  
6:00 P.M. - REGULAR COUNCIL MEETING

via: ZOOM MEETING ID #827 7362 1297 PASSWORD: 035002

### EXECUTIVE SESSION (5:30 p.m.)

<input type="checkbox"/> Personnel Matters	Title 1 M.R.S.A. § 405(6)(A)
<input checked="" type="checkbox"/> Real Property or Economic Dev.	Title 1 M.R.S.A. § 405(6)(C)
<input type="checkbox"/> Labor Negotiations	Title 1 M.R.S.A. § 405(6)(D)
<input checked="" type="checkbox"/> Consultation w/Legal Counsel	Title 1 M.R.S.A. § 405(6)(E)
<input type="checkbox"/> Poverty Abatement Application	Title 36 M.R.S.A. § 841

### REGULAR COUNCIL MEETING - (6:00 p.m.)

- I. CALL to ORDER
- II. ACTION from EXECUTIVE SESSION *(if applicable)*
- III. ADJUSTMENT(S) to AGENDA *(if applicable)*
- IV. PUBLIC HEARING(s) - NONE
- V. ACTION on PUBLIC HEARING(s)

**VI. UNFINISHED BUSINESS**

**VII. NEW BUSINESS**

- a) Council Approval - Memorandum of Understanding Agreement - ORPC
- b) Approval of Agreement for the Stormwater Airport Project - \$899,600.00 and Approval to Authorize City Manager to Electronically Sign (*Suzy Shephard & Tim Audette*)
- c1) Council Approval for Amendment #2 of Engineering Agreement – WWTP/Sewer Project \$145,000.00 to be Expended from Contingency Oversight Funds (*Requested by Annaleis Hafford*)
- c2) Council Authorization to Approve City Manager to Sign Off on any Close Out of the Rural Development Go Bond and to Move Forward with the WWTP/Sewer Project
- c3) Council Approval - Telecommunications Cell Contract (*Reviewed by Legal Counsel*)
- d) Consideration of Mini Grant for Public Tobacco Policy (*Georgie Kendall*)
- e) Authorization to Use the Established \$775,000.00 Line of Credit at The First to Pay Invoices (as needed) for the Airport Project before the Draw Down [once paid, we will be reimbursed with grant monies] (*requested by Treasurer, Traci Claroni*)
- f) Real Est. Acct. #1255/Overpayment of Taxes (*See Attached Letter*)  
FY15 - Request for Refund of \$230.00 (*Doug & Shirley Richardson*)  
FY16 - Request for Refund of \$242.50 (*Doug & Shirley Richardson*)
- g) Council Approval for Cleanout of 35 Septic Tanks in Quoddy Village
- h) Council Approval for Purchase of Mower for Public Works - \$5,074.00
- i) Request to Add a Street Light on Orange Street/Chapel (*Requested by Frances Miliano*)
- j) Opening & Award of Bid - Repair of Retaining Wall/Sullivan Street/Park & MMA Claim Ins. Update
- k) Opening & Award of Bid - Repair of (2) Catch Basins & Replacement of 190 Feet of Piping at Foot of Clark Street (by the Eastport Boarding Home) & MMA Claim Ins. Update
- l) Council Approval to Put out to Bid Repair of Fence at the Airport & MMA Claim Ins. Update
- m) Put out to Bid/Advertisement for Services to Clear City Property behind the Highway Garage - Stumpage (*requested by Councilor Peter Small*)
- n) Council Approval to Expend for On-Site Shredding at the Mill Bldg. not to Exceed \$3,000.00 & to be Expended from the Mill Account
- o) Council Approval for Eastport's Recycling to Remain at 1 Arnold Street (as offered up by Mr. Kearns – new owner of the Mill Building)
- p) Dog Park Update & Approval to Remove Fencing at Dog Park
- q) Cemetery Update (*City Manager*)
- r) Approval of City's Options to Hold Public Council Meetings for the Remainder of the 2020 Calendar Year (or when the City Resumes) as the Band Room is being Utilized by the School
  - In the Lobby at Shead High School
  - In the Library/Upstairs at Shead High School
  - Or Possibly in the Gym at Shead High School
- s) Council Liaison/Manager Updates
- t) Council Approval of Consent Agenda

**VIII. COUNCIL ISSUES**

**IX. ADJOURN**

**(City of Eastport - Consent Agenda)**  
**Wednesday, August 12<sup>th</sup>, 2020**

- A. COUNCIL ACCEPTANCE & APPROVAL of MONTHLY DEPARTMENT REPORTS:**
- **Monthly Reports for July, 2020**  
Financial Report (Submitted by Treasurer, Traci Claroni)  
Code Enforcement & Assessor Report (Submitted by the Assessor, Robert Scott)  
Police Department Report (Submitted by Police Chief, Peter Harris) - None  
Public Works Report (Submitted by Public Works Director, Howie Johnson)  
WWTP Sewer Report (Submitted by WWTP Plant Operator, Jeff Sullivan)  
Monthly Traffic Report for City Hall (Prepared by Leita O'Brien at Request of City Manager)
- B. COUNCIL APPROVAL for MINUTES of PREVIOUS MEETING(s):**
- C. ACCEPTANCE of RESIGNATION from BOARDS/COMMITTEES**
- none at this time
- D. COUNCIL APPROVAL of REAPPOINTMENTS and/or NEW MEMBERS to BOARDS/COMMITTEES**
- Appointment of Joan Lowden to the Parks & Recreation Committee
- E. COUNCIL APPROVAL – APPLICATION for LICENSE CIVIC ORGANIZATION**
- none at this time
- F. ACCEPT APPROVAL of WAIVER of PUBLIC HEARINGS for the following:**
- Renewal of Liquor License for Robert DelPapa d/b/a WACO Diner
  - Renewal of Special Entertainment License for Robert DelPapa d/b/a WACO Diner
- G. COUNCIL APPROVAL for the “SCHEDULING” of PUBLIC HEARING(s)/WORKSHOP(s)**
- none at this time
- H. APPOINTMENT of ELECTION WORKERS**
- none at this time
- I. ACCEPT RESIGNATION of ELECTION WORKER**
- none at this time
- J. PERPETUAL CARE LOTS**
- none at this time
- K. COUNCIL APPROVAL of REPORTS:**
- 1) **Reports:** City Manager's Report (Submitted by City Manager)  
Ambulance Report (None at this time)  
Marion Transfer Station (None at this time)
  - 2) **Boards:** Zoning Board of Appeals (None at this time)
  - 3) **Committees:** Budget (None at this time)  
Deer (None at this time)  
Harbor (None at this time)  
Port (None at this time)  
School (None at this time)